



Dear Vendor,

Thank you for your interest in the 43rd Annual Waldensian Festival in Valdese, NC on **Saturday, August 11th, 2018**. Since 1976, on the second Saturday in August, Valdese hosts an annual festival to celebrate the "Glorious Return" of the Waldenses from exile in Switzerland to their native valleys in the Cottian Alps of Italy in 1689. The year 2018 marks the 125th anniversary of the settlement of Valdeese, so be sure you're a part of the celebration!

The Town of Valdese looks to improve the Waldensian Festival each year and make it one of the best Festivals in the state! The 2018 Waldensian Festival will concentrate on unique crafts, great food, and top-quality entertainment. To achieve this goal, the committee has researched wonderful artists, specialty food vendors, and entertainers from around the country. We work hard to select exhibits that will come together to make an unforgettable Festival. We hope you can join us for this incredible weekend event!

Vendor Applications may be submitted from January 1st through June 29th. Applications received after June 29th will be accepted only if a previous applicant cancels or if spaces are still available.

Please submit payment with application. Applications are accepted based on variety and date application is received. **Acceptance/denial letters will be mailed out by the Festival Committee starting in May.** Accepted vendors will receive their booth assignment information and Festival day instruction sheet with their acceptance letter. If your application is denied, your payment will be returned.

To help in reserving your space, when filling out the application, please give thorough information concerning your exhibit (detailed descriptions, photos, or website link are required) and please fill out the entire application legibly. The Vendor Agreement must be signed and returned along with the application.

NEW THIS YEAR: All Vendors will be required to stay until 6pm the day of the festival (except Major Food Vendors who are required to stay until 9pm). The Festival Committee will make note of vendors who do not stay until this specified time. Vendors who do not stay until 6pm will be given low priority regarding acceptance when they apply the following year.

If your application fails to note that electricity is needed, the Festival Committee will not be responsible if you are placed where electricity is unavailable. If your exhibit requires water, you must state this on the application. Water Stations are available, but there are **NO Water Hookups**, so please come prepared.

Spaces are limited, so submit your application as soon as possible. The Town of Valdese looks forward to showcasing your businesses and crafts to approximately 20,000 attendees! Visit Valdese online at waldensianfestival.com for the full entertainment lineup, attractions, tours, art competition, historic outdoor drama "From This Day Forward", traditional Waldensian meal & church service, regional bocce tournament and everything you need to know about the Festival!

A handwritten signature in black ink, appearing to read "M. Angi", is written over the name of the coordinator.

Morrissa Angi, Waldensian Festival Coordinator

OFFICE USE ONLY

Paid Cash/Check # _____ Date Received: _____ Booth Assignment: _____ MBA: _____

2018 Vendor Application

Exhibit Name: _____

Name/Contact Person: _____

Address: _____

street

city

state

zip

Phone: _____ E-mail: _____

Describe the contents of your exhibit (photo or link to Website/Facebook page is required):

****Food Vendors Please Include Menu with Application****

Number of Spaces Required: _____ (Booth Spaces are 10' Deep by 20' Wide)

Tax ID Number: _____

All Vendors must be registered with the NC Dept. of Revenue and have a valid Tax ID Number. All vendors must have a copy of their NCDOR certificate and number with them at the Festival. Vendors are responsible for collecting & reporting the applicable sales tax. NCDOR online registration is free: <http://www.dornc.com/electronic/registration/index.html>

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PLEASE CHECK THE APPROPRIATE BOX IF UTILITIES ARE NEEDED FOR YOUR EXHIBIT:

**ELECTRICITY *\$15 PER SPACE*
110 VOLT/20 AMP ONLY!**

WATER STATIONS ONLY - NO HOOKUPS!

