

**Town of Valdese  
Town Council Meeting  
Valdese Town Hall  
102 Massel Avenue SW, Valdese  
Monday, August 2, 2021  
6:00 P.M.**

- 1. Call Meeting to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**

**4. Informational Items:**

- A. Communication Notes
- B. Reading Material

**5. Open Forum/Public Comment**

**6. Consent Agenda**

All items below are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. In which event, the item will be removed from the Consent Agenda and considered under Item 7.

- A. Approval of Regular Meeting and Closed Session Minutes of June 28, 2021

**7. New Business**

- A. Introduction of New Employee
- B. Foundation Forward Educational Park Sidewalk Proposal Presentation
- C. Façade Grant Request(Thompson Reality)
- D. Contract for Lighting at the Old Rock School Auditorium
- E. Resolution Approving Financing Terms Public Works Vehicle & Equipment
- F. Budget Amendments
- G. Grant Project Ordinance Amendment
- H. Capital Project Ordinance Amendment
- I. Food Trucks

**8. Manager's Report**

- A. Town Offices Closed on Monday, September 6, 2021 in Observance of Labor Day
- B. Next Regular Council meeting scheduled for Tuesday, September 7, 2021, 6 p.m., due to Labor Day Holiday
- C. Update on Valdese Recycling

**9. Mayor and Council Comments**

- 10. Closed Session Pursuant to NC General Statute 143-318.11(a)(4)** to discuss matters related to the location or expansion of industries, including economic development incentives that may be offered.

**11. Adjournment**

## COMMUNICATION NOTES

**To:** Mayor Black  
Town Council

**From:** Seth Eckard, Town Manager

**Date:** July 30, 2021

**Subject:** Monday, August 2, 2021, Council Meeting

6. Consent Agenda

**A. Approval of Regular Meeting and Closed Session Minutes of June 28, 2021**

7. New Business

**A. Introduction of New Employee**

Police Chief Jack Moss will introduce new Code Enforcement/Animal Control Officer Dylan Hicks.

**B. Foundation Forward Educational Park Sidewalk Proposal Presentation**

Enclosed in the agenda packet is a memo from Public Services Director Greg Padgett and a presentation from Foundation Forward, Inc. As part of the water line replacement project on Main Street, some sidewalks had to be dug up and replaced according to NCDOT approval. Foundation Forward is seeking funding to replace the sidewalk in front of the new park to improve the aesthetics. Perry Snider, Operations Manager for Foundation Forward, Inc., will be at the meeting to present pictures and three proposals to improve the look of the sidewalk in front of the location.

**Requested Action:** The Town Manager recommends that Council approve proposal one from Foundation Forward, Inc., to fund the complete replacement of the sidewalk in the amount of \$5,800.00.

**C. Approval of Façade Grant Request**

Enclosed in the agenda packet is a Main Street Façade Improvement Application request and supporting documentation from Debbie Thompson at Thompson Realty for a Façade Grant in the amount of \$2,500.00 to assist with replacing the original front glass and front door with a mail drop. The estimated cost of the project is \$5,324.32

**Requested Action:** Staff recommends that Council approve the request for a Façade Grant from Thompson Realty in the amount of \$2,500.00.

**D. Contract for Lighting at the Old Rock School Auditorium**

Enclosed in the agenda packet is a memo from Community Affairs Director Morrissa Angi and a contract for lighting at the Old Rock School Auditorium. The lighting project will overlap two budget years. This contract is to lock in the price with the equipment supplier and installers. Barbizon Lighting Company out of Charlotte was the only quote returned for this project. Barbizon has assisted with Old Rock School lighting projects during the original renovation in 1986.

**Requested Action:** Staff recommends that Council approve contracting with Barbizon Lighting Company for the replacement of the lighting at the Old Rock School Auditorium.

#### **E. Resolution Approving Financing Terms for Public Works Vehicle & Equipment**

Enclosed in the agenda packet are a memo from Finance Director Bo Weichel and a Resolution approving financing terms for vehicles and equipment in Public Works. Request proposals were sent to several banks for financing, and the most competitive was from Truist bank. Funds for this expense have been identified in the FY 2021-2022 budget.

**Requested Action:** Staff recommends that Council approve the Resolution Approving Financing Terms for Vehicles and Equipment in Public Works.

#### **F. Budget Amendments**

Enclosed in the agenda packet are two budget amendments prepared by Finance Director Bo Weichel. These amendments will move funds to appropriate accounts. Mr. Weichel will be at the meeting to present.

**Requested Action:** Staff recommends that Council approve the budget amendments as presented.

#### **G. Grant Project Ordinance Amendment**

Enclosed in the agenda packet is a Grant Project Ordinance Amendment prepared by Finance Director Bo Weichel. This amendment will move funds to appropriate accounts. Mr. Weichel will be at the meeting to present this amendment.

**Requested Action:** Staff recommends that Council approve the Grant Capital Project Ordinance Amendment as presented.

#### **H. Capital Project Ordinance Amendment**

Enclosed in the agenda packet is a Capital Project Ordinance Amendment prepared by Finance Director Bo Weichel. This amendment will move funds to appropriate accounts. Mr. Weichel will be at the meeting to present this amendment.

**Requested Action:** Staff recommends that Council approve the Capital Project Ordinance Amendment as presented.

#### **I. Food Trucks**

Enclosed in the agenda packet is a memo from Planning Director Larry Johnson, a timeline of past Food Truck discussions, and a proposed Ordinance from the Planning Board for the

operation of Food Trucks within the corporate limits of Valdese. Mr. Johnson will be at the meeting to discuss.

**Requested Action:** Planning Board recommends that Council approve the Food Truck Ordinance as presented.



# READING MATERIAL

**VALDESE FIRE DEPARTMENT - MONTHLY ACTIVITY REPORT****JUNE 1st-30th, 2021**

THE BELOW REPORT OUTLINES THE ACTIVITIES PERFORMED BY THE FIRE DEPARTMENT DURING THE MONTH OF JUNE, 2021. THE REPORT SHOWS THE AMOUNT OF TIME SPENT ON EACH ACTIVITY AND THE TYPE AND NUMBER OF EMERGENCY FIRE DEPARTMENT RESPONSES.

<b><u>ACTIVITY / FUNCTION</u></b>	<b><u>MONTHLY TOTAL</u></b>	
STATION DUTY	140 HOURS	
VEHICLE DUTY	109 HOURS	
EQUIPMENT DUTY	67 HOURS	
EMERGENCY RESPONSES (ON DUTY)	51 HOURS	
TRAINING (ON DUTY)	23 HOURS	
FIRE ADMINISTRATION	266 HOURS	
TRAINING ADMINISTRATION	3 HOURS	
MEETINGS	17 HOURS	
FIRE PREVENTION ADMINISTRATION	35 HOURS	
FIRE PREVENTION INSPECTIONS	21 HOURS	
<b><u>TYPE</u></b>	<b><u>NUMBER OF INSPECTIONS</u></b>	<b><u>VIOLATIONS</u></b>
ASSEMBLY	10	34
BUSINESS	0	0
DAYCARE	0	0
EDUCATIONAL	0	0
HAZARDOUS	0	0
INSTITUTIONAL	0	0
MERCANTILE	1	18
RESIDENTIAL	0	0
STORAGE	1	8
UTILITY/MISC	0	0
REINSPECTIONS	<u>22</u>	<u>19</u>
<b>TOTAL:</b>	<b>34</b>	<b>79</b>
PUBLIC RELATIONS	9 HOURS	
HYDRANT MAINTENANCE	40 HOURS	
SAFETY ADMINISTRATION	29 HOURS	
SAFE KIDS ADMIN/CRS INSPECTIONS	10 HOURS	
EXTRA DUTY FIRES	11 HOURS	
NON-DEPARTMENTAL DUTIES	3 HOURS	
EXTRA DUTY TRAINING	18 HOURS	
EXTRA DUTY FIRE/MED STANDBY	2 HOURS	
PHYSICAL TRAINING	17 HOURS	
EXTRA DUTY MEDICAL RESPONSES	27 HOURS	
VOLUNTEER FIREFIGHTER TRAINING	38 HOURS	
<b>TOTAL TRAINING MANHOURS:</b>	<b>79 HOURS</b>	

**FIRE DEPARTMENT EMERGENCY RESPONSES:**

<b><u>FIRE:</u></b>	<b><u>MONTHLY TOTAL</u></b>
FIRE ALARM	3
MUTUAL AID TO STATION 63	0
MUTUAL AID TO STATION 67	2
TREE DOWN	2
ELECTRICAL HAZARD	1
SMOKE/GAS ODOR	0
GAS LEAK	0
SERVICE CALL	2
VEHICLE FIRE	0
STANDBY	<u>1</u>
	<b>11</b>
<b><u>MEDICAL:</u></b>	
ABDOMINAL PAIN	0
ALLERGIC REACTION	2
ANIMAL BITE	0
ASSAULT	0
ASSIST EMS	5
BACK PAIN	0
CANCELLED ENROUTE	0
CARDIAC	1
CHEST PAIN	3
CHOKING	0
CODE BLUE	1
DIABETIC	4
DOA	2
FAINTING	0
FALL	5
HEADACHE	0
HEMORRHAGE	0
OTHER	5
OVERDOSE/INTOXICATED	1
PREGNACY	0
PSYCHIATRIC	0
RESPIRATORY	5
SEIZURE	3
SICK	3
STABBING	0
STROKE	2
UNCONSCIOUS	0
UNKNOWN	<u>0</u>
	<b>42</b>
<b><u>FIRE AND MEDICAL:</u></b>	
MOTOR VEHICLE ACCIDENT	<u>1</u>
	<b>1</b>
<b><u>TOTAL RESPONSES:</u></b>	<b><u>54</u></b>

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GREG STAFFORD, CHIEF  
VALDESE FIRE DEPARTMENT

**Surplus Personal Property Report for Valdese Town Council**  
**February 2, 2021**  
**(February 1, 2021-July 31, 2021)**

[illegible]

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## VALDESE POLICE DEPARTMENT

Jack W. Moss  
Chief of Police  
Post Office Box 339  
121 Faet Street  
Valdese, North Carolina 28690

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Telephone 828-879-2109  
Fax 828-879-2106

July 23, 2021

To: Seth Eckard  
From: Chief Moss  
Re: Boots on the ground

Progress reports: Boots on the Ground

Location:

Officer Visits:

McGalliard Falls	101	Visual Checks / Walk around
Old Rock School	79	Visuals Checks / Walk around
Children's Park	64	Visual Checks / Walk around
Community Center	74	Visual Checks / Walk around
Lakeside Park	64	Community Contact
Main St Extra Patrol		Nightly Door Checks
Business/Residential Contact	80	Community Policing
Family Fun Night	5	Community policing
Myra's Car show		Every Friday Night

Our officer have logged 579 residential/business security checks, 424 extra patrols and 80 community policing contacts in 31 days for a total of 1083 events related to the safety, security and public interest. These checks and extra patrols include all of the standard residential checks, business, and boots on the ground CAD logs.

**TOWN OF VALDESE  
TOWN COUNCIL REGULAR MEETING  
JUNE 28, 2021**

The Town of Valdese Town Council met on Monday, June 28, 2021, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Roy F. Sweezy, and Councilman J. Andrew Thompson. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Town Clerk Jessica Lail, and various department heads.

