

**TOWN OF VALDESE
TOWN COUNCIL MEETING
JANUARY 2, 2018**

The Town of Valdese Town Council met on Tuesday, January 2, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were Town Manager Seth Eckard, Town Attorney Marc Mitchell, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the Invocation and led the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

BIG BROTHERS BIG SISTERS OF BURKE COUNTY PROCLAMATION Mayor Black presented the following proclamation to Dorian Palmer:

NATIONAL MENTORING MONTH

WHEREAS, the Big Brothers Big Sisters mentoring model is a proven, effective strategy that helps children and young adults by matching them with a caring, responsible adult role model who can provide guidance and direction, and build their confidence; and

WHEREAS, mentoring strengthens Western North Carolina's economic and social well-being by helping young people fulfill their potential, encouraging healthy family relationships, and promoting more vibrant communities; and

WHEREAS, Big Brothers Big Sisters has been making an impact on the lives of young people in the County of Burke since the year 1999 serving a total of 751 children, serving 51 in the 2017 year; and in Western North Carolina since 1982, serving 2,346 children in the 2017 calendar year.

WHEREAS, residents of Western North Carolina are making a profound difference in the lives of our young people by serving as mentors; and

WHEREAS, many of Western North Carolina's children are in need of a caring adult mentor in their lives, and closing this mentoring gap will take more investment, partnerships, and volunteers ready to make a difference in a child's life; and

WHEREAS, National Mentoring Month is an opportunity to raise public awareness of the importance of mentoring, recognize the dedicated individuals who serve as mentors, and encourage more citizens to help build a brighter future for Western North Carolina's youth through mentoring; and

WHEREAS, in honor of the mentors, volunteers and staff, the month of January is recognized nationally as Mentoring Month;

NOW, THEREFORE, BE IT RESOLVED that I, John F. Black, Jr., Mayor of the Town of Valdese, do hereby declare January 2018 as Mentoring Month in Valdese, and call upon all citizens, businesses, public and private agencies, as well as religious and educational institutions, to join the mentoring movement and be a part of Big Brothers Big Sisters of Burke County and Western North Carolina.

IN WITNESS WHEREOF I have hereunto set my hand this 2nd day of January 2018.

/s/ John F. "Chip" Black, Jr., Mayor

OATH OF OFFICE Deputy Town Clerk Courtney Kennedy administered Oath of Office to Councilman Roy F. Sweezy, Ward 3.

CONSENT AGENDA: (enacted by one motion)

APPROVAL OF REGULAR MINUTES OF DECEMBER 4, 2017

Councilwoman Stevenson made a motion to approve the aforementioned item on the Consent Agenda, seconded by Councilwoman Hildebran. The vote was unanimous.

End Consent Agenda

ITEM REMOVED FROM CONSENT AGENDA: None.

INTRODUCTION OF NEW EMPLOYEE Water Resources Director Greg Padgett introduced Tyler Vick, Plant Maintenance Mechanic.

CENTURYLINK UNIFIED COMMUNICATIONS SOLUTION CONTRACT Planning Director Larry Johnson provided a brief presentation on a proposed contract with CenturyLink. The contract will provide a unified communications solution which will improve communications with the public and between departments. The cost of this project is \$77,098.82. Funds for this project have been allocated in the budget.

Councilman Ogle made a motion to approve the contract with CenturyLink in the amount of \$77,098.82, seconded by Councilwoman Hildebran. The vote was unanimous.

CONTINUATION OF PUBLIC HEARING - INTENT TO CLOSE A SECTION OF WHISNANT STREET Mayor Black informed Council that the project is not complete at this time. A notice calling for the public hearing to be held at the December 4, 2017, Council meeting was published and the public hearing was continued until this meeting; however, staff has requested that the public hearing be continued again at the next Council meeting.

Councilman Ogle made a motion to continue the public hearing at the February 5, 2018 Council meeting, seconded by Councilman Sweezy. The vote was unanimous.

PURCHASE OF TOWN VEHICLES Public Works Director Bryan Duckworth requested authorization to purchase a 2018 Ford F150 for public works in the amount of \$23,225.21, and a 2018 Ford Explorer for town hall in the amount of \$27,247.05; the total cost for these two vehicles purchased on state contract is \$50,472.26. Mr. Duckworth informed Council that these vehicles will replace a 2004 Chevy 1500 and 1996 Dodge Caravan, which will be used at other departments. Funds for these vehicles are allocated in the current budget, as identified in the Capital Improvements Plan.

Councilman Ogle made a motion to authorize the purchase of the two aforementioned vehicles, totaling \$50,472.26, seconded by Councilwoman Stevenson. The vote was unanimous.

LEASE AGREEMENT AT OLD ROCK SCHOOL WITH DR. KYLE BARNES Community Affairs Director Morrissa Angi informed Council that Dr. Kyle Barnes works with a current tenant, Dream Connections, Inc., assisting with care for clients enrolled in the adult day program service. Dr. Barnes would like to rent storage space that is underutilized at Old Rock School. Ms. Angi requested that Council approve a lease agreement for rental space at Old Rock School in the amount of \$50.00 per month.

Councilman Ogle made a motion to approve the lease with Dr. Kyle Barnes in the amount of \$50.00 per month, seconded by Councilwoman Stevenson. The vote was unanimous.

DOWNTOWN DEVELOPMENT PRESENTATION Community Affairs Director Morrissa Angi provided the following presentation to Council:

Main Street 2017

Valdese North Carolina

Downtown Development

Façade Grants

- Old World Baking Company & Talk of the Town– Completed waiting for approval for payout
- Los Compadres Mexican Restaurant - Completed
- UnitOne Fitness/Debbie Huffman Dance (2) – application and rendering received – waiting on building owner for cost estimates
- Elgie McGalliard – waiting for cost estimates
- Hoilman Electric – application given to building owner, waiting for submission
- The Stitchery – application given to building owner, waiting for submission
- Burke Oil Building – application given to building owner, waiting for submission



In result other building owners have made improvements also:

- Salon Di Bellezza & Mimosa Beauty Salon
- Retro Hair Salon (new location next to Myra's General Antiques)
- Old Rock School (new paint & woodwork repaired)
- Kelly Harmon Photography – new sign
- Purchase of vacant building across from Myra's – *plans to renovate are in the works*

Interior Improvements to:

- The Stitchery
- Debbie Huffman Dance Academy

Major Projects

Streetscape

- New flower bed surrounds from Italy Street to the Old Rock School
- New flower bed plantings (more still to come Spring 2018)
- Addition of arches to planter boxes for hanging baskets
- Purchase of 10 more planter boxes underway
- Stamped brick crosswalk with NCDOT – by Spring 2018

New Businesses (in downtown district)

- Provantage Home Solutions
- The Stitchery
- Los Compadres
- Old World Baking Company
- Kelly Harmon Photography Studio
- Debbie Huffman Dance (new location)
- Retro Hair Salon (new location)

How does Valdese...

- Increase investment in our downtown district?
- Become a destination for new business?
- How do we encourage local spending in the downtown district?
- Entice/encourage building owners to invest in their building?

Vacancy Ordinance

- Pass a building vacancy ordinance - An ordinance that forces building owners to bring their buildings up to modern building code before they are allowed to lease their building again. There have been at least a half dozen potential businesses that looked at downtown spaces this year who could not afford to bring the buildings up to code and took their business to a different community.

Building Reuse

- Bring back a reformed/funded town initiated building reuse program. Our former program did not have enough accountability built into it.
- Due to lack of investment from building owners, the inventory of available buildings in the downtown district are in need of major rehab.
- Potential business owners are reluctant to lease a building that requires thousand of dollars for infrastructure renovations. Business owners are scared off when having to invest their dollars to bring a building up to code. They are willing to invest for use specific needs and cosmetics.

Design Standards

- Pass reasonable design standards for new construction of commercial properties on Main Street
- Restrict metal buildings and inexpensive looking facades that take away from the character and charm of Main Street

Zoning Ordinances

- Update our zoning ordinances to prevent drive-throughs, front parking lots, landscape buffers, setbacks greater than soft from the sidewalks and gravel parking lots. These updates will keep Main Street walkable and help to retain its historic charm. This would be for new construction only. The planning board is currently studying these issues.
- Address issues such as boarded up windows, broken windows and deteriorating facades

Council thanked Ms. Angi for her presentation.

