



Dear Vendor,

Thank you for your interest in the 44th Annual Waldensian Festival in Valdese, NC on **Saturday, August 10th, 2019**. Since 1976, on the second Saturday in August, Valdese hosts an annual festival to celebrate the “Glorious Return” of the Waldenses from exile in Switzerland to their native valleys in the Cottian Alps of Italy in 1689. This celebration is mirrored all over the world by Waldensian Communities.

The Town of Valdese looks to improve the Waldensian Festival each year and make it one of the best Festivals in the state! The 2019 Waldensian Festival will concentrate on unique crafts, great food, and top-quality entertainment. To achieve this goal, the committee has researched wonderful artists, specialty food vendors, and entertainers from around the country. We work hard to select exhibits that will come together to make an unforgettable Festival. Friday night’s Festival kick-off celebration will feature our annual festival kick off with performances by 80’s tribute band, Cassette Rewind, and 90’s Tribute Band, Gump Fiction. If you will be in town, please make plans to join us! Saturday’s entertainment will include live performances all day with a closing performance by Gary Lowder & Smokin’ Hot!

Vendor Applications may be submitted from January 1st through July 31st. Acceptance for applications received after June 30 will be based on the variety of exhibitors at the event, if cancellations arise, or if spaces are still available.

Please submit payment with application. Applications are accepted based on variety and date application is received. **Acceptance/denial letters will be mailed out by the Festival Committee starting in May.** Accepted vendors will receive their booth assignment information and Festival day instruction sheet with their acceptance letter. If your application is denied, your payment will be returned.

To help in reserving your space, when filling out the application, please give thorough information concerning your exhibit (detailed descriptions, photos, or website link are required) and please fill out the entire application legibly. The Vendor Agreement must be signed and returned along with the application.

All Vendors will be required to stay until 6pm the day of the festival (except Major Food Vendors who are required to stay until 9pm). The Festival Committee will make note of vendors who do not stay until this specified time. Vendors who do not stay until 6pm will be given low priority for acceptance the following year.

If your application fails to note that electricity is needed, the Festival Committee will not be responsible if you are placed where electricity is unavailable. If your exhibit requires water, you must state this on the application. Water Stations are available, but there are **NO Water Hookups**, so please come prepared.

Spaces are limited, so submit your application as soon as possible. The Town of Valdese looks forward to showcasing your business and crafts to approximately 20,000 attendees! Visit Valdese online at waldensianfestival.com for the full entertainment lineup, attractions, tours, art competition, historic outdoor drama “From This Day Forward”, traditional Waldensian meal & church service, regional bocce tournament and everything you need to know about the Festival!

OFFICE USE ONLY

Paid Cash/Check # _____ Date Received: _____ Booth Assignment: _____ MBA: _____

2019 Vendor Application

Exhibit Name: _____

Name/Contact Person: _____

Address: _____
street city state zip

Phone: _____ E-mail: _____

Describe the contents of your exhibit (photo or link to Website/Facebook page is required):

****Food Vendors Complete Separate Application****

Space Size: 10x10 Space 10x20 Space Number of Spaces Needed for Setup: _____

Would you like to be considered for a KIDS ZONE space? YES NO

If you would like the same space as last year please specify space # or location:

The exhibitor agrees to have setup completed by 8:30am and maintained until 6pm on Saturday August 10th.
 Major Food Vendors in the blocks of 100 Main Street are required to stay until 9PM.

PLEASE CHECK THE APPROPRIATE BOX IF UTILITIES ARE NEEDED FOR YOUR EXHIBIT:

ELECTRICITY *\$15 PER SPACE*
110 VOLT/20 AMP ONLY!

WATER STATIONS ONLY - NO HOOKUPS!

****VENDORS MUST PROVIDE THEIR OWN 50'-100' DROP CORD & SECURE IT TO THE PAVEMENT USING DUCT TAPE****

GENERATORS (MUST BE PRE-APPROVED BY FESTIVAL COMMITTEE)
 Type/Model: _____

TENT **TRAILER**
 PROVIDED BY VENDOR NOT FESTIVAL

Tax ID Number: _____ All Vendors must be registered with the NC Dept. of Revenue and have a valid Tax ID Number. All vendors must have a copy of their NCDOR certificate and number with them at the Festival. Vendors are responsible for collecting & reporting the applicable sales tax. NCDOR online registration is free: <http://www.dorn.com/electronic/registration/index.html>

Check the Category that best describes your exhibit: Major Food Vendors please see separate application