Absent: None

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

**OPEN FORUM/PUBLIC COMMENT:**

**909 W MAIN ST - KAY DRAUGHN, 108 WEST END ST SW, VALDESE:** Ms. Draughn presented the following statement and pictures to Council:

To: The Valdese Town Council, Town Manager, Planning Director, Chief Moss, Code Enforcement (WPCOG), Burke Co. Chief Building Inspector

From: Kay Draughn (828.443.7187)

Re: 909 W. Main Street – Min. Housing Violation Update

Date: June 28, 2021

The following photo was taken yesterday, June 27, 2021. As you can see, hardly anything has changed since the Town's unanimous decision in early April to grant the property owners additional time to come into compliance.



For easy comparison, I've provided the June 1<sup>st</sup> photograph. (See below.)



Additionally, property taxes remain outstanding, and no building permits have been pulled as of June 28th. Since the April decision, complaints to properly secure the structure and to cut the grass had to be submitted to staff. For these reasons and for failing to make substantial renovation progress, I respectfully request that the Town Council adopt the ordinance to demolish the dwelling at 909 W. Main Street and appropriate funds for the debris removal as soon as possible.

Best regards,

*Kay Draughn*

**CONSENT AGENDA:** (enacted by one motion)

**APPROVED REGULAR MEETING MINUTES OF JUNE 7, 2021**

Councilwoman Stevenson made a motion to approve the aforementioned item on the Consent Agenda, seconded by Councilman Ogle. The vote was unanimous.

***End Consent Agenda***

**ITEMS REMOVED FROM CONSENT AGENDA:** None

**INTRODUCTION OF NEW EMPLOYEES:** Public Services Director Greg Padgett introduced the following new employees: Terry Stillwell – Plant Maintenance Mechanic (Waste Water Plant), Zachary Absher & Joshua Evans – Utility Field Techs (Public Works)

**CODE ENFORCMENT UPDATE:** WPCOG Code Enforcement Officer Todd Justice shared with Council an update on the progress of 909 W Main St. The property owner has until July 19<sup>th</sup>, 2021, to reach her 90 days and has been working with a structural engineer to develop a plan for renovating the house. Mr.



Justice explained that she had acquired a zoning permit from the Town to begin construction. The property owner has been advised that the next step would be to get a permit from Burke County. Mr. Justice shared that she has complied with securing the home and removed items around the house that were a concern. Mr. Justice recommends that after the 90 days expires next month, as long as she has a building permit, the Town considers the matter closed and will continue to receive updates from the Town Manager. Town Manager Seth Eckard said he would provide updates as they come.

**FY 2021-2022 BUDGET PUBLIC HEARING & ORDINANCE ADOPTION:** Mayor Black provided Public Hearing instructions to members of Council and those that wish to speak. Mayor Black opened the Public Hearing at 6:09 p.m. Mayor Black asked Town Manager Seth Eckard if there had been any changes since the June 7<sup>th</sup>, 2021, Council meeting. Mr. Eckard said there were no changes.

Mayor Black asked if anyone wished to speak either for or against the proposed budget.

**WILLIE PASCAL – 909 GARDIOL AVE, VALDESE:** Mr. Pascal said he noticed a debt service amount of \$342,000.00 for the Capital Operating Budget. Mr. Pascal only sees a debt service that is placed under Administration for \$88,000.00. Mr. Pascal would like a better idea of where the debt service is being repaid and from what fund. Town Manager shared that the admin operational budget has a Town Hall debt of \$88,878.00. Finance Director Bo Weichel explained that each department has its own debt service, and you have to add them all together. Mayor Black recommended Mr. Pascal look at our annual audit located on the website.

There being no one else wishing to speak, Mayor Black closed the public hearing at 6:13 p.m.

Mayor Black informed Council that the FY 2021-2022 Fee Schedule, FY 2021-2022 General Fund Capital Improvement Plan, FY 2021-2022 Utility Capital Improvements Plan, and the FY 2021-2022 Budget Ordinance could be voted on separately or together.

**TOWN OF VALDESE BUDGET ORDINANCE  
FISCAL YEAR 2021-2022**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE, NORTH CAROLINA, THAT:

Section 1: The following amounts are hereby appropriated to the fund set forth for the operation of the town government and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this town:

GENERAL FUND - OPERATIONS		\$ 6,078,522
Governing Body	\$ 70,846	
Administration	1,043,162	
Public Works	237,388	
Maintenance & Grounds	234,828	
Planning	65,673	
Police	1,123,965	
Fire	934,819	
Street	412,189	
Powell Bill	144,500	
Sanitation	321,720	
Recreation	929,973	
Tourism/Community Affairs	559,459	
GENERAL FUND - CAPITAL OUTLAY		\$ 635,200
Governing Body	\$ -	
Administration	10,000	
Public Works	50,000	
Maintenance & Grounds	-	
Planning	2,000	
Police	45,000	
Fire	32,200	
Street	277,000	
Powell Bill	-	
Sanitation	-	
Recreation	138,000	
Tourism/Community Affairs	81,000	
WATER SEWER FUND - OPERATIONS		\$ 4,795,330
Water	\$ 1,871,061	
Wastewater	1,689,112	
Water & Sewer Construction	1,235,157	
WATER SEWER FUND - CAPITAL OUTLAY		\$ 521,300
Water	\$ 165,000	
Wastewater	274,300	
Water & Sewer Construction	82,000	
TOTAL BUDGET		\$ 12,030,352

**TOWN OF VALDESE BUDGET ORDINANCE  
FISCAL YEAR 2021-2022**

Section 2: It is estimated, and therefore appropriated, that the following revenues will be made available to the respective funds for the fiscal year beginning July 1, 2021 as follows:

GENERAL FUND	\$	6,713,722
UTILITY FUND		5,316,630
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>12,030,352</b>

Section 3: There is hereby levied an ad valorem tax at the rate of fifty-four and one half cents (\$0.545) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2021, for the purpose of raising a portion of the revenue listed in the General Fund appropriation in Section II of this ordinance. This rate, based upon an estimated total valuation of \$383,312,295 will generate a levy of \$2,040,795 with an estimated collection rate of 97.69%.

Section 4: As set forth in the Utility Fund Debt Service Section of the FY 2021-2022 budget document, the amount of \$352,251 is appropriated for the purpose of debt service and that this amount is sufficient for the complete and proper payment of all bond principal, bond interest and commissions on the outstanding debt of the town relating thereto for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Section 5: As set forth in the General Fund Debt Service Section of the FY 2021-2022 budget document, the amount of \$260,244 is appropriated for the purpose of debt service and that this amount is sufficient for the complete and proper payment of all bond principal, bond interest and commissions on the outstanding debt of the town relating thereto for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Section 6: The operating funds encumbered on the financial records of June 30, 2021 are hereby reappropriated into this budget.

Section 7: The corresponding "Fiscal Year 2021-2022 Rate and Fee Schedule" is approved with the adoption of this Annual Budget Ordinance.

Section 8: The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. He may transfer amounts between line-item expenditures within a department without limitation and without a report being required.
- b. He may transfer amounts of \$10,000 between departments of the same fund with an official report on such transfer at the next regular meeting of the Town Council.
- c. He may not transfer any amounts between funds or from any contingency appropriation within any fund without approval of the Town Council.

Section 9: The Budget Officer is hereby authorized to execute agreements, within funds included in the Budget Ordinance or other actions by the Governing Body, for the following purposes:

- a. Form grant agreements to public and non-profit organizations
- b. Leases of routine business equipment
- c. Consultant, professional, or maintenance service agreements
- d. Purchase of supplies, materials, or equipment where formal bids are not required by law
- e. Applications for and agreements for acceptance of grant funds from federal, state, public, and non-profit organizations, and other funds from other governmental units, for services to be rendered which have been previously approved by the Governing Body
- f. Construction or repair projects
- g. Liability, health, life, disability, casualty, property, or other insurance or performance bonds
- h. Other administrative contracts which include agreements adopted in accordance with the directives of the Governing Body.

**TOWN OF VALDESE BUDGET ORDINANCE  
FISCAL YEAR 2021-2022**

Section 10: Copies of this budget ordinance and accompanying documents shall be furnished to the finance office, budget officer, and other department heads of the Town of Valdese to be kept on file by them for their direction in the disbursement of funds.

Upon introduction by Town Manager Seth B. Eckard, motion to adopt by

Council \_\_\_\_\_, and seconded by Council \_\_\_\_\_, the vote was \_\_\_\_\_.

This ordinance is adopted on this the 28<sup>th</sup> day June, 2021.

\_\_\_\_\_  
John F. "Chip" Black, Jr., Mayor

Attest: \_\_\_\_\_  
Town Clerk

Councilman Sweezy made a motion to adopt the FY 2021-2022 Fee Schedule, FY 2021-2022 General Fund Capital Improvement Plan, FY 2021-2022 Utility Capital Improvements Plan, and the FY 2021-2022 Budget Ordinance, seconded by Councilwoman Hildebran. The vote was unanimous.

**FAMILY FRIDAY NIGHT LOCATION:** Community Affairs Director Morrissa Angi presented the following presentation:



Town Council Meeting – Monday, June 28, 2021  
Concert Series Location Discussion



May 28: Kickoff = 700 attendees  
Beach & Variety Music  
80s & Sunny with little storm chances



June 5 = 650 attendees  
Dance & Variety Music  
80s & Sunny with no rain chances



June 11 = 350 attendees  
Classic Rock & Variety  
Storm Chances High – Rain all around Valdeese



June 18 = 400 attendees  
Bluegrass & Swing  
80s & Sunny with no rain chances



June 25 = 500 attendees  
Classic Rock & Variety  
80s & Sunny with no rain chances

#### Town Parking Lot at Wells Fargo

##### Pros

- Proximity to merchants
- On Main Street = Visibility

##### Challenges

- 18,000 sq. ft.
- Asphalt is extremely hot in summer temps
  - 40-60 degrees hotter than the air temp
- Packed area in 2019 = no room to grow event
- Parking can be a challenge
- Location is on a hill
- Little to no band visibility with dancers
- Traffic to ATM with pedestrians coming to the event – until 6pm
- Keeping emergency access road behind stage clear
- Hard to hear music over loud cars and traffic on Main Street
- No area for children to play safely

#### Field behind the Old Rock School

##### Pros

- 108,000 sq. ft.
- Permanent Concession Stand
- Grass - Level Area – Cooler during summer heat
- Permanent Restrooms = Slight Cost Savings
- Off Main Street = Safer for Families with young children
- Parking proximity and amount of parking available
- Handicap accessible
- Utilize Teachers Cottage for Band dressing area
- Easier for families to join - grassy area, picnics, blankets
- Room for the event to grow & expand
- Safer for children - away from traffic
- Game area for children

##### Challenges

- Proximity to merchants
- Expand Dance Floor Area
- Bass impacting Outdoor Drama – being addressed with sound company and speaker orientation



#### Current Layout at Town Parking Lot

- STAGE
- CONCESSIONS
- RESTROOMS
- EVENT AREA
- BAND LOADING
- DANCE AREA



#### Permanent Move Plan At Football Field

- STAGE
- BAND AREA
- CONCESSIONS
- RESTROOMS
- EVENT AREA
- BAND LOADING
- DANCE AREA

- Sound directed away from amphitheater



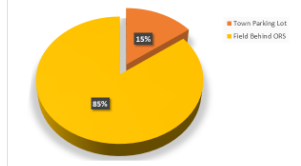
#### Permanent Move Plan At Football Field

- STAGE
- BAND AREA
- CONCESSIONS
- RESTROOMS
- ATTENDERS
- BAND LOADING
- DANCE AREA

- Sound directed away from amphitheater



#### Attendee Survey Results:



#### Survey Results for Merchants that are open after 5pm Friday nights:

##### No Preference:

- Jack B Quick
- Los Compadres
- Dollar Tree
- AutoZone
- McDonald's

##### Town Parking Lot

- The Levee
- Self's Treasures
- Myra's & Little Italy – "It brings people into the downtown area."