BUDGET ORDINANCE AND AMENDMENTS

Valdese Town Council Meeting Tuesday, Jan 02, 2018

Budget Amendment No. 07

Subject: Phone System Updates

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.			
<u>No.</u>		<u>Debit</u>	<u>Credit</u>
10.4900.330	Dept Supplies	7,600	
		-----	-----
	Total	\$ 7,600	\$ 0
		=====	=====

This will result in a net increase of \$7,600 in the expenditures of the General Fund.

To provide funding for the above, the following revenue budgets will be increased.
These additional revenues have already been received.

Acct.

No.		
10.3970.302	From Util Fund - Capital	7,600

Total	\$	\$ 7,600
		=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

TOWN OF VALDESE
RECREATION CENTER
LAKESIDE PARK FUND
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is to establish a recreational park, off of Lovelady Road, next to the existing WWTP Access Road and is to be financed by The Town of Valdese contributions and the solicitation of donations, gifts and grants.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the program ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Town Contributions	\$ 40,000	53,3970.001
Donations and Gifts	300,000	53,3970.002
Donations – Kellex	75,200	53,3970.003
Grant – Clean Water	673,246	53,3970.004
Grant – PART F	300,000	53,3970.005
Donations – Restricted	15,000	53,3970.021

	\$1,403,446	
	=====	

Section 4. The following amounts are appropriated for the project:

Professional Services	\$ 0	53.6200.040
Legal	0	53.6200.041
Other Improvements-Pump Track	15,000	53.6200.150
Advertising	0	53,6200.260
Site Planning & Design	40,000	53,6200.490
Capital Outlay – Land	1,348,446	3,6200.710

	\$ 1,403,446	
	=====	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to town council required by the program procedures, loan agreement(s), grant agreement(s) and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 2nd day of January, 2018

/s/ Mayor John F. Black, Jr.

Councilwoman Hildebran made a motion to approve the aforementioned budget ordinance and amendment, seconded by Councilman Ogle. The vote was unanimous.

MAYOR AND COUNCIL COMMENTS: Councilman Delp thanked all of the people that participated in decorating the town during the holiday season. Mr. Delp shared that he received a lot of excellent comments. Many people were worried because we could not light the pole but with the excellent effort that was put into decorations this year, not many people missed the pole decorations. Mr. Delp finished by saying he looks forward to next year.

Councilwoman Hildebran shared the following update on the library: Burke County Public Library Director Jim Wilson informed Ms. Hildebran that a total of six RFQs for the project were received and will be reviewed within the next week. The demolition of the Cole House is complete and everything has been hauled away and filled in. During the demolition, an abandoned well was discovered in the basement, about 30 to 40 feet deep. After consulting with Burke County Environmental Health, the well was filled in and capped.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

The Council Strategic Planning Workshop is scheduled for Monday, January 8, 2018, from 6 p.m. – 8 p.m. at WPCOG Offices.

Town Offices will be closed on Monday, January 15, 2018 in observance of Marking Luther King, Jr. Day.

The next Council meeting is scheduled for Monday, February 5, 2018.

Christmas decorations will be taken down next week.

Mr. Eckard was informed today that ICMA has granted him the status of credentialed manager.

ADJOURNMENT At 6:53 p.m., there being no further business to come before Council, Councilman Delp made a motion to adjourn, seconded by Councilwoman Stevenson. The vote was unanimous.

Town Clerk

Mayor

ck

**TOWN OF VALDESE
TOWN COUNCIL SPECIAL CALLED MEETING
MONDAY, JANUARY 8, 2018, 6:00 P.M.**

The Town of Valdese Town Council met on Monday, January 8, 2018, at 6:00 p.m., to participate in a goal setting and strategic planning session. Members of Council met at the Western Piedmont Council of Governments facility, 1880 2nd Avenue NW, Hickory, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and WPCOG Executive Director Anthony W. Starr.

Absent: None.

A quorum was present.

At 6:00 p.m., Mayor Black called the meeting to order. He said this was a special called Council meeting for the purpose of goal setting and strategic planning for the town and there would be no action taken or public comment accepted.

STRATEGIC PLANNING DISCUSSION Town Manager Seth Eckard provided a brief two year review presentation, identifying the town's focus and accomplishments. Council reviewed and made recommendations for revisions to the draft mission statement for the town.

Executive Director Anthony Starr guided Council through an activity to identify and vote on various areas relevant to the town of Valdese. The following answers received the highest number of votes for each category:

What do you believe are the town's top accomplishments in last 2-3 years?

- Capital Improvements Plan - 3
- Retaining Meridian's operations in Valdese - 3
- Successfully obtaining grants for the water and wastewater facilities - 3
- Improvements in parks and recreation - 2
- Voting for a tax increase - 2
- Success of Main Street Program - 2
- Hiring a good town manager - 1
- Downtown streetscape improvements - 1
- Issues with The Settings ending – 1

What challenges, obstacles, and concerns do you have for the town?

- Century-old infrastructure replacements needed - 5
- Lack of affordable housing - 4
- Out-migration of youth - 4
- Availability of resources for senior care needs (housing, transportation, etc) – 4
- Need for business and economic development – 4
- Employee turnover in finance department – 2
- Lack of quality jobs in Valdese that offer a good pay rate – 2
- Need for a palatable code enforcement system – 2
- Lack of leadership in a department - 1

What opportunities, projects, and priorities can you identify for the town?

- Start on new park – 4
- Emphasize Valdese as an art mecca – 4
- Improvements to Main Street streetscape – 4
- Finish park and recreation projects in older parks – 3
- Street lights on Main Street – 3
- Improve amphitheater and outdoor drama – 3
- Transition to new staff in key positions – 3
- Establish a bed and breakfast or other overnight accommodations – 2
- Identify properties for construction with willing developers and banks – 1
- Host art in the park events four times a year – 1
- Establish commercial rail service in town – 1

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This information will be used to create an action plan for the town.

At 8:34 p.m., Councilwoman Hildebran made a motion to adjourn the meeting, seconded by Councilwoman Stevenson. The vote was unanimous.

The next meeting is a special called Council meeting on Tuesday, January 23, 2018, 1:00 p.m., at Alray Tire to discuss the Whisnant Street Relocation Project.

Town Clerk
ck

Mayor

**TOWN OF VALDESE
TOWN COUNCIL SPECIAL CALLED MEETING
TUESDAY, JANUARY 23, 2018, 1:00 P.M.**

The Town of Valdese Town Council met on Thursday, January 23, 2018 at 1:00 pm with Mr. Neil Shatley of Alray Tire to discuss the Whisnant Street Relocation Project. Prior to the 1:00 pm meeting at 1101 Main Street East, a quorum of members of Council was present in the Town of Valdese Community Room at Valdese Town Hall. With a quorum being present at 12:30 pm, Mayor Black called the meeting to order. He stated the meeting was a special called Council Meeting to discuss the Whisnant Street Relocation Project. There would be no action taken or public comments accepted.

At 1:00 pm, the Town of Valdese Town Council met at Alray Tire with Mr. Neil Shatley, to discuss the Whisnant Street Relocation Project. The following were present: Mayor John F. (Chip) Black, Jr., Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, Planning Director Larry Johnson, Public Works Director Bryan Duckworth, Police Chief Jack Moss, and West-Consultant Engineer David Poore.

Absent: Councilman Keith Ogle

A quorum was present.

WHISNANT STREET RELOCATION PROJECT Staff provided an overview and walk through of the Whisnant Street Relocation Project and discussed the project agreement that was signed in June 2017. Alray Tire Owner Neil Shatley voiced his concerns with the project. Council requested that Mr. Shatley provide his concerns in writing for Council to review; Mr. Shatley agreed to provide this list.

At 1:34 p.m., the meeting adjourned.

The next meeting is a regularly scheduled meeting on Monday, February 5, 2018, 6:00 p.m., Valdese Town Hall.