****VENDORS MUST PROVIDE THEIR OWN 50'-100' DROP CORD & SECURE IT TO THE PAVEMENT USING DUCT TAPE****

GENERATORS (MUST BE PRE-APPROVED BY FESTIVAL COMMITTEE)
Type/Model: _____

TENT **TRAILER**
PROVIDED BY VENDOR NOT FESTIVAL

If you would like the same space as last year please specify space # or location:

Check the Category that best describes your exhibit: Major Food Vendors please see separate application

	Craft \$60 (Handmade Only)	Import Or Resale \$100 (Items Purchased For 2nd Sale)	
	Snack/Refreshments \$100 (Icees/Snow Cones/Funnel Cakes)	Art \$60 (Paintings, Photography)	
	Non-Profit Sales \$80 (Items For Purchase /Raffle)	Activity \$65 (Facepainting, Caricatures)	
	Advertisement \$100 (Company Information)	Non-Profit \$60 (Information Only)	

2018 Vendor Agreement

Rules & Regulations for participating in the Waldensian Festival:

1. The exhibitor agrees to have setup completed by 8:30am and maintained until 6pm on Saturday August 11th based on time selected on their application. The Festival Committee will take note of vendors that do not stay until the time they specified on their application. Vendors who do not stay until the time specified, will be given low priority regarding acceptance when they apply to participate in the Waldensian Festival in the future.
2. The exhibitor agrees that no truck/vehicle will be on the reserved Festival Street between the hours of 8:30am & 6pm.
3. The exhibitor agrees that the Festival Committee is only providing a booth space. All exhibit displays and shelters, tables, chairs, tents etc. if desired, must be provided by the exhibitor.
5. Exhibitor agrees that setup will not exceed the booth size of 10'x 20' (unless otherwise specified).
6. Fire Marshall requires fire proof/retardant tents and they will be inspected.
7. The exhibitor agrees to accept the space(s) assigned by the Festival Committee.
8. The exhibitor agrees that the exhibit fee is **non-refundable** due to weather, the exhibitor's decision not to participate, or other causes beyond the control of the Festival Committee.
9. The exhibitor agrees that the Festival Committee officials have the right to evict exhibitors for any reason they deem necessary to maintain a wholesome Festival.
10. The exhibitor agrees to maintain an exhibit that will not be offensive to other exhibitors or Festival patrons. This includes but is not limited to: offensive odors (ex. Smoke), loud noises (ex. Generators, Radios) & structures that might cause injury to others.
11. The exhibitor agrees that generators must be approved by the Festival Committee prior to Festival day.
12. Electricity is not provided unless specified on the application and payment is received.
13. Food Vendors- The festival committee provides grease containers and failure to use them will result in a \$100 fine and no admittance to future Waldensian Festivals.

ANY ELECTRICAL NEEDS OTHER THAN 110 VOLT/20 AMP MUST BE WRITTEN IN THE FOLLOWING SPACE:

PLEASE LIST ANY SPECIAL NEEDS, SUGGESTIONS, OR QUESTIONS ABOUT THE FESTIVAL HERE:

Hold Harmless & Rules/Regulations Agreement:

- I. In consideration of being a vendor, service provider or other participant in one or more events conducted by the Town of Valdese, the undersigned agrees to indemnify, protect and save harmless the Town of Valdese, from all claims, liability or lawsuits, including reimbursement of attorney fees in defending such claims and damage to real or personal property which arises out of, or results from the acts or omissions of the undersigned or resulting from the activities carried on by the undersigned and its employees, agents and representatives.
- II. I acknowledge that I have read the rules & regulations (found above) for the 2018 Waldensian Festival presented by the Town of Valdese on August 11th, 2018 and will abide by them. I understand that if I have violated any regulations, festival officials may terminate my participation with out refund. I release the Town of Valdese, producers of the event, from any responsibility for theft, damage or loss.

EXHIBITOR (PRINT NAME): _____
AGREES TO ABIDE BY THE ABOVE RULES & REGULATIONS.

SIGNATURE: _____ **DATE:** _____

THE VALDESE COMMUNITY AFFAIRS DEPARTMENT AGREES TO PROVIDE BOOTH SPACE(S), AFTER ACCEPTANCE, IN THE WALDENSIAN FESTIVAL UPON RETURN OF THIS SIGNED STATEMENT AND PAYMENT OF THE EXHIBIT FEE.

Applications Released: January 1, 2018 | Applications Due By: June 29, 2018 | Acceptance Letters start being mailed: May 2018

Please Return the following to the Valdese Community Affairs Office by June 29th:
1-Vendor Application 2-Signed Vendor Agreement 3-Booth Fee & Electricity Payment
Please send the above to P. O. BOX 655 VALDESE NC 28690, by e-mail to mangi@valdesenc.gov or fax: 828-874-2311
Make Checks Payable To: VALDESE COMMUNITY AFFAIRS