##### Field at Old Rock School:

- One Stop – "Helps the business a lot – Please keep them forever in the field – Thank you all!"
- Twin Brothers Pizza
- 100 Main – "I have mixed thoughts, but believe the field brings more people to Valdeese overall."

#### 11 Businesses Open Fridays | Of the 11, 6 are locally owned

- Dollar Tree
- One Stop
- AutoZone
- McDonald's
- Myra's & Little Italy
- The Levee
- 100 Main
- Los Compadres
- Twin Brothers Pizza
- Jack B Quick
- Self's Treasures

##### RECOMMENDED OPEN ON FRIDAY NIGHTS

##### RECOMMENDED CLOSED ON FRIDAY NIGHTS

##### PUBLIC PARKING AREAS



#### What about the merchants?

- Take out options & dining cards shared with all attendees
- Many merchants remark that they have increased business when events are held at the Old Rock School ex. craft shows
- Concert start time allows for dining and shopping prior to the start (7pm)
- Opportunities for merchants to set up booths, trucks etc. at the field – Examples include:
  - Vine & Prosperity – crafts and produce sales
  - Picnic Basket – lemonade & dessert sales
  - The Levee – for beer sales (potential for an agreement to be made with BCPS)
  - Ice Cream Truck – Myra's (once staffing permits)
  - Sassy Chicks – set up booth 6/25
  - Twin Brothers Pizza – offers delivery

**0.2 Miles = 4 minute walk**

From Field at Old Rock School to Town Parking Lot @ former Wells Fargo

#### What about the Outdoor Drama?

Statement from General Manager, Edyth Potter:

I believe the field behind the Old Rock School is a far superior venue for the Friday night concerts. There is more room for parking, the town can accommodate many more guests (as evidenced by the larger crowds already seen), and sitting on grass is much cooler for the guests than sitting on the asphalt in the parking lot. My only concern is to work out the sound issues, not only with the sound from the concerts, but also the sound (gunshots) from the production.

We plan to work with Morrisa to alleviate these concerns. There are many options to try that will address the needs of both events.

**Performers:**

**Shakedown Band:** Less traffic noise, ability to spread out – better location for concerts.

**SkateRink Jukebox:** Much cooler, easier to load in and the location allows for larger crowds of families to join.

**Whitewater Bluegrass Company:** Really enjoyed playing at the Old Rock School venue. It was crowd friendly and had great facilities. It was great seeing all the chairs and blankets in the grass. Perfect for a concert and dance.

**Attendees:**

Ken Adams: Enjoyed my first night at the concert behind the Rock School. I was surprised at the tremendous turnout. The new setup was great.

Maggie Morgan: I like how happy the crowd was. There was a lot more room to dance and have fun.

Emily Coulter: The concert was good. I like the field.

Mattison Telford: I like how much open space there is on the football field. The view is also a lot better as it's flat and you're not looking straight up at it. Also, it's a lot more inviting than the parking lot.

Cynthia Jamigan: I live out of state but have family in the Morganton area and have attended several of the summer concert series in the past few years. This year was by far the best concert I have attended, simply because of the new location. It is family friendly and I loved watching the children dance and play. Thank you to those who were instrumental in moving the concert to the grassy field.

Samantha Ferris: The field is more open and I enjoy seeing all the kids running around playing together.

Anonymous: My family has lived here for 5 years and we never came until now. We have young kids and this is much better for them.

Jen Boeger: There is more room to spread out! Bring your chairs and a blanket for the kids - great place to spend a family evening! It feels like community!

Marchalle Woody Causby: Loved it - over in Lakeview, nice to hear music coming through the trees on a nice evening.

Tammy Williams Severn: I absolutely love the new location.

Elly Ball: Love the field for the family friendliness that it offers! Great to see kids playing and enjoying the event.

Renae Townsend: Very good location for the concert enjoyed it very much seeing all my friends love to dance so I'm glad it's back thank you Valdeses!

Molly Wetman Phipps: Great location for FFN!

Randy Billings: First time love the new venue from Lenoir. Thanks to the town of Valdeses and all the sponsors.

Barbara Winkler: Great place for FFN! Good job Valdeses!

Gary Nance: Excellent location for the concert!

Deena Pruitt: Great music! We are very fortunate to have these free events in our wonderful little town!

Rhonda Turner: Sure do enjoy having it at the ball field, than at the parking lot.

Cathy Davis: I love having the music on the field, lots more room and closer to restrooms.

Karen Plemman: I like the football field better because it is much more spacious, children have a place to play. The concession stand area is larger, and there are tables to eat food brought at the various restaurants in town.

Mayor Black reminded Council that they voted to have the Family Friday Nights Concert Series at the Old Rock School field through the end of June, and then Council would re-evaluate. Mayor Black stated that we are now looking at whether we want to continue the FFN series through September with the expectation of the Independence Day celebration and the Festival. Councilwoman Hildebran shared that she had attended the event and did not hear one negative comment. She also shared that she has heard positive comments on the Police force being present. Councilwoman Stevenson shared that her only concern is with the Outdoor Drama hearing the music. Ms. Angi explained that the sound engineer is working on steps to take to mask the sound as much as they can.

Councilwoman Hildebran made a motion to keep the FFN Series behind the Old Rock School for the rest of this year, seconded by Councilman Sweezy. The vote was unanimous.

**APPROVED AMERICAN RESCUE PLAN CAPITAL RESERVE ORDINANCE AMENDMENT:** Finance Director Bo Weichel shared that we have received updates from the US Department of Treasury on spending the American Rescue Plan money. The US Department of Treasurer does not want the funds in a Capital Reserve, so this amendment will have to be deleted. Mayor Black asked Mr. Weichel to explain the next step. Mr. Weichel explained that the next step would be to approve a Resolution to approve the funds coming in. Then, the LGC recommends putting the funds in a grant project ordinance rather than the Capital Reserve ordinance. Mr. Weichel shared that the two biggest things we can use the money for are COVID response, such as public safety equipment, and the second is water and sewer infrastructure. Town Manager Seth Eckard shared that we specifically looked to see if we could use the money for streets and or facility improvements, but we cannot from the guidance we received. Mr. Eckard said that items we currently have in the budget, we can use these funds on. Councilman Ogle asked what would happen to the funds currently in the budget if we received this grant money. Mr. Weichel explained that it was built into the budget already in anticipation of receiving the money. Mr. Weichel shared a list of items the grant money would go to: Waste Water Plant - Primary clarifier #2 drive and bridge replacement, recycle valve to the aeration basin, #3 or #4 influent valves and check valves replacement, and from Water Plant - #3 Finish Water Motor replacement and tank maintenance.

## TOWN OF VALDESE AMERICAN RESCUE PLAN CAPITAL RESERVE ORDINANCE AMENDMENT

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 19 of Chapter 159 of the General Statutes of North Carolina, the following capital reserve ordinance is hereby amended.

**Section 1.** The purpose of the reserve fund was to recognize and distribute funding from the American Rescue Plan (ARP) according to the US Department of Treasury guidelines on eligible items. Due to updated guidance by the U.S. Department of the Treasury along with the Local Government Commission, the ARP funding will need to be accounted for utilizing a different financing mechanism other than the Capital Reserve Fund to be in compliance with the grant requirements.

**Section 2.** The officers of this unit are hereby directed to amend the capital reserve fund and to delete the fund within the terms of the program ordinance and the budget contained herein.

**Section 3.** No revenues have been or are anticipated to be available to contribute to this fund:

Section 4. No appropriations have been made or obligated from this fund.

Section 5: Copies of this ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this amendment to delete the fund.

Adopted this 28th day of June, 2021.

/s/ John F. Black, Jr., Mayor

ATTEST:

/s/ Town Clerk

Councilman Sweezy made a motion to approve the American Rescue Plan Capital Reserve Ordinance Amendment, seconded by Councilwoman Stevenson. The vote was unanimous.

**APPROVED RESOLUTION APPROVING ACCEPTANCE OF ARP FUNDS:** Finance Director Bo Weichel presented the following Resolution:

TOWN of VALDESE  
RESOLUTION  
American Rescue Plan (ARP) Funding

**WHEREAS**, the American Rescue Plan Act has appropriated approximately \$1,290,000 to be distributed to the Town of Valdese;

**WHEREAS**, funds will be distributed through the State of North Carolina in two tranches, half of the funding in 2021 and the remainder in 2022;

**WHEREAS**, only authorized expenditures outlined in the Interim Final Rule published by the U.S. Department of the Treasury will be eligible;

**WHEREAS**, funds will remain available through December 31, 2024;

**WHEREAS**, in accordance with NCGS 160A-17.1, it is the desire of the Town Council to accept these funds;

**NOW, THEREFORE, BE IT RESOLVED**, the Council of the Town of Valdese, North Carolina accepts to receive reimbursement, delegating the responsibility to execute any necessary agreements on behalf of the board to the Town Manager, and in so doing, obligates the Town to all rules and restrictions placed on the funds, such as repayment of any reimbursement of expenditures from the funds later found to have been spent for an unauthorized purpose(s).

THE FOREGOING RESOLUTION IS ADOPTED THIS 28th DAY OF JUNE, 2021.

/s/ John F. Black, Jr., Mayor

ATTEST:

/s/ Town Clerk

Councilwoman Hildebran made a motion to approve the Resolution to accept the American Rescue Plan funds, seconded by Councilman Thompson. The vote was unanimous.

**APPROVED AMERICAN RESCUE PLAN – GRANT PROJECT ORDINANCE:** Finance Director Bo Weichel presented the following Grant Project Ordinance:

TOWN OF VALDESE  
AMERICAN RESCUE PLAN  
GRANT PROJECT ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:



Section 1. This ordinance is to establish a budget to recognize funding by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF) and distribute these funds according to the US Department of Treasury guidelines on eligible items. The Town anticipates receiving \$1,290,000 in two tranches. The Town Council authorizes the use of these funds for eligible items under the U.S. Department of the Treasury Interim Final Rule. This can include replacement of lost revenue due to the pandemic, eligible expenses under the CARES Act, and utility infrastructure/capital expenses. Funds will be fully accumulated by the end of FY 21-22 and must be used by December 31<sup>st</sup>, 2024.

Section 2. The officers of this unit are hereby directed to proceed with the grant funds within the terms of the program ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this fund:

<b>Source</b>	<b>Amount</b>	<b>Account Number</b>
Proceeds for General	\$ 390,000	77.3970.001
Proceeds for Utilities	900,000	77.3970.002
	-----	
	\$ 1,290,000	
	=====	

Section 4. The following amounts are appropriated for the project:

<b>Source</b>	<b>Amount</b>	<b>Account Number</b>
General Capital Outlay	\$ 390,000	77.4200.740
Utility Capital Outlay	900,000	77.8120.740
	-----	
	\$ 1,290,000	
	=====	

Section 5. The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 6. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 7. This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the town, whichever occurs sooner.

Section 8: Copies of this ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 28th day of June, 2021.

/s/ John F. Black, Jr., Mayor

ATTEST:

/s/ Town Clerk

Councilwoman Stevenson made a motion to approve the American Rescue Plan Grant Project Ordinance, seconded by Councilman Sweezy. The vote was unanimous.

**APPROVED CAPITAL PROJECT ORDINANCE AMENDMENT:** Town Manager Seth Eckard shared that we received excellent news from NC DEQ where they would give us an additional \$58,945 to go towards Phase I of the Lakeside Park. Finance Director Bo Weichel presented the following Capital Project Ordinance Amendment:

Valdeese Town Council Meeting

Monday, June 28, 2021

Capital Project Ordinance Amendment # 4-34

Subject: Lakeside Park Phase I

Description: To amend capital project ordinance Fund 34  
 The original CPO was approved at the November 4, 2019 meeting.  
 This amendment recognizes additional pledge of reimbursable funds  
 from NC DEQ in addition to the original \$200,000 pledge

**Proposed Action:**

BE IT ORDAINED by the Council of the Town of Valdeese that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the capital project ordinance for various capital projects funded from a variety of sources is hereby amended as follows.