Town Clerk

ck

Mayor

**TOWN OF VALDESE
TOWN COUNCIL MEETING
APRIL 2, 2018**

The Town of Valdese Town Council met on Monday, April 2, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp and Councilman Roy F. Sweezy. Also present were: Town Manager Seth Eckard, Town Attorney Marc Mitchell, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the Invocation and led the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

VALDESE LAKESIDE PARK-DEBBIE BRADLEY 119 MORGAN TRACE, VALDESE Ms. Bradley expressed her gratitude to Council for giving her the opportunity to speak about the town's new park. Ms. Bradley informed Council that she has been reading about emerging trends in parks. The two trends she would like to suggest that Council consider are a dog park and senior park, or playground. Ms. Bradley feels that there is a need for a dog park in Valdese as many dog owners have to travel to other municipalities for this amenity. Ms. Bradley also shared that there are only 15 senior parks in the United States, one is in Charlotte. Ms. Bradley finished by offering her assistance with promoting the park and seeking grant opportunities.

HISTORY MUSEUM OF BURKE COUNTY-JOHN HOWARD & CLAUDE SITTON, 201 WEST MEETING ST, MORGANTON Mr. Howard provided an overview of the museum's budget and explained that the museum is seeking financial support from surrounding municipalities to continue delivering high quality services to the community. Mr. Howard provided a list of facts and accomplishments. Mr. Sitton invited Council to visit the museum for a tour.

RECREATION FEES AND TAX INCREASE-JEAN-MARIE COLE, 705 BERTIS STREET SW, VALDESE Ms. Cole informed Council that she is concerned with the increase in recreation fees as she is worried that users will stop coming here if our rates are not competitive with the surrounding area. Ms. Cole stated that she is in favor of developing the lakeside park but is not in favor of a tax increase for this as she feels there is other needs for tax dollars at this time.

CONSENT AGENDA: (enacted by one motion)

APPROVED REGULAR MINUTES OF MARCH 5, 2018

APPROVED BUDGET RETREAT MINUTES OF MARCH 19, 2018

SPRING LITTER SWEEP, APRIL 14-28, 2018 The Town will be participating in the North Carolina Department of Transportation's Biannual Cleanup Drive that will be held April 14-28, 2018.

Councilman Ogle made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilwoman Stevenson. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA: None.

APPROVED TOWN OF VALDESE MISSION STATEMENT

Mission Statement

The Town of Valdese welcomes growth and diversity to enhance, while preserving, our existing neighborhoods, natural amenities and rich history for current residents and future generations.

Vision

The Town of Valdese will be a modern and innovative town in Western North Carolina, focused on cultural, economic and environmental sustainability.

Our Values

Community	We strive to maintain the town as a safe place to live, work, and raise a family. Our community is full of diverse individuals that have different opinions and beliefs; we value and respect the rights and differences of everyone. Our community becomes stronger when we unite with our merchants and business owners by supporting their goals and celebrating their successes.
Leadership	We believe that government should be accountable, transparent in all engagements, and fiscally responsible stewards of the town's assets. We will provide and encourage an atmosphere that supports job satisfaction and professional growth for all town staff. Management will identify programs and opportunities to engage future leaders.
Service	We are responsive and service-oriented to meet the needs of our citizens. We recruit the best and highest qualified candidates and train a team with the knowledge and skills to carry out the mission of the town through transparent civic engagement and by providing the very best services to our citizens.
Heritage	We will encourage growth and rehabilitation of our town through careful planning to provide an improved quality of life and standard of living for our citizens that reflects the town's unique heritage and culture.
Integrity	Our personal and professional conduct is guided by high ethical and honest standards. We are open, reliable and consistent in all activities.

Councilman Ogle made a motion to approve the aforementioned mission statement, seconded by Councilwoman Hildebran. The vote was unanimous.

ADOPTED TOWN OF VALDESE ACTION PLAN The Town of Valdese Action Plan was created based on the findings of the January 8, 2018 strategic planning session held at the Western Piedmont Council of Governments' office. A copy of the Action Plan is available for inspection on the Town's website and in the clerk's office.

Councilwoman Hildebran made a motion to approve the Town of Valdese Action Plan, seconded by Councilman Ogle. The vote was unanimous.

REVISED MEMORANDUM OF UNDERSTANDING WITH VALDESE WATER RECYCLING Mayor Black removed this item from the agenda. This item may be presented at a future meeting.

SECOND CDBG PUBLIC HEARING-DEMOLITION GRANT TO REMOVE OLD ALBA WALDENSIAN PLANT Mayor Black opened the public hearing and requested permission to continue the public hearing at the May 7, 2018 meeting.

Councilwoman Stevenson made a motion to continue the public hearing at the May 7, 2018 Council meeting, seconded by Councilman Ogle. The vote was unanimous.

AUTHORIZING RESOLUTION TO SUBMIT APPLICATION FOR FUNDING FROM CDBG Mayor Black removed this item from the agenda. This item may be presented at a future meeting.

AUTHORIZING RESOLUTION APPLICATION FOR FUNDING FROM NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR A MAIN STREET WATERLINE PROJECT

**APPLICATION FOR FUNDING FROM
NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR A
DRINKING WATER IMPROVEMENT PROJECT**

WHEREAS, The Federal Clean Water Act Amendments of 1987 and Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater or drinking water system improvements, and

WHEREAS, The Town of Valdese has need for and intends to construct a drinking water system project described as the Main Street Water Line Replacement Project; and

WHEREAS, The Town of Valdese intends to request State and/or Federal (loan, forgivable principal or grant) funding assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE VALDESE TOWN COUNCIL:

That Town of Valdese, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State and/or Federal (loan or grant) award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Valdese to make scheduled repayment of the loan, to withhold from the Town of Valdese any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Seth Eckard, Town Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a (loan or grant) to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application for the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 2nd day of April of 2018 at Valdese, North Carolina.

/s/ John F. Black, Jr., Mayor

Councilman Ogle made a motion to approve the aforementioned resolution, seconded by Councilman Delp. The vote was unanimous.

AUTHORIZING RESOLUTION APPLICATION FOR FUNDING FROM NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR WATER TREATMENT PLANT BLEACH CONVERSION PROJECT

**APPLICATION FOR FUNDING FROM
NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR A
DRINKING WATER IMPROVEMENT PROJECT**

WHEREAS, The Federal Clean Water Act Amendments of 1987 and Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater or drinking water system improvements, and

WHEREAS, The Town of Valdese has need for and intends to construct a drinking water system project described as the Water Treatment Plant Bleach Conversion Project; and

WHEREAS, The Town of Valdese intends to request State and/or Federal (loan, forgivable principal or grant) funding assistance for the project,

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NOW THEREFORE BE IT RESOLVED, BY THE VALDESE TOWN COUNCIL:

That Town of Valdese, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State and/or Federal (loan or grant) award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Valdese to make scheduled repayment of the loan, to withhold from the Town of Valdese any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Seth Eckard, Town Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a (loan or grant) to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application for the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 2nd day of April of 2018 at Valdese, North Carolina.

/s/ John F. Black, Jr., Mayor

Councilwoman Stevenson made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

RESOLUTION ADOPTING WATER RESOURCES CAPITAL IMPROVEMENT PLAN

**A RESOLUTION ACKNOWLEDGING AND ACCEPTING UPDATES TO THE
TOWN OF VALDESE WATER AND SEWER ENTERPRISE FUND
CAPITAL IMPROVEMENTS PLAN**

WHEREAS, the Town of Valdese recognizes the need to plan for the future in all aspects related to delivering quality and efficient public services to the citizens of Valdese; and,

WHEREAS, there is a need to continue efficiently managing Town assets, to reduce cost, protect property and operate in a more proactive fashion; and,

WHEREAS, a Capital Improvements Plan for the Town's water and sewer enterprise fund aids in planning the cost of doing business, improve the level of service, protect the local environment, ensure continued viability of the Town's enterprise fund, and,

WHEREAS, the Town of Valdese is ready to implement an updated Capital Improvements Plan; and,

WHEREAS, the matter has been reviewed by Town Council, Town Manager, and other Town staff.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE, NORTH CAROLINA:

The Town Council acknowledges, accepts, and approves the document entitled Capital Improvements Plan, March 2018, Town of Valdese.

April 2, 2018, MB#31

The Town Manager of the Town of Valdese is hereby directed to cause Town staff to follow the items found in the Capital Improvements Plan as reasonably as possible for the operation and maintenance of the Town of Valdese Water and Sewer Systems.