	Craft \$60 (Handmade Only)	Import Or Resale \$100 (Items Purchased For 2nd Sale)	
	Snack/Refreshments \$100 (Icees/Snow Cones/Funnel Cakes)	Art \$60 (Paintings, Photography)	
	Non-Profit Sales \$80 (Items For Purchase /Raffle)	Activity \$65 (Facepainting, Caricatures)	
	Advertisement \$100 (Company Information)	Non-Profit \$60 (Information Only)	

2019 Vendor Agreement

Rules & Regulations for participating in the Waldensian Festival:

- The exhibitor agrees to have setup completed by 8:30am and maintained until 6pm on Saturday August 10th. Major Food Vendors in the block of 100 Main will stay until 9pm.
- The exhibitor agrees that no truck/vehicle will be on the reserved Festival Street between the hours of 8:30am & 6pm.
- The exhibitor agrees that the Festival Committee is only providing a booth space. All exhibit displays and shelters, tables, chairs, tents etc. if desired, must be provided by the exhibitor.
- Exhibitor agrees that setup will not exceed the booth size that has been selected on prior page. Either 10'x20' or 10'x10'.
- Fire Marshall requires fireproof/retardant tents and they will be inspected. Tents must meet NFPA 701 standards. Must have manufactured tag displayed. All spaces that are cooking must be equip with a fire extinguisher. Exhibits that do not meet this requirement may be asked to leave the festival. No refunds will be given. No exceptions.**
- The exhibitor agrees to accept the space(s) assigned by the Festival Committee.
- The exhibitor agrees that the exhibit fee is **non-refundable** due to weather, the exhibitor's decision not to participate, or other causes beyond the control of the Festival Committee.
- The exhibitor agrees that the Festival Committee officials have the right to evict exhibitors for any reason they deem necessary to maintain a wholesome Festival.
- The exhibitor agrees to maintain an exhibit that will not be offensive to other exhibitors or Festival patrons. This includes but is not limited to: offensive odors (ex. Smoke), loud noises (ex. Generators, Radios) & structures that might cause injury to others.
- The exhibitor agrees that generators must be approved by the Festival Committee prior to Festival day.
- Electricity is not provided unless specified on the application and payment is received.
- Food Vendors- The Festival Committee provides grease containers and failure to use them will result in a \$100 fine and no admittance to future Waldensian Festivals. They are located behind the Main Stage area on Bobo Street.
- Vendors must park in designated parking areas only. Vehicles parked in non-approved areas are subject to being towed at their own expense.

ANY ELECTRICAL NEEDS OTHER THAN 110 VOLT/20 AMP MUST BE WRITTEN IN THE FOLLOWING SPACE:

PLEASE LIST ANY SPECIAL NEEDS, SUGGESTIONS, OR QUESTIONS ABOUT THE FESTIVAL HERE:

Hold Harmless & Rules/Regulations Agreement:

- In consideration of being a vendor, service provider or other participant in one or more events conducted by the Town of Valdese, the undersigned agrees to indemnify, protect and save harmless the Town of Valdese, from all claims, liability or lawsuits, including reimbursement of attorney fees in defending such claims and damage to real or personal property which arises out of, or results from the acts or omissions of the undersigned or resulting from the activities carried on by the undersigned and its employees, agents and representatives.
- I acknowledge that I have read the rules & regulations (found above) for the 2019 Waldensian Festival presented by the Town of Valdese on August 10th, 2019 and will abide by them. I understand that if I have violated any regulations, festival officials may terminate my participation without refund. I release the Town of Valdese, producers of the event, from any responsibility for theft, damage or loss.

EXHIBITOR (PRINT NAME): _____
 AGREES TO ABIDE BY THE ABOVE RULES & REGULATIONS.

SIGNATURE: _____ **DATE:** _____

THE VALDESE COMMUNITY AFFAIRS DEPARTMENT AGREES TO PROVIDE BOOTH SPACE(S), AFTER ACCEPTANCE, IN THE WALDENSIAN FESTIVAL UPON RETURN OF THIS SIGNED STATEMENT AND PAYMENT OF THE EXHIBIT FEE.

Applications Released: January 1, 2019 | Applications Due By: July 31, 2019 | Acceptance Letters start being mailed: May 2019

Please Return the following to the Valdese Community Affairs Office by June 29th:
1-Vendor Application 2-Signed Vendor Agreement 3-Booth Fee & Electricity Payment
 Please send the above to P. O. BOX 655 VALDESE NC 28690, by e-mail to mshull@valdesenc.gov or fax: 828-874-2311
 Make Checks Payable To: VALDESE COMMUNITY AFFAIRS