**Section I:**

Amounts appropriated for capital projects are hereby amended as follows:

**Section I:**

The following revenues available to the Town will be increased:

Account	Description	Decrease/ Debit	Increase/ Credit
34.3970.005	Grant - NC DEQ		58,945
Total		\$0	\$58,945

Amounts appropriated for expenditure are hereby amended as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
34.6200.760	Construction	58,945	
Total		\$58,945	\$0


**Section II:**

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.


Councilman Sweezy made a motion to approve the Capital Project Ordinance Amendment, seconded by Councilwoman Stevenson. The vote was unanimous.

**PUBLIC HEARING FOR 160D CODE AMENDMENTS:** Mayor Black opened the Public Hearing at 6:48 p.m. Planning Director Larry Johnson presented the following presentation:

**Town of Valdeese**  
Planning Director Report




**Ordinance Updates  
to Comply with Chapter 160D**  
(June 28, 2021)



**Overview of Chapter 160D**

- Legislation passed by N.C. General Assembly in 2019 creates Chapter 160D
- Consolidates N.C land use statutes
- Updates and clarifies a number of provisions
- Makes planning and development statutes easier to use
- Local governments have until July 1, 2021 to update their local ordinances
- All Amendments are a result of Chapter 160D Requirements



**General Notes on 160D Review**

Key 160D Revisions

A. Article B – Fire Prevention and Protection Code.

B. Part 9, Chapter 1 Minimum Housing Standards






**General Notes on 160D Review**

Key 160D Revisions for Zoning and Subdivisions Regulations

All Amendments are a result of Chapter 160D Requirements. Contracted with Nealon Planning PLLC (School of Governments recommended) to assure compliance.

<p>A. Definitions</p> <p>B. Vested Rights</p> <p>C. Permit Choice</p> <p>D. Conflict of Interest</p> <p>E. Quasi-judicial procedures</p> <p>F. Appeals</p>	<p>G. Variances</p> <p>H. Third-party Down Zonings</p> <p>I. Telecommunications facilities</p> <p>J. Performance guarantees</p>
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General Notes on 160D Review	Question & Answer
<p><u>Key Other Revisions</u></p> <ul style="list-style-type: none"> <li>A. Signs – Non-commercial speech; political signs in NCDOT rights of way</li> <li>B. Temporary health care structures</li> <li>C. Manufactured homes</li> </ul> 	 

Mr. Johnson shared that Fire Chief Greg Stafford worked on the Fire and Protection Code and WPCOG Todd Justice worked on the Minimum Housing Standards. Mr. Johnson shared that 160D was created and passed by N.C. General Assembly in 2019 to consolidate land use statutes. Local governments across the state are required to update their local ordinances by July 1, 2021. Mr. Johnson shared that the Planning Board has reviewed the changes and others from the School of Government. (Changes can be found on the Town of Valdese website or filed in the Clerk's office.)

**AN ORDINANCE TO AMEND VARIOUS PROVISIONS OF THE TOWN OF VALDESE ZONING AND SUBDIVISION ORDINANCES, FIRE PREVENTION ORDINANCE, AND MINIMUM HOUSING STANDARDS ORDINANCE TO COMPLY WITH CHAPTER 160D OF THE NORTH CAROLINA GENERAL STATUTES**

WHEREAS, the town council of the Town of Valdese desires to amend certain provisions of the Town of Valdese Zoning Ordinance, the Fire Prevention Ordinance, and the Minimum Housing Standards Ordinance to bring those ordinances into compliance with the requirements of NCGS Chapter 160D; and

WHEREAS, the town council has determined that the proposed ordinance amendments are reasonable and necessary to bring the Town of Valdese ordinances into compliance with applicable North Carolina law; and

WHEREAS, the planning board has considered the Zoning Ordinance amendments and the planning board recommends that those amendments be adopted;

NOW, THEREFORE, BE IT ORDAINED that the Town of Valdese Zoning Ordinance, the Fire Prevention Ordinance (Part 3, Article B – Fire Prevention and Hazards), and the Minimum Housing Standards Ordinance (Part 9, chapter 1, Article D – Minimum Housing Standards) are amended to make the deletions (strikethroughs) and the additions (underlining) that have been presented to the town council for its consideration.

Adopted this 28<sup>th</sup> day of June 2021.

/s/ John F. Black, Jr., Mayor

ATTEST:

/s/ Town Clerk

Mayor Black asked if anyone wished to speak either for or against the proposed amendments.

**WILLIE PASCAL – 909 GARDIOL AVE, VALDESE:** Mr. Pascal noticed that the document came from the Planning Board/Department with no representation from the Public Safety. Mr. Pascal asked if he could hear from the Fire Chief. Fire Chief Greg Stafford explained a minor change in the Fire Prevention/Protection code that simply changed G.S.160A-411 to 160D-1102.

There being no one else wishing to speak, Mayor Black closed the public hearing at 7:12 p.m.

Mayor Black expressed his gratitude for the work that the Planning Board/Department did on this project. Councilwoman Hildebran expressed her concern that she hears many times that Council receives a document on Friday and only has the weekend to review. Councilwoman Hildebran stated that she wanted our citizens to know that Council was familiar with this from back in May and she has personally called Mr. Johnson to ask questions. Councilwoman Hildebran shared that this was a routine thing that we usually do with documents to update them when the State requires it.

Councilwoman Hildebran made a motion to approve the Ordinance to amend the provisions regarding the Fire Prevention Ordinance, Minimum Housing Standards Ordinance, and the Valdese Zoning Ordinance in compliance with 160D, seconded by Councilwoman Stevenson. The vote was unanimous.



**MANAGER'S REPORT:** Town Manager Seth Eckard made the following announcements:

The Independence Day Celebration is scheduled for Friday, July 2, 2021, at 7:00 p.m.

Town Offices will be closed on Monday, July 5, 2021, in observance of Independence Day.

**MAYOR AND COUNCIL COMMENTS:**

Councilman Ogle shared that a house on Becker Street is in bad shape. The homeowner is three years past due in taxes, with the Town has cut the grass for two years. Councilman Ogle shared that the Town Manager said Burke County was going to foreclose on the house over a year ago, and the owner cannot be found. Councilman Ogle asked since it was an abandoned house, what are our options. Town Attorney Marc Mitchell explained that the statute says you have to make reasonable efforts to find the person, and if you cannot, you can serve the person by publication. Mr. Mitchell explained that the problem when you do that is, you mess up the title to the real estate. Mr. Mitchell said it would be difficult to sell. Town Manager Seth Eckard shared that the Tax Collector is working on this and has a few options to explore first.

Councilwoman Stevenson shared that she has had positive feedback from the Police "Boots on the Ground" initiative.

**CLOSED SESSION:** Mayor Black called for a motion to recess into Closed Session pursuant to NC General Statute 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee.

At 7:10 p.m., Councilwoman Stevenson made a motion to recess into Closed Session pursuant to NC General Statute 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. Councilwoman Hildebran seconded the motion. The vote was unanimous.

At 7:28 p.m., Councilman Ogle made a motion to return to Open Session, seconded by Councilwoman Hildebran. The vote was unanimous.

**TOWN MANAGER'S CONTRACT ADJUSTMENT:** Councilman Sweezy made a motion to increase the Town Manager's salary by 3%, seconded by Councilwoman Stevenson. The vote was unanimous.

**ADJOURNMENT:** At 7:30 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, August 2, 2021, at 6:00 p.m., Valdese Town Hall.

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Town Clerk

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Mayor

jl

**COUNCIL AGENDA MEMO**

**To:** Town Clerk  
**From:** Greg Padgett, Public Services Director  
**Date:** August 2, 2021  
**Re:** Foundation Forward Sidewalk

**REQUEST**

Sidewalk proposal from Foundation Forward, corner of Faet and Main Street.

**BACKGROUND**

As part of the water line replacement on Main Street, some of the sidewalk had to be dug up and replaced according to NCDOT approval. And based on what NCDEQ would reimburse as part of the project cost.

**RECOMMENDATION**

Foundation Forward is seeking funding to replace the sidewalk in front of the new park presented to council previously. The pictures have been forwarded to NCDOT for their input. (Main Street is not a Town sidewalk.)

**BUDGET ANALYSIS:*****Budgetary Action***

Is a Budget Amendment required?

Yes  
☒

No  
☐

# FOUNDATION FORWARD EDUCATIONAL PARK SIDEWALK PROPOSAL

**SITUATION:** During Calendar year 2021, the Town of Valdese executed a water main replacement that ran the length of Main Street (Hwy 70). At the end of the project the sidewalk that runs from the East Corner of 225/227 Main Street and runs West to the corner of Faet & Main Street was left with patchwork concrete and paver repair while the remainder of the sidewalks were poured totally new or new pavers installed.

With the addition of a Million Dollar park being installed at the corner of Faet & Hwy 70 this sidewalk will detract from the aesthetics of the rest of the town as well as the park.

Foundation Forward solicited 4 bids, of which the lowest priced was Tim & Sons Concrete out of Morganton and was \$5800.00 to remove existing sidewalk and paver and pour a new solid concrete sidewalk and install pavers in front of our building and the park in keeping with the town theme.





Looking West from Corner of our building to Foothills





Front of Old World Bakery across from Faet St





Front of our Building facing East





Old Pavers





Front of WSVM facing East





Park Front from Corner of Faet St



# PROPOSAL ONE

Propose the Town of Valdese fund the replacement in full to enhance the appearance of both Historic Valdese's Main Street and the new park.

## PROPOSAL TWO

Propose that the Town and Foundation Forward split the costs which would have each entity pay \$2900.00. Foundation Forward would pay the contractor and the Town would reimburse Foundation Forward their share.

## PROPOSAL THREE

Propose that the Town use their Public Works department to remove the existing sidewalk and pavers and Foundation Forward would pay contractor to level, form, pour sidewalks as well as install new pavers.







# Historic VALDESE *north carolina*

## Main Street Façade Improvement Program Application

This program is financed by the Town of Valdese and administered by the Small Town Main Street Design Committee. Each grant application will be evaluated by the committee for eligibility and merit according to the procedures set forth in the program guidelines. Grant awards are distributed after work on the project is completed, reviewed, and paid project bills submitted.

Applicant's Name: Deborah Thompson

Mailing Address: (Street or P.O. Box) 120 Main St. E.

City: Valdese State: NC Zip: 28690

Telephone: Day: 828-413-3308 Evening: SAME Email: debbiehthompson@gmail.com

I am the ☒ Business Owner and/or ☒ Property Owner.

Applicant's Signature: Deborah Thompson Date: 10-27-2020

If the applicant is NOT the owner of the property, the section below must be completed and the application must be signed and dated by the owner to verify the owner's approval of the application and proposed work.

Owner's Name: \_\_\_\_\_

Mailing Address: (Street or P. O. Box) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Email: \_\_\_\_\_

As Property Owner, I approve of this application which is submitted by my tenant.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Project Description:

→ Replace original front glass and front door with mail drop.  
(Clean awning from tree residue - completed in September 2020 - NOT part of this requested grant.)

Property Address: 120 Main St. E, Valdese Estimated Project Cost \$: 5,324.32 Estimated Project

Completion Date: After tax season, Grant Request Amount \$: 2,500.00

2021 possibly early summer, depending  
on ALL GLASS work load.