Adopted and approved this the 2nd day of April, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Frances Hildebran, Town Clerk

Councilman Ogle made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

UPDATE ON STUDY OF INTERSECTIONS AT ST. GERMAIN AVE, RODORET ST, AND MASSEL AVE Public Works Director Bryan Duckworth provided an update on the traffic signal control panel issue at the intersection of St Germain Ave and Rodoret Street. J.M. Teague Engineering and Planning studied the intersection to determine whether or not a traffic signal is necessary at this intersection. During this study, traffic at the intersection of Rodoret Street and Massel Ave was also analyzed. Mr. Duckworth stated that normal traffic in this section of Valdese has traffic flowing east /west and stopping north/south; the intersection of Rodoret St and Massel Ave is the exception. Staff recommendation that Council follow J.M. Teague's advice and make changes to the intersection of St. Germain Ave and Rodoret St, and Rodoret St. and Massel Ave. A resolution will be presented, for adoption, at the next meeting.

RESOLUTION FOR OFFER TO PURCHASE TOWN-OWNED PROPERTY LOCATED AT WHISNANT STREET Public Works Director

RESOLUTION OF INTENT TO SELL REAL PROPERTY

WHEREAS, Roger Neil Shatley (Shatley) has offered to purchase from the Town of Valdese for the sum of \$61,490 that parcel containing approximately 4,116 square feet, which is identified as "Portion of Town of Valdese Property to be Recombined with PIN 2743346272" in that map prepared by West Consultants, PLLC titled, "Town of Valdese (Whisnant Street SE Relocation)", which is on file at the Valdese Town Hall (the Map), together with that part of the adjoining parcel identified on the Map as "Portion of Whisnant Street SE to be Closed and Recombined", that is owned by the Town (both adjoining parcels are referred to as "the Property"); and

WHEREAS, the Property is located near the Alray Tire facility; and WHEREAS, the town council proposes to accept Shatley's offer; and

WHEREAS, pursuant to G.S. 160A-269, Shatley has deposited an amount equal to 5% of his bid; and

WHEREAS, the town council is required to publish a notice containing a general description of the Property, the amount and terms of the offer and notice that within ten (10) days any person may raise the bid as provided by G.S. 160A-269;

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. The town council intends to accept Shatley's offer to purchase the Property for the sum of \$61,490.
2. Shatley shall be required to deposit with the town clerk the sum of at least 5% his bid as required by G.S. 160A-269.
3. A notice of this offer shall be published as required by G.S. 160A-269.

This resolution was adopted April 2, 2018.

/s/ John F. Black, Jr., Mayor

Councilman Ogle made a motion to adopt the aforementioned ordinance, seconded by Councilwoman Stevenson. The vote was unanimous.

BUDGET AMENDMENTS

Valdese Town Council Meeting

Monday, April 02, 2018

Budget Amendment No. 13

Subject: Fire Truck Purchase

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
10.5300.740	Capital Equipment		851,097
		-----	-----
Total	\$		\$851,097
		=====	=====

This will result in a net increase of \$851,097 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.		Debit	Credit
10.3970.762	Loan Proceeds	851,097	
		-----	-----
Total		\$851,097	
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, April 02, 2018

Budget Amendment No. 14

Subject: Transfers From Capital Project Funds

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
--------------	--	-------	--------

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10.5100.021 Police Over Time	4,000	
10.5100.330 Mobile Phone Analyzer	1,000	
	-----	-----
Total	\$ 5,000	\$ 0
	=====	=====

This will result in a net increase of \$ 5,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

<u>No.</u>		
10.3970.302 Capital Project Fund		4,000
10.5300.912 Fire Truck Debt Service		1,000
	-----	-----
Total	\$	\$ 5,000
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, April 02, 2018

Budget Amendment No. 15

Subject: Public Art Donation

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.		
<u>No.</u>	<u>Debit</u>	<u>Credit</u>
10.6250.926 Public Art	25,000	
	-----	-----
Total	\$ 25,000	
	=====	=====

This will result in a net increase of \$ 25,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

<u>No.</u>		
10.3350.002 Donation - Art		25,000
	-----	-----
Total	\$	\$ 25,000
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilwoman Hildebran made a motion to approve the aforementioned budget amendments, seconded by Councilman Ogle. The vote was unanimous.

MAYOR AND COUNCIL COMMENTS: Councilman Delp shared that the residents on Laurel Street have noticed that traffic speeds had been slower for some time but appear to be increasing in the recently changed zone. Police Chief Jack Moss asked if there was a specific time period where this issue is most notable. Mr. Delp indicated that it happens throughout the day, with no time more significant than another. Chief Moss offered to monitor this area closer.

Councilwoman Stevenson mentioned the increase in activity near the property for the proposed lakeside park, sharing that she was recently out there and noticed a lot of people walking. Ms. Stevenson expressed concern regarding vehicles not abiding to the posted speed limit. Ms. Stevenson requested that department heads encourage their staff to be cautious while driving in the area, as there are more people using this road now.

Councilman Ogle thanked the Valdese Police Department for their quick response to a recent issue. Mr. Ogle hoped that the department will be able to continue to resolve these types of issues as quickly and efficiently as possible.

Councilwoman Hildebran shared the following update on the library: Burke County Public Library Director Jim Wilson informed Ms. Hildebran that surveying work has started and meetings have been held with the architect to discuss preliminary drawings. The size of the addition is almost 3,000 sq. ft. and will include a large programming room that will be the largest program area the county has, a sliding partition between the large program room and the demonstration kitchen, as many as four areas for programs and/or activities, additional office/workspace for staff, more storage and additional restrooms for the public. The current plans include approximately 12 parking places adjacent to the expansion and a small concrete plaza in front of the expansion that could be used for outdoor programs and activities. This plan should allow enough funds to make the following renovations to the existing building: redo interior finishes, some new flooring, replace lights and ceiling tiles/grids, exterior paint, window coverings, sidewalk replacement and restroom alterations.

Mayor Black informed Council that the park dedication that was held on Thursday, March 29, 2018, was well attended by a lot of excited people. Mr. Black recognized the volunteers for their hard work to clean the site. Mr. Black expressed his appreciation to North Carolina Department of Transportation for recent modifications to some downtown sidewalks to meet ADA compliance for handicap access, at no cost to the town. Planning Director Larry Johnson shared that staff has submitted an application for additional sidewalks.

MANAGER'S REPORT: Town Manager Seth Eckard commended Public Works for their litter clean-up efforts around town. Mr. Eckard shared that he has received a lot of positive feedback as a result of their hard work. Mr. Eckard informed Council of the following upcoming events:

Valdese Lakeside Park Public Input Meeting, Tuesday, April 3, 2018, Old Rock School, 6:30 p.m.-7:30 p.m.

Movies at the Rock, "Wonder", Friday, April 6, 2018, 7 p.m.

April Craft Market-Saturday, April 14, 2018, Old Rock School, 9 a.m.-4 p.m.

Emerge Valdese Social, Tuesday, April 17, 2018, 100 Main, 6 p.m.-8 p.m.

Budget Workshop Dinner Meeting, Monday, April 23, 2018, Valdese Town Hall Community Room, 6:00 p.m.

WPCOG Annual Meeting, Thursday, April 26, 2018, 6:30 p.m., Crowne Plaza, Hickory

Special Council Workshop scheduled for Tuesday, May 1, 2018, 6:00 p.m., Town Hall Community Room

Next Regular Council meeting scheduled for Monday, May 7, 2018, 6 p.m.

Family Friday Nights begin May 4, 2018.

CLOSED SESSION PURSUANT TO NC GENERAL STATUTE 143-318.11 (a)(5) To instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease.

At 6:47 p.m., Councilwoman Stevenson made a motion to recess into Closed Session Pursuant to NC General Statute 143-318.11 (a)(5) to instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease. The motion was seconded by Councilman Ogle. The vote was unanimous.

Mayor Black said the Closed Session was only an informational item and there would be no action taken afterwards.

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At 7:13 p.m., Councilman Delp made a motion to return to Open Session, seconded by Councilman Sweezy. The vote was unanimous.

ADJOURNMENT At 7:14 p.m., there being no further business to come before Council, Councilwoman Hildebran made a motion to adjourn, seconded by Councilwoman Stevenson. The vote was unanimous.

Town Clerk

ck

Mayor

**TOWN OF VALDESE
TOWN COUNCIL MEETING - BUDGET WORKSHOP
APRIL 23, 2018**

The Town of Valdese Town Council met on Monday, April 23, 2018, at 6:00 p.m., in the Community Room at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, Planning Director Larry Johnson and Finance Director Jerry LaMaster.

Absent: None.

A quorum was present.

Others present: Dwayne Wilson and Nancy Walsh with Dwayne Wilson Insurance & Financial Services.

Mayor Black called the meeting to order at 6:00 p.m., and invited members of Council to enjoy dinner catered by Old World Baking Company.

SET TIME AND DATE FOR CDBG FIRST PUBLIC HEARING FOR MONDAY, MAY 7, 2018, 6:00 PM, VALDESE TOWN HALL Planning Director Larry Johnson informed Council that North Carolina Department of Commerce is accepting grant applications for housing revitalization funds through the Neighborhood Revitalization Program. This program provides local governments with funding for housing, housing related activities, and public facilities that support housing activities for low-to-moderate income persons. Mr. Johnson stated that this program could be beneficial for the town and requested that Council hold a first public hearing to solicit citizen input.

Councilman Sweezy made a motion to set the date for the first CDBG public hearing for Monday, May 7, 2018 at 6:00 p.m., Valdese Town Hall, seconded by Councilwoman Stevenson. The vote was unanimous.

VALDESE BUILDING REUSE PROGRAM The proposed Building Reuse Program was discussed with Council at the budget retreat held on Monday, March 19, 2018. Town Manager Seth Eckard informed Council that staff is recommending that this program not be developed; wishing to allocate additional funds to the current Façade Grant program. Mr. Eckard stated that this program currently receives \$10,000 annually, he would like to increase that to \$20,000 in the FY 18-19 budget.

EMPLOYEE HEALTH INSURANCE UPDATE Mr. Wilson and Ms. Walsh discussed United Healthcare's renewal quote, provided an overview of their experience with UHC over the past year, and informed Council that our coverage is being discussed with other providers. Mr. Wilson shared that our renewal rate last year was 42%. During FY 17-18, claims totaled \$700,000. Mr. Wilson expects to obtain rates within a range of 5-10% and will update staff as soon as the quotes are received.

SPECIAL PROJECTS BUDGET Town Manager Seth Eckard offered an update on Town projects.

PROPOSED BUDGET AND HIGHLIGHTS - FY 18-19 Town Manager Seth Eckard and Finance Director Jerry LaMaster presented the proposed budget for FY 18-19. They reviewed the General and Utility Funds Revenues and Expenditures.

PROPOSED RATE STRUCTURE FY 18-19 Town Manager Seth Eckard briefly reviewed the proposed rate structure which was also presented at the budget retreat.

ADJOURNMENT At 7:37 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, May 7, 2018, 6:00 p.m., Valdese Town Hall.

Town Clerk

Mayor

ck

**TOWN OF VALDESE
TOWN COUNCIL SPECIAL MEETING
MAY 1, 2018**

The Town of Valdese Town Council met on Monday, May 1, 2018, at 6:00 p.m., in the Community Room at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were: Town Manager Seth Eckard, Deputy, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. Mr. Black stated that this was a Special Called Council Meeting to meet with representatives from Destination by Design to discuss the Valdese Lakeside Park Master Plan. Mr. Black informed the audience that no public comments would be taken at this meeting.

VALDESE LAKESIDE PARK: Eric Woolridge of Destination by Design presented the Valdese Lakeside Park Master Plan to Council. Mr. Woolridge's presentation highlighted opportunities and constraints, key features, a proposed budget, and economic impact of Valdese Lakeside Park. Mr. Woolridge also shared findings from the first public input meeting that was held on Tuesday, April 3, 2018.

Town Manager Seth Eckard provided a presentation to Council, where he shared the accomplishments that have been made over the last three years, current plans and procedures that are in place now to ensure proper upkeep and maintenance of existing facilities, and plans for the future. Mr. Eckard also identified the benefits of developing Valdese Lakeside Park, how this park would be different than surrounding parks, and financing options for the park. Mr. Eckard informed Council of a timeline for the project which will be approximately two years, and informed Council that the next step is to receive public input. Two public input meetings have been scheduled at Valdese Town Hall: Thursday, May 31, 2018 at 6:30 p.m. and Tuesday, June 12, 2018 at 6:30 p.m.

Town Manager Seth Eckard shared that a website for Valdese Lakeside Park (www.valdeselakesidepark.com) has been developed and will be live tomorrow, Wednesday, May 3, 2018. A recording of this meeting, a copy of the master plan, the town manager's presentation, and other valuable information will be available on the website.

ADJOURNMENT: At 7:44 p.m., there being no further business to come before Council, Mayor Black declared the meeting adjourned.

Town Clerk

ck

Mayor

**TOWN OF VALDESE
TOWN COUNCIL MEETING
MAY 7, 2018**

The Town of Valdese Town Council met on Monday, May 7, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor Pro Tem Susan Stevenson, Councilman Keith Ogle, Councilwoman Frances Hildebran, and Councilman Roy F. Sweezy. Also present were: Town Manager Seth Eckard, Town Attorney Marc Mitchell, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: Mayor John F. "Chip" Black, Jr. and Councilman Gary Delp.

A quorum was present.

Mayor Pro Tem Stevenson called the meeting to order at 6:00 p.m. She offered the Invocation and led the Pledge of Allegiance to the Flag.

TOWN MANAGER ANNOUNCEMENT: Town Manager Seth Eckard announced, "due to a matter that has come to the forefront since the May 1st Lakeside Park Council Workshop, proposals related to the park project, including financing options are now on hold. Staff must focus on meeting more pressing needs at this time. A new strategy for the park will be looked at during a future budget year. The new budgetary priority will be presented, in detail, at the June 4th Town Council meeting."

OPEN FORUM/PUBLIC COMMENT:

VALDESE LAKESIDE PARK-BROOKE HEAVNER, 207 FOREST DRIVE NE, VALDESE Mr. Heavner thanked Council for their time and service to the community. Mr. Heavner stated that he had signed up to speak about Valdese Lakeside Park; however, the town manager's announcement changed that but that he would still like to discuss some challenges the town faces. He shared that he is concerned with the amount of lead joint piping in the town of Valdese; stating that it could result in lead issues in our water, while acknowledging that the most recent water survey was good. Mr. Heavner mentioned that at the last meeting, Council was informed that it would take approximately \$1.6 million to replace Main Street water piping that was installed in 1930, stated that the town is applying for grants but those most likely will cover only 25-50% of the project cost, and the project needs to be completed within the next two years. Mr. Heavner expressed concern with the paving of Eldred Street. He mentioned that the street was paved approximately six months ago and "has been dug up no less than four times in different places and that alone is troubling because we have already invested a lot of money in paving but then we are tearing it up." Mr. Heavner expressed concern with Tiger Gym, stating that the floor has a film on it that has not been taken care of so the gym cannot be used. Mr. Heavner provided an analogy to express his thoughts of the current situation: "Everyone has roof leaks, you have to replace your roof. The roof can be pretty expensive, up to \$10,000 even more for a big house. It is like going to get a \$10,000 loan and instead of fixing your roof, you go to Disney World." Mr. Heavner asked Council to think about their constituents when making decisions, encouraging members to visit residents in their districts and ask what is important to them.

INFRASTRUCTURE, TAXES, ENDOWMENT FUND-BUD LEVAN, 1006 CURVILLE STREET NE, VALDESE Mr. Levan informed Council that he had a chance to review the Valdese 2018 Action Plan. Mr. Levan stated that he has created a Town of Valdese "Residents Strategic Plan Request." Mr. Levan shared that he would like to create a safe, healthy environment for residents of Valdese and promote new home construction and future development. Mr. Levan believes that replacing aging water lines on Curville Street, and other town roads, with new updated, environmentally safe pipe; installing a city sewer line along Curville Street, and the installation of natural gas lines in this area would help promote new construction. Mr. Levan shared that he would like to see repairs to failing road ways. Mr. Levan requested that the Town provide special consideration to elderly residents by offering a residential property tax exemption for homeowners over the age of 80. Mr. Levan's last goal would be to establish a special source of revenue to the town of Valdese, such as an endowment fund.