**Attachments:**

- ✓ Deed to property
- ✓ Lease to property, if applicable. If not applicable, initial here: DHT
- ✓ Color photograph of the existing condition of the building or project area.

(Be sure to include enough detail of the proposed work area to enable the Design Committee to evaluate your application.)

- ✓ Sketch or other depiction of the proposed work to be done. Replace glass. Use existing framing. New door and mail drop.
- Project plans and specifications (if applicable).
- ✓ Company or person to perform work proposed. Attach required bids. <sup>3</sup>

I have attached the items requested above. I understand the requirements of this grant (including eligible and ineligible activities) and the process for review of my application. I understand that the façade improvement grant must be used for the project described in this application and that all work must be completed before any grant proceeds are disbursed. I understand that the grant must be approved prior to commencement of work. I understand that any improvements made through the grant may not be removed for a minimum of five years without the permission of the Design Committee.

Applicant Signature: Debrah Thompson Date: 10-27-2020

Approved as submitted:

1. Planning Department \_\_\_\_\_ Date: \_\_\_\_\_
  - Approved with modifications or conditions (attached): \_\_\_\_\_
  - Rejected (Reasons for rejection attached): \_\_\_\_\_
2. Fire Marshall \_\_\_\_\_ Date: \_\_\_\_\_
  - Approved with modifications or conditions (attached): \_\_\_\_\_
  - Rejected (Reasons for rejection attached): \_\_\_\_\_
3. Design Committee \_\_\_\_\_ Date: \_\_\_\_\_
  - Approved with modifications or conditions (attached): \_\_\_\_\_
  - Rejected (Reasons for rejection attached): \_\_\_\_\_
  - Dollar amount approved for Reimbursement \_\_\_\_\_
4. Town Council/Town Manager \_\_\_\_\_ Date: \_\_\_\_\_
  - Approved with modifications or conditions (attached): \_\_\_\_\_
  - Rejected (Reasons for rejection attached): \_\_\_\_\_
  - Dollar amount approved for Reimbursement \_\_\_\_\_

**Payment Info:**      Approved for Reimbursement      Rejected for Reimbursement (see attached)

Community Affairs Director: \_\_\_\_\_ Date: \_\_\_\_\_

Documented Cost of Façade Improvement: \$ \_\_\_\_\_

(All documentation stating that work has been paid for must be attached for reimbursement. No Reimbursement can be given without documentation.)

FOR REGISTRATION REGISTER OF DEEDS  
 Stephanie A. Norman  
 Burke County, NC  
 11/16/2018 at 04:49:39 PM  
 Book 2376 Page 163 (4)  
 FEE: \$26.00

INSTRUMENT # 2017022099



INSTRUMENT # 2017022099

This certifies that there are no delinquent taxes due to Burke County.  
 Certification expires Jan 6th of the year following certification date.  
 Parcel Identification Number: 2733957375, 2743283110, 27340042000, 2704005312  
 This is not a certification that the Burke County Parcel Identification Number matches the  
 Deed description.  
 DANIEL ISENHOUR  
 TAX COLLECTOR

Date/Time: 11-14-18

### NORTH CAROLINA GENERAL WARRANTY DEED

Revenue Stamps: \$-0-

REID: See Exhibit A.

Prepared by/mail to: MARC MITCHELL, P.A., PO DRAWER 69, VALDESE, NC 28690

### NO TITLE EXAMINATION PERFORMED

THIS DEED made this 23<sup>rd</sup> day of October, 2018, by and between

GRANTORS:	GRANTEE:
DEBORAH H. THOMPSON, widow	DEBORAH H. THOMPSON, Trustee of the Deborah H. Thompson Revocable Trust dated October 23, 2018
Springwood Drive Valdese, NC 28690	Springwood Drive Valdese, NC 28690

WITNESSETH that the Grantor does hereby grant and convey unto the Grantee, in fee simple, all of that certain lot or parcel of land situated in Burke County, North Carolina and more particularly described as follows:

SEE ATTACHED EXHIBIT "A" FOR PROPERTY DESCRIPTIONS.

The property herein conveyed includes the primary residence of the Grantor.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, the title is marketable and free and clear of all



encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

SUBJECT TO all legally enforceable easements, rights of way, utility easements and restrictions;  
SUBJECT TO recorded deeds of trust executed by Deborah H. Thompson, if any, and SUBJECT  
TO the lien of 2018 ad valorem taxes.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

 (seal)  
DEBORAH H. THOMPSON

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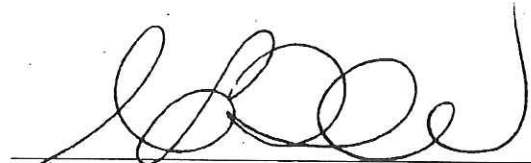
NORTH CAROLINA, BURKE COUNTY

I, a Notary Public in and for said County and State, do hereby certify that DEBORAH H. THOMPSON, widow, personally appeared before me this day and acknowledged to me that she voluntarily executed the foregoing instrument for the purposes stated therein.

This 23<sup>rd</sup> day of October, 2018.

(notary seal)

STEPHANIE B. ORDERS  
NOTARY PUBLIC  
BURKE COUNTY, NC

  
Stephanie B. Orders, Notary Public  
My Commission expires: 4/5/19.

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## EXHIBIT "A"

TRACT I: 120 Bobo Avenue NE

Situate, lying and being on East Connelly Avenue in the Town of Valdese, Burke County, North Carolina. BEGINNING at an iron stake driven into the ground against the inside curbing of the north side of State Highway No. 70 and 75 feet East of the intersection of State Highway No. 70 and Rodoret Street, and runs North 14° 45' East 115 feet to the alley, thence along the South side of the alley about South 70° 9' East paralleling State Highway No. 70 for 25 feet to a stake; thence South 14° 45' West 115 feet to the highway, this line parallels the first line; thence North 70° 9' West 25 feet to the BEGINNING.

That upon the said tract of land is situated a brick building formerly known as the Palmer Clinic and that the walls of said building adjoins what was formerly the Guigou property on the West and the Hudson property on the East and party walls with the adjoining property owners, and this conveyance also conveys the interest of the Grantor herein and their predecessors in title, in said walls.

REID: 30915

PIN: 2733957375

BACK REFERENCE: Book 2138, page 425, Burke County Registry.

TRACT II: 108 Toronado Drive NE

BEGINNING at an iron pipe set north margin of 30-foot street that heads to Laurel Road and runs with the Micol South property line South 89° 14' East 135.21 feet to an iron pipe found; thence with the Pons property West line, South 0° 36' West 29.97 feet to an iron pipe; thence the same course, South 0° 30' West 159.72 feet to an iron pipe found; thence North 88° 32' West 133.54 feet to an iron pipe found; thence with the Ray Powell property East line, North 0° 30' East 158.08 feet to an iron pipe found; thence the same course being North 0° 30' East 30.00 feet to the point of BEGINNING, containing 0.58 acres, more or less.

SUBJECT TO those restrictions in Book 1167, page 584, Burke County Registry.

TOGETHER WITH those easements (access and water) as more particularly described in that deed recorded in Book 1167, page 584, Burke County Registry.

BACK REFERENCE: Book 1167, page 584, Burke County Registry.

REID: 32310

PIN: 2743283116

TRACT III: 211 Heritage Drive

BEING all of Lot 30 of Heritage Estate as shown on a plat of surveyed prepared by Herman D. Bolick, Registered Land Surveyor, dated March 12, 1996, and recorded in Plat Book 12, page 170, Burke County Registry.

REID: 51603

PIN: 2734842488

BACK REFERENCE: Part of Book 795, page 1444, Burke County Registry.

TRACT IV: 3145 E. Paradise Harbor Drive

BEING all of Lot No. 205 of Paradise Harbor – East Extension, Phase 2 as shown on that plat of the same recorded in Plat Book 29 at pages 293-294 (as shown on Plat Book 29 at paged 285-286) in the office of the Register of Deeds for Burke County, North Carolina, reference to said plat and the record thereof is hereby made for greater certainty of description.

SUBJECT TO those restrictive covenants and bylaws recorded in Book 1479, page 842; Book 1379, page 1; Book 832, page 1126 and Book 351, page 235, Burke County Registry.

REID: 59375

PIN: 2764885312

BACK REFERENCE: Book 2050, page 971, Burke County Registry.



- 2017- Complete roof repair + waterproofing
- 2019- Interior update of wiring; new LED Lighting, updated computer equipment
- 2020 - Brick Front above canopy repaired to stop interior front leak
- 2020 - Canopy Cleaned
- 2021 - Project to replace glass + door



## Complete Facade

- Project - \* Keep original framing
- \* Install 4- Gray tinted store front glass replacements
  - \* Right inner side window to include large envelope mail slot
  - \* Replace double front door w new single door, side light





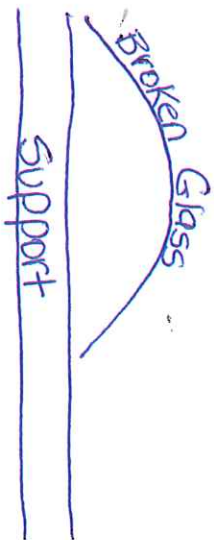
2  
Windows are permanently streaked and discolored from years of leaking.

Right of Front Door



Left of Front Door





↑ Glass is broken  
near the top of the  
large window to the right  
of the door



(4)



Exterior  
Leak

A carpenter will repair the leak areas - Doug Queen Construction  
They will work with ALL GLASS - Ted Karre.

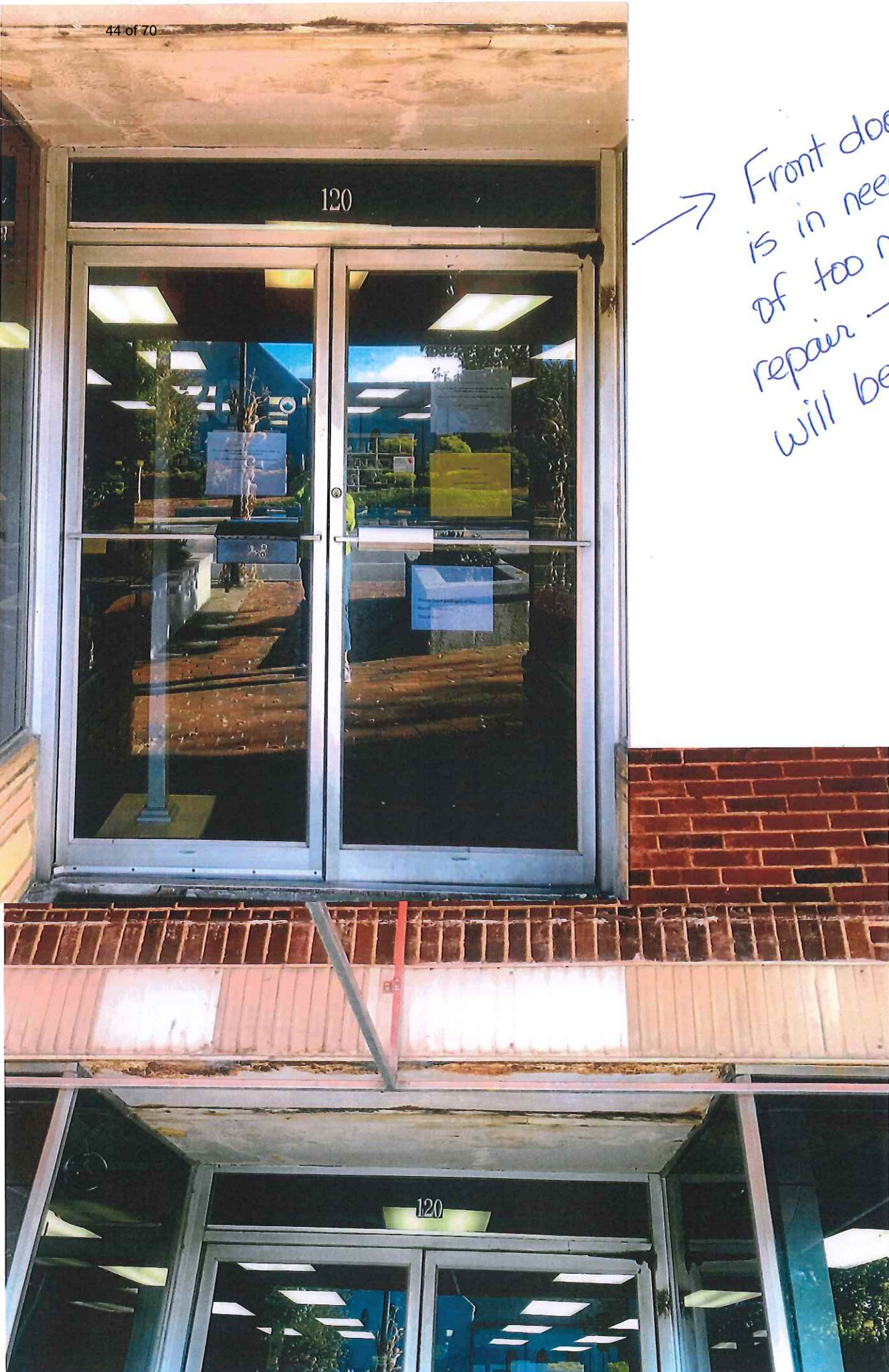


Interior  
Leak  
(Taken  
care of)