VALDESE PLANNING PROCESS-GLENN HARVEY, 404 LOUISE AVE NE, VALDESE Mr. Harvey informed Council that he was introduced to strategic planning in 1975. Mr. Harvey believes that strategic planning should start at grassroots and work its way up and should be based on sound data. Mr. Harvey shared that when he came to Valdese about 12 years ago, he learned about the new town hall. He raised questions and shared his concerns; Mayor Hatley informed him that staff needed to move out of the old town hall because it needed repairs and it was cheaper to use grant funds and free money to build a new town hall. Mr. Harvey stated that he understood that the plan for the old town hall was to leave the police and fire departments there until it fell down. Mr. Harvey shared that last year, he met with town management to ask about the master plan for the top of Italy Street where there is a commercial building that is falling down. Mr. Harvey shared that he

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recently found the strategic plan for the town; stating that this plan has no indication that there was any survey of residents. Mr. Harvey stated that \$40,000 was spent on the park master plan, but expressed concern as that plan did not start with input from residents either. Mr. Harvey shared that he would like to see the town invest in strategic planning; encouraging Council to “spend some money on it, start with a sound, professionally developed survey of the residents, find out what the residents feel is important and put that in the plan.”

ITALY STREET PARKING LOT, BUILDING CODES-DAVID WRONKO, 120 DAVIS DR SE, VALDESE Mr. Wronko informed Council that he would like the Town to adopt a uniform building code to ensure that the character of Main Street is intact, and to dictate what the town will look like. Mr. Wronko stated that he would like to have a way to engage pedestrians, have storefronts come up to the sidewalks, and no gaps between buildings.

ITALY STREET PARKING LOT-PAULA REYNOLDS, 138 MAIN ST E, VALDESE Ms. Reynolds informed Council that she wished to provide personal input for consideration with regard to the parking lot, instead of just financial aspects of the matter. Ms. Reynolds stated that she has been a business owner for many years in Valdese, providing health care services to many patients that require the use of handicap parking spaces. Ms. Reynolds shared that she has ten patients that are not able to come into her office because they do not have a safe place to park and/or a safe place for their caregivers to park and deposit them at a location to access the sidewalk by using a ramp. Ms. Reynolds stated that there is no handicap parking in the back, or any other way for patients to enter her office as you must use five steps to access the office from the back. Ms. Reynolds also shared that allowing back entry to her office presents insurance issues. Ms. Reynolds acknowledged that plans are trying to be made with the property owners but begged Council for a resolution. Ms. Reynolds stated, “this is not just a financial thing; patients, customers, and patrons need this parking.”

BURKE DEVELOPMENT INC (BDI) ANNUAL UPDATE – ALAN WOOD Mr. Wood provided an update on BDI's plans for the upcoming year and thanked Council for their support. Mr. Wood shared that 2017 was a great year at BDI; with the announcement of 725 new jobs and approximately \$110 million of new capital investment in Burke County. Mr. Wood shared that all of the companies that have been recently announced are paying wages that are higher than the county's average. Mr. Wood continued to state that the upcoming year is looking good but one challenge BDI will have is the inventory of available buildings and sites. Valdese has one building that BDI has continuously tried to fill and remain hopeful that something will develop at that site. Mr. Wood shared that recruitment for the industrial park will continue. Mr. Wood informed Council that Work in Burke, an initiative that has been in place for approximately seven months, is focusing on providing students with education through technical schools and community colleges, as the shift in jobs for the foreseeable future requires workers with this type of experience and skill set.

CONSENT AGENDA: (enacted by one motion)

APPROVED REGULAR MEETING AND CLOSED SESSION MINUTES OF APRIL 2, 2018

APPROVED BUDGET WORKSHOP MINUTES OF APRIL 23, 2018

APPROVED SPECIAL MEETING MINUTES OF MAY 1, 2018

APPROVED THE FOLLOWING REQUESTS TO SELL BEER, WINE AND/OR MALT BEVERAGES AT TOWN EVENTS

Friends of the Valdese Rec – sell beer in Town parking Lot during the Waldensian Festival on Friday, August 10, 2018, 5:00 p.m.-11:00 p.m. and Saturday, August 11, 2018, 12:00 p.m.-11:00 p.m.

Waldensian Heritage Wines – sell wine in the Town parking lot during the Independence Day Celebration, Friday, June 29, 2018, 5:00 p.m.-11:00 p.m. and the Waldensian Festival, Friday August 10, 2018, 5:00p.m.-11:00 p.m. and Saturday, August 11, 2018, Noon-11:00 p.m.

Waldensian Style Wines - sell wine in the Town parking lot sell beer and malt beverages at the Beer Garden, 101 W Main Street, Wells Fargo Parking Lot during the Independence Day Festival, Friday, June 29, 2018, 5:00 p.m.-11:00 p.m. and the Waldensian Festival, Friday August 10, 2018, 5:00p.m.-11:00 p.m. and Saturday, August 11, 2018, Noon-11:00 p.m.

American Legion Post 234 – sell beer and malt beverages at the Beer Garden, 101 W Main Street, Wells Fargo Parking Lot during the Independence Day Festival, Friday, June 29, 2018, 5:00 p.m.-11:00 p.m.

APPROVED RENEWAL OF LEASE AGREEMENT AT OLD ROCK SCHOOL WITH STILL WATERS COUNSELING, INC. APPROVED REGULAR MINUTES OF MARCH 5, 2018 Annual Lease Agreement at the Old Rock School with Still Waters Counseling, Inc. in the amount of \$283 per month.

Councilman Ogle made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilwoman Hildebran. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA: None.

APPOINTMENT OF TAX COLLECTOR Deputy Town Clerk Courtney Kennedy administered the oath of office to Apryl Hardin.

ADOPTION OF TOWN OF VALDESE EMPLOYEE SAFETY HANDBOOK Fire Chief Charlie Watts informed Council that this handbook will replace the current safety program. A copy of the Town of Valdese Employee Safety Handbook is on file in the clerk's office and at the fire department.

Councilwoman Hildebran made a motion to approve the Town of Valdese Employee Safety Handbook as presented, seconded by Councilman Sweezy. The vote was unanimous.

REVISED MEMORANDUM OF UNDERSTANDING WITH VALDESE WATER RECYCLING Attorney Walter Currie informed Council that review of the phase 1 environmental report, the asbestos report and consideration of the utility of the parcel of land south of the railroad tracks were taken into consideration to determine the necessary changes to the Memorandum of Understanding with Valdese Water Recycling. Mr. Currie shared that the parcel of land the town would acquire would not be beneficial for the town and issues with the old tanks may arise. Mr. Currie informed Council that he met with Town Manager Seth Eckard and Water Recycling representatives at which time it was determined that it would make more sense to acquire a title to the private alley and parking area on the parcel. Mr. Currie stated that this resulted in changes to goals as listed in paragraph 3.0, to improve the connectivity of the central business district by the addition of public roads and public parking. Mr. Currie shared that this acquisition would improve access for the town's public safety staff. Mr. Currie informed Council that asbestos was found in the building and will be abated as part of the demolition contract.

Mayor Pro Tem Stevenson asked if the previously established funding amount was sufficient with the discovery of asbestos. Town Manager Seth Eckard assured Ms. Stevenson that the amount of grant funds and funds to match the grant, provided by the developer, will cover the cost of the entire project.

Mr. Currie shared that the next steps will be the conclusion of the second public hearing, approval of the authorizing resolution to submit an application for CDBG funding, and submission of the application. Mr. Currie informed Council that if the town is awarded a grant, Council will decide whether or not to continue with the project. If Council decides to pursue this project, a grant agreement and contract with Valdese Water Recycling will be presented for their approval.

Councilwoman Hildebran expressed concern that a rendering of the building to be constructed, after the demolition, has not been received yet. Mr. Currie stated that Valdese Water Recycling is required to provide definitive plans, in accordance with the Memorandum of Understanding, for Council to review. This item will be forthcoming.

Councilman Sweezy made a motion to approve the revised Memorandum of Understanding with Valdese Water Recycling as presented, seconded by Councilman Ogle. The vote was unanimous.

CONTINUATION OF SECOND CDBG PUBLIC HEARING-DEMOLITION GRANT TO REMOVE OLD ALBA WALDENSIAN PLANT Mayor Pro Tem Stevenson reconvened the public hearing that was continued from the April 2, 2018 meeting and asked if anyone from the public would like to speak.

WPCOG Assistant Director Sherry Long said the purpose of the public hearing was to receive input regarding a CDBG-ED grant request to the NC Department of Commerce for the Alba Waldensian building demolition project. CDBG grant funds totaling \$500,000 are available for the demolition of the Alba Waldensian building located at 408 Praley Street, SW. The property is owned by Valdese Water Recycling, LLC, and the company had committed to pay the 25 percent required match for the CDBG project. The 61,739 square foot Alba Waldensian Mill was constructed in 1927, has been vacant for over five years and has exceeded its useful life. The post demolition restriction would require the site not be used for parking, recreation, residential housing (single or multi-unit), or retail.

Brooke Heavner, 207 Forest Drive NE, Valdese, asked if there will be any recycling of the materials, post demolition. Town Manager Seth Eckard indicated that this is something that will be considered when the town secures bids for the demolition.

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Elaine Applegate, 408 Bouchard Ave NE, Valdese, requested clarification on the location of the Alba Waldensian building. Mayor Pro Tem Stevenson identified the location. Ms. Applegate asked what the owner's intention was. Town Manager Seth Eckard explained that the current structure would be demolished and a new building will be constructed to serve as the company headquarters with approximately twelve individuals employed at this site.

There being no one else wishing to speak, Mayor Pro Tem Stevenson closed the public hearing.

AUTHORIZING RESOLUTION TO SUBMIT AN APPLICATION FOR CDBG FUNDING

**RESOLUTION
TOWN OF VALDESE
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION ALBA
WALDENSIAN BUILDING DEMOLITION PROJECT**

WHEREAS, the Valdese Town Council has previously indicated its desire to assist in economic development efforts within the Town; and,

WHEREAS, the Valdese Town Council has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit Valdese Water Recycling, LLC; and,

WHEREAS, the Valdese Town Council wishes the Town to pursue a formal application for Community Development Block Grant funding to benefit Valdese Water Recycling, LLC; and will require the property owner to invest monies totaling 25% of the project costs into the project as committed to in the application.

WHEREAS, the Valdese Town Council certifies it will meet all federal regulatory and statutory requirements of the Small Cities Community Development Block Grant Program,

NOW THEREFORE BE IT RESOLVED, BY THE VALDESE TOWN COUNCIL:

That Seth Eckard, Town Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the Town of Valdese with The NC Department of Commerce for approval of a Community Development Block Grant for Economic Development to benefit Valdese Water Recycling, LLC.

That Seth Eckard, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as The NC Department of Commerce may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Town of Valdese has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 7th day of May, 2018 at Valdese, North Carolina.

/s/ Susan T. Stevenson, Mayor Pro Tem

ATTEST: /s/ Frances Hildebran, Clerk to the Board

Councilman Ogle made a motion to approve the aforementioned resolution for the CDBG Grant, seconded by Councilman Sweezy. The vote was unanimous.

CDBG FIRST PUBLIC HEARING Mayor Pro Tem Stevenson opened the public hearing and asked if anyone wished to speak either for or against this item.

WPCOG Assistant Director Sherry Long shared that each year North Carolina receives approximately \$50 million in Community Development Block Grant (CDBG) funding. Local governments can apply for these funds for various activities that benefit low-to-moderate income persons with severe needs. Public hearings are required to receive public comment before the Town can submit a CDBG application. This first public hearing is to assist the Town in the development of CDBG projects for the coming year. The three programs funded yearly with CDBG funds to North Carolina are Infrastructure and Economic Development and Neighborhood Revitalization. Below is a brief summary of both programs:

INFRASTRUCTURE (CDBG-IF) There will be approximately \$25 million available this year from the NC Department of Environmental Quality for this program. The funds can be used for water and wastewater transmission lines or improvements to water and sewer treatment facilities to serve low to moderate-income areas to correct severe health or environmental needs. Maximum grant amount based on the 2017 round of applications will be \$2,000,000 with no required match. Applications anticipated due in September 2018.

ECONOMIC DEVELOPMENT (CDBG-ED) The North Carolina Department of Commerce will have approximately \$15 million available in 2017-18 to assist local governments. The funds may be used for the construction of public utilities – road, water, sewer, gas, electric city, etc. (up to \$1 M); demolition of industrial buildings (up to \$500,000); building reuse projects (\$750,000); loans to local governments for shell buildings or industrial park development; and low interest loan funds in tandem with a bank for private industrial investment. For all categories besides the demolition grants and loans for shell building and industrial park development, the industry or business must commit to create or retain permanent full-time jobs. Of the committed job creation, persons with low to moderate income must hold 60% of the jobs and this is based on their prior 12-month household income (below 80% of median). A local match of 25% (which can be paid by the Town or a developer) is required for public facilities and demolition grants. Applications accepted on a continuous basis.

Neighborhood Revitalization (NR) category is now being offered by the Department of Commerce and is designed to provide small cities Community Development Block Grant (CDBG) funds to eligible units of governments. There is \$10M available, statewide and funds can be used for housing, housing related activities, and public facilities that support housing activities for low-to moderate-income persons.

Awards are made on a competitive basis. The maximum grant award is \$750,000. Applications are due July 27, 2018. Extensive public input is required to develop the application, including neighborhood meetings. Local funds are not required to apply for the grant; however, points will be given to local governments who do pledge local funds toward the project.

Planning Director Larry Johnson informed Council that a program is available that may assist with addressing housing needs within the Valdese community. Mr. Johnson shared that the housing assistance application will be for housing rehabilitation and be used to address health and safety needs within the community. Mr. Johnson shared that staff has identified several homes that may benefit from this program but would like to use this opportunity to solicit more applications from the public if they are aware of any families that may meet the qualifications for assistance or can identify some homes within the community for possible rehabilitation. Mr. Johnson stated that prior to the submittal of an application, staff will be canvassing the neighborhood, identifying potential houses for the submittal of an application. Mr. Johnson informed Council that the Town can apply for up to \$750,000; a financial commitment from Council will increase the likelihood of being awarded grant funds.

Councilwoman Hildebran asked how this information is going to be communicated to citizens. Mr. Johnson explained that a series of resources will be utilized; such as, social media, churches, community groups, word of mouth, and public meetings. Mr. Johnson continued to state that he is participating in a census survey and will be traveling every street in Valdese which will provide additional information on houses that could possibly be considered for this program. Ms. Hildebran asked what guidelines have been established. Mr. Johnson shared that there are certain income requirements that apply; low or moderate income based on family size, ownership; you must be a home owner, you must reside within corporate limits of Valdese; and the home must be in substandard condition. Ms. Hildebran asked how much money the Town would need to commit to this project. Mr. Johnson said that this would be determined by the application, encouraging at least five percent of the funds. This would provide additional points towards the Town's application and may increase the chances of being awarded a grant.

Bud Levan, 1006 Curville Street NE, Valdese, asked if a home that is rented that is in need of repair would qualify for this program. Mr. Johnson said that the home must be owned by the applicant to qualify. Rental property will not be considered.

Jean Marie Cole, 705 Bertis Street, Valdese, stated that she believes this will be a great program; however, she is curious where the Town will find money to help support their application. Mr. Johnson shared that a local match is not required; however, it increases the chances of being awarded a grant.

There being no one else wishing to speak, Mayor Pro Tem Stevenson closed the public hearing.

ENGINEERING SERVICES CONTRACT FOR WATER PLANT MCC REPLACEMENT PROJECT Water Resources Director Greg Padgett informed Council that McGill Associates, P.A. has been selected to provide services related to the preliminary engineering report, design, bidding & award, and construction administration of the Water Treatment Plant Motor Control Centers Replacement Project. This project was recently awarded funding by NC DEQ Division of Water

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Infrastructure including \$632,078 in a zero percent loan and \$210,692 in principal forgiveness. The total project cost is currently estimated to be \$842,770 including the \$98,000 value of the contract for the subject engineering services.

Councilman Ogle made a motion to approve the engineering services contract for the Water Treatment Plant Motor Control Centers Replacement Project in the amount of \$98,000 to McGill Associates, P.A., seconded by Councilwoman Hildebran. The vote was unanimous.

ENGINEERING SERVICES CONTRACT FOR WATER SYSTEM IMPROVEMENTS Water Resources Director Greg Padgett informed Council that West Consultants, LLC, has been selected to provide services related to the preliminary engineering report, design, bidding & award, and construction administration of the Water System Improvement Project. This project was recently awarded funding by NC DEQ Division of Water Infrastructure including \$1,181,700 loan at zero percent with up to a maximum \$500,000 in principal forgiveness. The total project cost is currently estimated to be \$1,181,700 including the \$130,000 value of the contract for the subject engineering services.