5

→ Front door is in need of too much repair — will be replaced.



→ Carpenter will also work on area above the door.



October, 6, 2020

Design Committee For Main Street Facade Improvement:

The following information regards Thompson Realty  
120 Main St. E  
Valdese

After meeting with 2 other companies: Diversified Glass and Quality Glass, the decision was made to give the job to All Glass of Hickory. I contacted Ted Karre at All Glass on October 6, 2020 to give him the green light for the job. Mr. Karre was made aware of the grant from the Town of Valdese and said he would honor the quote until an answer about the grant is received. He said he would keep this quote until after Tax Season 2021. He did say that material cost could increase between now and then, but the cost would not increase more than 3%. It was decided to keep the existing framing but replace all front glass, install a new front door, and create a large envelope mail slot with latch. Mr. Karre will also be utilizing Doug Queen Construction for certain aspects of the job, as well. I am to contact Mr. Karre and Mr. Queen for a meeting to work out details toward the middle of April (around the conclusion of the 2021 tax season.) Since our office work is tax and real estate, we are confirming a time for construction after our busiest season. We will not make any decisions to begin work until hearing grant results. As soon as we receive that word, details will be decided to start the project. This renovation should be completed by early to mid summer, 2021.

Debbie Thompson  
Thompson Realty and Tax Service  
828-413-3308

**All Glass Company of Hickory**

1125 S Center Street  
 Hickory, NC 28602  
 828-324-8609

Date: 8/18/2020

Thompson Realty  
 Debbie Thompson  
 120 East Main St.  
 Valdese, NC  
 828.413.3308



Quote: 81820

**Scope of Work:**

At the Thompson Realty building fabricate and install the following improvements: 4-Gray tinted store front glass replacements (keep existing window framing), the inner right side window to include a large envelope slot with latch. Replace the double door with a new single door, sidelight & transom windows, and framing. New single door to include closer, sweep and push/pull hardware. Glass will be 1/4" tempered gray tint for all units.

**Project Cost:**

Components and installation:	\$	4,976.00
Sub-total:	\$	4,976.00
Tax @ 7%:	\$	348.32
<b>Project Cost:</b>	<b>\$</b>	<b>5,324.32</b>

**Notes and Customer Responsibilities:**


**Terms & Conditions:**

75% Deposit, 25% net at installation.
---------------------------------------

**Contacts:**

This quote valid for 45 days.
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Brittany Cooke, Office Manager 828.324.8609

Ted Karre, Field Services 828-308-4474

[www.allglasscompany.com](http://www.allglasscompany.com)

[allglassinc@yahoo.com](mailto:allglassinc@yahoo.com)

**All Glass Company of Hickory**

1125 S Center Street  
 Hickory, NC 28602  
 828-324-8609

Date: 9/16/2020

**Thompson Realty**

Debbie Thompson  
 120 East Main St.  
 Valdese, NC  
 828.413.3308



Quote: 91620

Scope of Work:

At the Thompson Realty building fabricate and install a complete new storefront window and door structure using clear finish storefront metal and gray over clear tempered 1" glass.

**Project Cost:**

Components and installation:	\$	9,022.00
Sub-total:	\$	9,022.00
Tax @ 7%:	\$	631.54
<b>Project Cost:</b>	<b>\$</b>	<b>9,653.54</b>

**Notes and Customer Responsibilities:**

Final exact measurements for construction drawing may lead to additional charges for wood or other structural modifications. These charges would be agreed upon before accepting the contract for the project.

**Terms & Conditions:**

75% Deposit, 25% net at installation.

**Contacts:**

This quote valid for 45 days.

Brittany Cooke, Office Manager 828.324.8609  
 Ted Karre, Field Services 828-308-4474  
[www.allglasscompany.com](http://www.allglasscompany.com)  
[allglassinc@yahoo.com](mailto:allglassinc@yahoo.com)

**DIVERSIFIED GLASS**  
1005 Jamestown Road  
Morganton, NC 28655  
Phone (828) 584-1560 Fax (828) 584-1596  
NC Toll-free (800) 521-4660

## PROPOSAL AND ACCEPTANCE

TO Attn: Debbie  
Thompson Realty

JOB NAME: Storefront  
JOB LOCATION: Valdese, NC  
DATE OF PLANS: 10/2/20

We hereby submit specifications and estimates for:

The price below includes materials, sales tax and labor to furnish and install the following:

Option 1: Remove all existing storefront on Main St. side of building and replace with new Kawneer 451T thermally improved storefront framing with tinted insulated low-e glazing. \$9,210.00

Option 2: Replace existing broken glass and install mail slot. \$2,360.00

Option 3: remove existing storefront door at rear of building and replace with new. \$2,270.00

Option 4: Remove all existing glass and replace with new and replace existing pair with new single entrance. Mail slot in glass included. \$7,780.00

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: \_\_\_\_\_ no/100's \_\_\_\_\_ dollars ( \$ .00 ).

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ 60 \_\_\_\_\_ days.

Submitted by \_\_\_\_\_  
Brian Russ  
Project Manager

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_



Quality Glass  
Morganton NC

PO BOX  
1042  
200 Center St.  
Morganton

# Proposal

PROPOSAL NO.

SHEET NO.

DATE

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME <i>Thompson Realty</i>	ADDRESS <i>120 Main St Valdese, NC</i>
ADDRESS	DATE OF PLANS
PHONE NO.	ARCHITECT <i>Ubbie</i>

We hereby propose to furnish the materials and perform the labor necessary for the completion of \_\_\_\_\_

1- DOOR 6'10" X 7'0" Entrance Doors -  
 w/ 1'3"0" X 7'0" Entrance Door w/ side lgt.)  
 Framing - 2 X 4 1/2" Flush glass  
 glass - 1" grey tint or 1" clear over lower -  
 Tempered @ \$4K78  
 2 @ \$2K78  
 remove existing store front as required.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \_\_\_\_\_

Dollars (\$ 14,500 ) with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully  
submitted

Per \_\_\_\_\_

Note — this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Quality  
Glass  
(Ronnie)

QUALITY GLASS LTD.  
P.O. BOX 1042  
200 CENTER STREET  
MORGANTON, N.C. 28650-1042

PROPOSAL NO.

SHEET NO.

DATE

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME <i>Thompson Rusty</i>	ADDRESS
ADDRESS <i>120 Main St Valdosta</i>	DATE OF PLANS
PHONE NO.	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of \_\_\_\_\_

1- pair 6'0" x 7'0" Entrance Doors -

4- replace existing store front  
with 1/4 grey tint tempered

all plan use 3'0" x 7'0" Doors  
with side lites

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \_\_\_\_\_

Dollars (\$ 8500.00 ) with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully  
submitted

Per

*Ron Thompson*

Note — this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

### ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

## COMMUNITY AFFAIRS

# Memo

To: Mayor & Town Council

From: Morrissa Angi

cc: Seth Eckard

Date: 07/23/2021

Re: Lighting Contract at the Old Rock School Auditorium

---

The CIP project for the Old Rock School Lighting replacement in the Auditorium is planned to overlap 2 budget years. Staff is bringing this contract to you for approval in order to lock in pricing with the equipment supplier and installers. Staff contacted the three companies for assistance with quoting this project. Barbizon Lighting Company out of Charlotte returned the only quote for the project. Barbizon has assisted with Old Rock School lighting projects during the original renovation in 1986.

The current lighting system is over 30 years old and part of the system was in used condition when it was first installed. We are having numerous complications with the dimmer rack system. At this time, one dimmer rack is no longer functional which limits the amount of lighting effects possible for productions. Turnkey cost estimates have been generated from Barbizon Lighting Company who specializes in theatre lighting applications. With the replacement of our current system to an LED system, we will be able to cut auditorium electricity costs during productions by two thirds. The system is used on average for 100 events each year. Some of the fixtures are so outdated, that you can no longer get parts or have repairs made.

**Reasons for the project:**

1. Building Safety, Existing quartz light fixtures can reach 200-300 degrees during operation. LED fixtures operate at a much lower temperature of 70-80 degrees.
2. We would also see a reduction in the use of the air condition system to cool backstage areas and the auditorium
3. Current fixtures use 750 watts. LED fixtures use approximately 100 watts
4. Employee Safety: This system would also greatly reduce the time spent by employees on ladders changing, focusing and redirecting fixtures.

5. The new system will also reduce the number of fixtures necessary to create lighting effects. Currently there are 74 the new system would reduce the number to 55.

**Barbizon Lighting Company** – Quote Attached.

**Illuminated Integration LLC** – Email declining the project attached.

**Bradfield Lighting Company** – No response when scope of the project was shared

**Staff recommends contracting Barbizon Lighting Company out of Charlotte for this project.**





# Quotation

Barbizon Charlotte  
1016 McClelland Court  
Charlotte, NC 28206  
704-372-2122

**To:** Old Rock School

**Project Name:** LED Lighting Upfit

**Attn:** Morrissa W. Angi

**Quote Number:** QN20010.2

**Phone:** 828-879-2129

**Quoted By:** Jeff Montgomerie

**Email:** [mangi@valdesenc.gov](mailto:mangi@valdesenc.gov)

**Date:** 4/22/2021

**Terms:** To Be Determined

Thank you for giving us the opportunity to provide this proposal.

## Section I - Power and Control

- Furnish DMX controlled relay panel to control theatrical fixture power, to replace portable dimmer packs.
- Furnish dimmer module option for 7 relay circuits to dim house lights, to replace wall dimmers.
- Furnish lighting data distribution equipment, including a network inlet for the console location and DMX outlets for the catwalk, 4 house torm pipes, 3 stage electrics, and offstage left and right at floor level.
- Furnish architectural lighting preset control stations consisting of and 8 button station and a keyed lockout in the booth, 4 button with fader station backstage, 2 button station at the back of the house, and a Bluetooth interface module allowing users to control presets wirelessly within 30 feet of the station, via user-provided Android or iOS devices.
- Furnish theatrical lighting controller with touch-screen monitor, capable of controlling multi-attribute fixtures like color changing LEDs and moving lights.
- Furnish 19 LED White Light Engines to upgrade existing Source Four ellipsoidal fixtures.
- Furnish a selection of LED color changing ellipsoidals, pars, and cyc fixtures for color-mixing stage lighting.
- Includes listed materials and technical services only. Does not include any physical installation, conduit, enclosures, or wire not listed in this quotation.

## Section II - Installation

- Physical and electrical installation of equipment furnished in Section I

Item	Qty	Description
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## Section I - Power and Control

<b>1.0</b>		<b>Power Controls</b>
<b>1.1</b>	1	Echo Relay Panel - 120/208V 3 phase MLO includes 24 1-pole 20A relays and breakers
<b>1.2</b>	1	Flush Mount Door Kit for 120V enclosure
<b>1.3</b>	7	ERP 120V 300W Dimmer (house lights)
<b>1.4</b>		
<b>1.5</b>		<b>Lighting Data Distribution</b>
<b>1.6</b>	1	Response 4-port DIN-rail Gateway
<b>1.7</b>	1	Response DMX/RDM Opto-Splitter, 8 port
<b>1.8</b>	1	DIN rail enclosure
<b>1.9</b>	1	5 Port PoE+ Industrial DIN Rail Switch
<b>1.10</b>	1	Echo DIN rail-mount Station Power Supply with Auxiliary Power
<b>1.11</b>	1	RJ-45 Patch Bay
<b>1.12</b>	1	Echo DMX Scene Controller
<b>1.13</b>	1	ECPB; NET Plug-in station (1 gang)
<b>1.14</b>	10	ECPB; DMX Output Plug-In Station (1 gang)
<b>1.15</b>	11	ETC 1-gang, 2.5" deep back box, surface mount
<b>1.16</b>	8	U-Bolt Kit for ECPB Plug-in station
<b>1.17</b>	1	Installation wire
<b>1.18</b>		
<b>1.19</b>		<b>Button Stations and Wireless access point</b>
<b>1.20</b>	1	4 button with fader Inspire station, black (backstage)
<b>1.21</b>	1	8 button Inspire station, black (booth)
<b>1.22</b>	1	Echo Keyswitch Station, Black (booth)
<b>1.23</b>	1	2 button Inspire station, black (back of audience)
<b>1.24</b>	1	EchoAccess Interface, Black (backstage)
<b>1.25</b>		
<b>1.26</b>		<b>Lighting Console</b>
<b>1.27</b>	1	Element 2 Console - 1024 Outputs
<b>1.28</b>	1	24" TouchScreen Monitor
<b>1.29</b>	1	10' Network cable
<b>1.30</b>		
<b>1.31</b>		<b>Replacement LED light engine for existing Source four Spotlights (Catwalk and Side Bars)</b>
<b>1.32</b>	19	Source 4WRD II, retrofit kit, black, w/Stage Pin
<b>1.33</b>	19	10' RJ-45 Data Cable
<b>1.34</b>		

Item	Qty	Description
1.35		<i>Section I continued</i>
1.36	7	<b>Catwalk LED Color Changing Fixtures</b>
1.37	7	<b>ETC ColorSource Spot Engine</b> with black finish, shutter barrel, c-clamp, soft-focus diffuser in an A-size pattern holder
1.38	7	Safety Cable, black
1.39	7	ETC Source Four Standard Lens Tube with color frame, lens 10 degree
1.40	7	10' DMX Control Cable
1.41		<b>House Side Bars (2 fixtures per position)</b>
1.42	4	<b>ETC ColorSource Spot Engine</b> with black finish, shutter barrel, c-clamp, soft-focus diffuser in an A-size pattern holder
1.43	4	Safety Cable, black
1.44	4	ETC Source Four Standard Lens Tube with color frame, lens 10 degree
1.45	4	10' DMX Control Cable
1.46		
1.47		<b>1st Electric Fixtures</b>
1.48	9	<b>ETC Color Source Par</b> with black finish
1.49	9	Safety Cable, black
1.50	9	C-clamp
1.51	9	10' DMX Control Cable
1.52	9	Secondary Lenses 7.5 TBD
1.53		
1.54		<b>2st Electric Fixtures</b>
1.55	9	<b>ETC Color Source Par</b> with black finish
1.56	9	Safety Cable, black
1.57	9	C-clamp
1.58	9	10' DMX Control Cable
1.59	9	Secondary Lenses 7.5 TBD
1.60		
1.61		<b>3rd Electric Fixtures</b>
1.62	7	<b>ETC ColorSource CYC</b> with black finish
1.63	7	Safety Cable, black
1.64	7	10' DMX Control Cable
1.70		<b>Barbizon Services</b>
1.71	1	Project Management
1.72		Freight

Item	Qty	Description
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## Section I - Power and Control

Subtotal \$ 75,609.00  
 Sales Tax \$ 5,103.61  
**Total \$ 80,712.61**

## Section II - Installation

2.0	1	<b>Installation</b>
2.1		Removal of existing dimmers
2.2		Installation of new Relay/Dimmer panel
2.3		Relocation of House lighting power and control to new panel
2.4		Installation of new DMX infrastructure to include network inlet at console and DMX outlets at existing lighting positions
2.5		Removal of existing fixtures
2.6		Upgrade 19 existing Source Four fixtures with Source 4WRD II LED upgrade unit
2.7		Installation of new/updated fixtures
2.8		Electrical installation work including electrical permit
2.50		<b>Technical Services</b>
2.51	1	Lighting System Control Wire Terminations
2.52	1	Lighting System Configuration and System Start Up
2.53	1	User Training - 4 hours
2.70		<b>Barbizon Services</b>
2.71		Project Management

## Section II - Installation

Subtotal \$ 64,513.00  
 Sales Tax \$ 4,354.63  
**Total \$ 68,867.63**

Item	Qty	Description
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## Standard Terms and Exclusions

### Services included in this quote, unless indicated above:

Project management and coordination.  
 Submittals for approval within 6-weeks of receipt of executed contract or purchase order acceptance.  
 Production requires 8 to 12 weeks for delivery of equipment after receipt of written approval and release.  
 Services of a factory engineer to test and energize system and instruct user personnel included as noted.  
 Equipment warranties, as provided by the manufacturer(s).  
 Complete set of as-built drawings and operation manuals.  
 Ground freight allowed to the job site. Expedited freight is not included.  
 Barbizon's standard general liability insurance policy.

### Services NOT included in this quote, unless indicated above:

Contents of any General Conditions, drawings and specifications not specifically stated in the quote.  
 Conduit and wire not specifically stated in the quote.  
 Installation or configuration of equipment not specifically stated in the quote.  
 Bonding, taxes, fees and permits.  
 3D coordination drawings.  
 Structural steel, blocking steel, unistrut and bridging.  
 Engineers stamp or engineering of existing structure.  
 Cutting, patching and painting.  
 Dumpsters and debris removal.  
 Floor protection.  
 Asbestos or lead paint abatement or remediation.  
 CCIP or OCIP enrollment.

### Qualifications:

Price assumes adequate access to jobsite.  
 Price assumes existing structure is suitable for proposed system(s).  
 Price assumes use of temporary light and power.  
 All work required 21 days notice. Work completed Monday - Friday, during normal business hours.

*The prices quoted herein are valid for thirty (30) days, except all prices are subject to change due to changes in duties, tariffs, border adjustment taxes, and fees whether foreign or domestic at any time following the date of this Quote. In addition to the prices quoted herein, your company shall be responsible for and shall pay for all applicable federal, state and local sales, use, property, excise and other taxes, duties, tariffs, or governmental charges imposed on or with respect to any items quoted herein, except taxes levied on Barbizon's net income. The attached quotation assumes that any deliveries or installation shall occur during normal business hours (M-F 8am-6pm) unless indicated. Assumes on-site parking for installation and delivery vehicles at no charge. Unless indicated, quote is based upon unrestricted "at grade" access to work site and use of temporary light and power at no charge. Assumes that the existing structure is suitable for any equipment to be mounted or suspended*



## Angi, Morrissa

---

**From:** Colby Hoffman <colby@illuminated-integration.com>  
**Sent:** Friday, July 16, 2021 9:00 AM  
**To:** Angi, Morrissa  
**Subject:** Re: Turnkey Lighting System Inquiry

Morrissa,

Due to your location and our current workload, we will not be able to assist you with this project.

Thank you,

**Colby Hoffman**

Account Manager & Marketing Creative  
Illuminated Integration LLC  
[www.illuminated-integration.com](http://www.illuminated-integration.com)  
[colby@illuminated-integration.com](mailto:colby@illuminated-integration.com)  
(o) 717.996.4559  
(m) 717.965.6147



On Wed, Jul 14, 2021 at 8:35 AM Angi, Morrissa <[mangi@valdesenc.gov](mailto:mangi@valdesenc.gov)> wrote:

Colby – thank you for your quick response. This is an itemized list that was developed from a company we have previously worked with. I am looking to get a quote that would include the scope of work for all installation of the listed materials. Is this something you can offer?

-Morrissa

Morrissa W. Angi  
Director of Community Affairs & Tourism

A: P.O. Box 339 Valdese NC 28690

P: 828-879-2129 F: 828-874-2311

W: [townofvaldese.com](http://townofvaldese.com) | [downtownvaldese.com](http://downtownvaldese.com)

Angi, Morrissa

Bradfield Lighting Company  
Nashville TN

To: greg@bradfieldcompany.com  
Subject: Lighting Quote

Hi Greg,

I manage a 500 seat auditorium and we are in the process of upgrading our lighting system for the venue. I am located in Valdese, NC and wanted to reach out to see if this is something your company would be interested in quoting. The current system is from the 1980's and we are looking for a turnkey cost estimate to upgrade the entire system to LEDS. This would be a project through the Town of Valdese.

Thanks in advance,

-Morrissa

Morrissa W. Angi  
Director of Community Affairs & Tourism  
A: P.O. Box 339 Valdese NC 28690  
P: 828-879-2129 F: 828-874-2311  
W: [townofvaldese.com](http://townofvaldese.com) | [downtownvaldese.com](http://downtownvaldese.com)



*As a Main Street America Affiliate™, Valdese is part of a national network of more than 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development.*

**COUNCIL AGENDA MEMO**

**To:** Town Clerk  
**From:** Bo D. Weichel, CFO  
**Date:** August 2, 2021  
**Re:** Approve Financing Terms

**REQUEST**

To approve the resolution for financing terms through Truist for vehicles and equipment.

**BACKGROUND**

During FY20-21, the Town retired debt on a five year loan for equipment in the Street department. The debt payment is covered with dedicated tax revenues set aside for the Street department in 2015. The next round of financing for equipment is scheduled for FY21-22 and is identified within the 10-year Capital Improvement Plan for the General Fund. Following the Utility Fund Capital Improvement Plan, this financing also provides for two vehicles in the Water & Sewer department. The following vehicles and equipment will be purchased as adopted in the FY21-22 budget ordinance:

Year	Make	Model	Amount
2021	Caterpillar	305E2	70,000
2021	Freighliner	M2 chassis w/ ALC-25 mounted Leaf collector	180,000
2021	Ford	F150	27,000
2021	Ford	F350	55,000
			<b>332,000</b>

**ANALYSIS**

In early June, a request for proposals were delivered to several banks for financing terms. The most competitive proposal was from Truist bank. They propose the following financing terms:

- 60 months
- 1.41%

The five annual payments will be approximately \$69,300 with the debt being retired in FY25-26. This debt service payment is already included with the operating budget.

**RECOMMENDATION**

Staff recommends for Council to accept the financing terms with Truist.

**BUDGET ANALYSIS:*****Budgetary Action***

Is a Budget Amendment required?

Yes

☐

No

☒



**Resolution Approving Financing Terms**

**WHEREAS:** The Town of Valdese, NC (“Borrower”) has previously determined to undertake a project for the financing of various vehicles & equipment (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED, as follows:**

1. The Borrower hereby determines to finance the Project through Truist Bank (“Lender”) in accordance with the proposal dated June 22, 2021. The amount financed shall not exceed \$332,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.41%, and the financing term shall not exceed five (5) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

SEAL

## Valdese Town Council Meeting

Monday, August 2, 2021

Budget Amendment #

1

Subject:

IA Building Demolition

Description:

In accordance with the amount approved at the June 7, 2021 meeting, this amends the budget to use proceeds from sale of the Triple and Crowhill properties for the demolition work.

## Proposed Action:

BE IT ORDAINED by the Council of the Town of Valdese that, pursuant to Section 15 of Chapter 159 of the General Statutes of North Carolina, the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2022:

## Section I:

The following revenues available to the Town will be increased:

Account Description		Decrease/ Debit	Increase/ Credit
30.3990.000	Utility Fund Balance Appropriated		65,247
10.3990.000	General Fund Balance Appropriated		8,703
Total		\$0	\$73,950

Amounts appropriated for expenditure are hereby amended as follows:

Account Description		Increase/ Debit	Decrease/ Credit
30.8120.740	Capital Outlay	65,247	
10.4100.740	Capital Outlay	8,703	
Total		\$73,950	\$0

## Section II:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

## Valdese Town Council Meeting

Monday, August 2, 2021

Budget Amendment #

4

Subject:

Remove and replace engine for Police Dodge Charger

Description:

Diagnostics were done on the motor after having issues with the motor. Metal was found in the oil and oil control valve. This vehicle is used daily and the motor needs to be replaced. The rest of the vehicle is in good condition and we can extend the life of this vehicle as compared to spending funds to replace the entire unit.

## Proposed Action:

BE IT ORDAINED by the Council of the Town of Valdese that, pursuant to Section 15 of Chapter 159 of the General Statutes of North Carolina, the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2022:

## Section I:

The following revenues available to the Town will be increased:

Account Description		Decrease/ Debit	Increase/ Credit
10.3990.000	General Fund Balance Appropriated		6,727
Total		\$0	\$6,727

Amounts appropriated for expenditure are hereby amended as follows:

Account Description		Increase/ Debit	Decrease/ Credit
10.5100.740	Capital Outlay	6,727	
Total		\$6,727	\$0

## Section II:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.



## Valdese Town Council Meeting

Monday, August 2, 2021

Budget Amendment #

4

Subject:

ARP Funding estimate

Description:

On July 15th, staff was informed by the NC Office of State Budget and Management that the original allocation estimate to Valdese has been increased from the original estimated amount. This amendment accounts for the increased estimate and updates the grant ordinance to reflect the new estimate.

## Proposed Action:

BE IT ORDAINED by the Council of the Town of Valdese that, pursuant to Section 15 of Chapter 159 of the General Statutes of North Carolina, the following amendment is made to the grant ordinance for the fiscal year ending June 30, 2022:

## Section I:

The following revenues available to the Town will be increased:

Account	Description	Decrease/ Debit	Increase/ Credit
77.3970.001	Proceeds for General		118,643
Total		\$0	\$118,643

Amounts appropriated for expenditure are hereby amended as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
77.4200.740	General Capital Outlay	118,643	
Total		\$118,643	\$0

## Section II:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

## Valdese Town Council Meeting

Monday, August 2, 2021

Capital Project Ordinance Amendment # 6-35

Subject: Public Safety building

Description: To amend capital project ordinance Fund 35  
 Additional survey costs for the Pineburr site selection.  
 Survey costs included in the contract with CBSA was based on a  
 different and smaller parcel of land.  
 This accounts for an increase in contract amount for additional survey.

## Proposed Action:

BE IT ORDAINED by the Council of the Town of Valdese that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the capital project ordinance for various capital projects funded from a variety of sources is hereby amended as follows.

## Section I:

Revenues available to the Town to complete the projects are hereby amended as follows:

Account	Description	Decrease/ Debit	Increase/ Credit
35.3480.001	Distributions		7,250
Total		\$0	\$7,250

Amounts appropriated for capital projects are hereby amended as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
35.5300.040	Architect Contract	7,250	
Total		\$7,250	\$0

## Section II:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

## Memorandum

**TO:** John "Chip" Black, Mayor  
Valdese Town Council

**FROM:** Larry Johnson, Planning Director

**DATE:** July 22, 2021

**SUBJECT:** Planning Board Recommendation  
Food Trucks

The Food Truck recommendation from the Planning Board to operate within the corporate limits is attached. Presented in ordinance form is the Planning Board's recommendation.

The Valdese Food Truck Ordinance relates to *food trucks used to sell food to the general public*. The proposed ordinance provisions **will not apply** to Town of Valdese-sponsored events and festivals or private events.

Additionally, Food Trucks shall not operate within any public street right-of-way, sidewalks, or town-owned property. The Food Truck operations shall receive permission from the property owner. A food truck may not operate on a vacant lot. The operator will be subject to an annual permit fee of fifty (\$50.00) dollars. The Town Manager reserves the right to suspend food truck permits during town-sponsored events temporarily.

Finally, the Planning Board has included several provisions in the prevention of any public safety and nuisance:

- Requiring documentation of approval to operate from the health department.
- Requiring the operator to provide sufficient trash receptacles.
- Limiting the hours of operation (8 a.m. to 10 p.m.) Food Trucks may not remain overnight.
- Requiring the operator to carry liability insurance of \$500,000.00 and display proof of insurance during operating hours.

If you have questions or comments, don't hesitate to get in touch with me. The Planning Board cites the promotion of a diversified economy and the support of employment opportunities for the recommendation.

## Food Truck Timeline

- May 2019 Town Manager request Planning Board place item on their agenda
- May 2019 Following discussion, Planning Board consensus not to recommend food truck amendment
- October 2019 Planning Board asked to revisit food trucks
- December 2019 Planning Board formulates recommendations with input from Town Council and administration
- February 2020 Planning Board votes NOT to send food truck amendments to Town Council, until after approval of a new zoning district for downtown area – *Downtown Business Corridor District*
- January 2021 Town Council request Planning Board revisit food truck position and provide recommendation
- February 20201 Manager speaks during Planning Board meeting on merits of Food Trucks. Planning Board tables the topic to March meeting.
- March 2021 Staff presents Planning Board with updated recommendations from December 2019
- April 2021 Food Truck recommendations given to Town Council for review and consideration



## TOWN OF VALDESE FOOD TRUCK ORDINANCE

### Sec. \_\_\_\_\_. Findings and Intent.

- A. The town council of the Town of Valdese finds that allowing food truck businesses to operate in Valdese would promote diversification of the Town's economy and provide employment opportunities.
- B. Food Truck businesses bring benefits to communities, but they also bring unique regulation challenges.
- C. North Carolina General Statute 160A-74 grants towns the power by ordinance to define, prohibit, and regulate acts, omissions, or conditions detrimental to the health, safety, and welfare of its citizens.

### Sec. \_\_\_\_\_. Definitions. The following definitions apply to this Article:

- A. Food Truck: A readily movable trailer or motorized wheeled vehicle that is temporarily used for the sale of food to the general public.
- B. Permit Fee: A fee assessed to cover the cost of regulating food truck activity.

### Sec. \_\_\_\_\_. Authorized locations and location restrictions for food truck sales.

- A. Food trucks may conduct business only on privately owned non-residential property in the following zones: B-1 Central Business, B-2 General Business, O-I Industrial, and M-1 Manufacturing. Food trucks may be operated only with approval of the owner of the property on which the food truck is being operated, and the operator of the food truck must provide proof of this permission. Food truck operation is prohibited within the public street right of way and sidewalks or on town owned property.
- B. The property on which the food truck is operated must have a principal use. A food truck may not be operated on a vacant lot.
- C. The food truck shall not block drive aisles, other access to loading/service areas, or emergency access and fire lanes. The food truck must be positioned at least 10 feet away from fire hydrants, any fire department connection, driveway entrances, alleys, and handicapped parking spaces, and the food truck shall not interfere with access to buildings or with pedestrians or vehicle traffic.
- D. This article and its requirements, rights and privileges shall not apply in any respect to food trucks at any festival or other event sponsored by the town or to private events where food is not sold.
- E. No more than two (2) food trucks are allowed on a parcel at the same time.

- F. Food trucks must be positioned a minimum of 20 feet from any structure and must be spaced at least 20 feet from any other food truck on the property.

**Sec. \_\_\_\_\_. Public Safety and Nuisance Prevention.**

- A. Food truck operators shall provide documentation of approval from the health department.
- B. Temporary connections to potable water are prohibited. All plumbing and electrical connections shall be in accordance with the State Building Code.
- C. A food truck operator shall not operate the food truck as a drive-in window.
- D. The food truck operator shall provide sufficient trash receptacles for its customers. Proper disposal of waste and trash associated with the operation of the food truck is the responsibility of the food truck operator and the owner of the property on which the food truck is being operated. Town of Valdese receptacles shall not be used for disposal of food truck waste and trash.
- E. Food truck hours of operation shall be between 8:00 a.m. and 10:00 p.m.
- F. No signage shall be allowed other than signs permanently attached to the food truck and a portable menu sign with no more than 20 square feet of display area. The portable menu sign must remain within a 10-foot radius of the food truck. Flag signs are not allowed.
- G. Food trucks may not remain onsite overnight.
- H. The food truck operator is required to general carry liability insurance in an amount of not less than \$500,000. The policy shall name the Town of Valdese as an additional insured. Proof of that insurance shall be attached to the permit application.
- I. No liquid, grease, or solid wastes may be discarded from the food truck. No waste may be disposed of in the town's storm drains, sanitary sewer system, or public streets.

**Sec. \_\_\_\_\_. Permitting.**

- A. A food truck operator will be subject to an annual permit fee that will be assessed to cover the costs associated with regulation of food truck businesses. The amount of the permit fee will be reviewed and adjusted as necessary on an annual basis.

- B. The town food truck permit and the county health permit must be displayed during the food truck's hours of operation. The property owner permission to operate shall be kept in the food truck and made available for inspection during the hours of operation.

**Sec. \_\_\_\_\_. Suspension and Revocation of Permit.**

- A. The permit issued for the food truck business may be revoked if the operator violates any of the provisions contained in this article.
- B. The town manager or the town manager's designee may revoke a food truck permit if he or she determines that the food truck operator's operations are causing parking, traffic congestion, or litter problems either on or off the property where the food truck is located or that the food truck operator's operations are otherwise creating a danger to the public health or safety.
- C. The town manager reserves the right to temporarily suspend food truck permits during times of town sponsored events.

**Sec. \_\_\_\_\_. Penalties and enforcement.**

- A. Any violation of this article shall constitute a civil violation and subject the violator to a civil penalty in the amount of fifty dollars (\$50.00). Each day that a violation continues uncorrected shall constitute a separate violation. In addition, these violations subject the operator to permit revocation as outlined in this article.
- B. The town manager and the town manager's designee(s) are authorized to determine the existence of the violations and to assess the civil penalties established by this article by issuing a citation to the person determined to be in violation. Any citation shall state the nature of the violation.
- C. Any penalty not paid within thirty (30) days assessment may be recovered by the town in a civil action in the nature of the debt. In addition to the penalties and remedies provided by this section, the town manager may institute any appropriate action or proceedings to prevent, restrain, correct, or abate a violation of this article.