Councilman Ogle made a motion to approve the engineering services contract for the Water System Improvement Project in the amount of \$130,000 to West Consultants, LLC, seconded by Councilwoman Hildebran. The vote was unanimous.

RESOLUTION FOR SALE OF TOWN-OWNED PROPERTY LOCATED AT WHISNANT STREET

**RESOLUTION APPROVING SALE OF REAL PROPERTY
(A portion of Whisnant Street SE)**

WHEREAS, Roger Neil Shatley (Shatley) offered to purchase from the Town of Valdese for the sum of \$61,490 that parcel containing approximately 4,114 square feet, which is identified as "Portion of Town of Valdese Property to be Recombined with PIN 2743346272" on that map prepared by West Consultants, PLLC titled, "Town of Valdese (Whisnant Street SE Relocation)", which is on file at the Valdese Town Hall (the Map), together with that part of the adjoining parcel identified on the Map as "Portion of Whisnant Street SE to be Closed and Recombined" that is owned by the Town (both adjoining parcels are more particularly described in the attached Exhibit A and referred to as "the Property"); and

WHEREAS, at its April 2, 2018, regular meeting, the town council adopted a resolution proposing to accept Shatley's offer; and

WHEREAS, the town council directed town representatives to publish notice of the Town's intent to accept the offer and notice that any person could raise the bid as required by G.S. 160A-269, and that notice was published; and

WHEREAS, no upset bids were received and Shatley is the high bidder for the property;
and

WHEREAS, the Town does not need the Property, and the Town therefore desires to accept the offer made by Shatley and sell the Property on the terms hereafter set forth;

IT IS THEREFORE RESOLVED pursuant to G.S. 160A-269 that the sale of the Property to Shatley for the sum of \$61,490 is approved. This sale shall be made subject to any and all existing easements, if any. The proper officers of the Town are authorized and directed to complete the closing of the sale of this Property and to execute and deliver to Shatley a deed for the Property upon receipt of the purchase price.

This resolution was adopted this 7th day of May, 2018.

/s/ Susan T. Stevenson, Mayor Pro Tem

ATTEST: /s/ Town Clerk

Councilwoman Hildebran made a motion to adopt the aforementioned resolution, seconded by Councilman Sweezy. The vote was unanimous.

ORDINANCE CHANGING TRAFFIC CONTROL SIGNALS AT INTERSECTIONS OF ST. GERMAIN AVE AND RODORET ST, AND INTERSECTION OF MASSEL AVE AND RODORET ST.

ORDINANCE CHANGING TRAFFIC CONTROL SIGNALS AT

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THE INTERSECTION OF ST. GERMAIN AVENUE AND RODORET STREET
AND AT THE INTERSECTION OF MASSEL AVENUE AND RODORET STREET

WHEREAS, the intersection of St. Germain Avenue and Rodoret Street has been controlled by a traffic signal; and

WHEREAS, the intersection of Massel Avenue and Rodoret Street has been controlled by stop signs at each Massel Avenue approach, with Rodoret Street being the through street; and

WHEREAS, the town hired J.M. Teague Engineering and Planning to assess these intersections and make recommendations as to whether any safety or operational improvements to the traffic control signals at these intersections should be made; and

WHEREAS, the engineering firm recommended that the traffic signal at the intersection of St. Germain Avenue and Rodoret Street be removed and that that intersection be converted to 2-way stop control by adding two stop signs on both Rodoret Street approaches; and

WHEREAS, the engineering firm recommended that the stop signs on Massel Avenue at its intersection with Rodoret Street be removed and that stop signs be installed on Rodoret Street as it approaches Massel Avenue, making Massel Avenue the through street; and

WHEREAS, the town council has considered these engineering recommendations, which were agreed to by town staff, and the town council is of the opinion that the recommendations made by the engineering firm and town staff should be adopted.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:

1. At the intersection of Massel Avenue and Rodoret Street, Massel Avenue is designated as the through street. Stop signs shall be erected on both Rodoret Street approaches to the intersection.
2. Appendix I, Section 108, of the Code of Ordinances is amended by providing that at the intersection of Massel Avenue and Rodoret Street, Massel Avenue is declared to be the through street.
3. The traffic signal at the intersection of Rodoret Street and St. Germain Avenue shall be removed. This intersection shall be converted to an intersection controlled by stop signs with St. Germain Avenue being the through street and stop signs installed on both Rodoret Street approaches.
4. Appendix I, Section 135 of the Code of Ordinances is amended by removing the intersection of St. Germain Avenue and Rodoret Street as an intersection at which a traffic control signal shall be installed, and Appendix I, Section 108 of the Code of Ordinances is amended by declaring that at the intersection of St. Germain Avenue and Rodoret Street, St. Germain Avenue shall be the through street.

This ordinance shall become effective upon its adoption. Adopted this 7th day of May, 2018.

TOWN OF VALDESE

/s/ Susan T. Stevenson, Mayor Pro Tem

ATTEST: /s/ Town Clerk

Councilman Ogle made a motion to adopt the aforementioned ordinance, seconded by Councilwoman Hildebran. The vote was unanimous.

DISCUSSION OF DRAFT ANIMAL CONTROL ORDINANCE Public Works Director Bryan Duckworth delivered the draft animal control ordinance to Council, discussed some of the changes, and requested that they each review and provide feedback on the ordinance. Mr. Duckworth informed Council that staff will seek adoption of this ordinance at a future meeting.

MAYOR AND COUNCIL COMMENTS: Councilman Ogle thanked everyone for attending the meeting. Mr. Ogle shared that he liked the tax exemption idea that Mr. Levan discussed during open forum and encouraged staff to look into this for Valdese. Town Manager Seth Eckard shared that anyone in Valdese has access to any applicable state tax law; there is

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not a special program that the town can create. Town Attorney Marc Mitchell stated that state law defines tax exemptions, the town cannot create their own program. Mr. Ogle expressed his concerns with the Italy Street Parking Lot, acknowledging Ms. Reynolds' concerns. Mr. Ogle feels like the town has been pushed to purchase something by the owners. Mr. Ogle stated that the day the lot was listed for sale, the owners padlocked the lot. Mr. Ogle wished to make everyone aware that the Town of Valdese was not responsible for the padlocking of the lot. Mr. Ogle continued to state that this is a parking lot that the Town put money into, repaved and maintained, the owners are asking for more than the lot is worth and he does not believe tax payer money should be used to purchase a parking lot. Mr. Ogle expressed his desire to find a resolution for this matter.

Councilman Sweezy informed the public that he is the councilmember from Ward 3. Mr. Sweezy stated that he represents the entire town, encouraged the public to call him if they have a question or concern, and invited everyone to attend future Council meetings.

MANAGER'S REPORT: Town Manager Seth Eckard informed Council of the following upcoming events:

The first Family Friday Night was held on May 4, 2018.

My Cute Kid Ribbon Cutting Ceremony will be held on Thursday, May 10, 2018, at 10:00 a.m.

The Valdese Farmers Market will be held at Old Rock School, May 18, 2018 through August 31, 2018, Fridays from 11:00 a.m.-4:00 p.m.

Granville Morrow Memorial Fun Fishing Day at McGalliard Falls Park is scheduled for Saturday, May 19, 2018, 9:00 a.m.-1:00 p.m. (NOTE: Rain Date – June 2, 2018)

The Founders Day Festival is May 26, 2018, from 10:00 a.m.-2:00 p.m.

Festival Di Birra, Debut of 125th Beer, at the Waldensian Mill on Saturday, May 26, 2018, 3:00 p.m.-7:00 p.m.

Town Offices will be closed on Monday, May 28, 2018, in observance of Memorial Day

Next Regular Council meeting scheduled for Monday, June 4, 2018, 6:00 p.m.

CLOSED SESSION PURSUANT TO NC GENERAL STATUTE 143-318.11 (a)(5) To instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease.

At 7:25 p.m., Councilman Ogle made a motion to recess into Closed Session Pursuant to NC General Statute 143-318.11 (a)(5) to instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease. The motion was seconded by Councilwoman Hildebran. The vote was unanimous.

Mayor Pro Tem Stevenson said the closed session was only an informational item and there would be no action taken afterwards.

At 7:41 p.m., Councilman Ogle made a motion to return to Open Session, seconded by Councilwoman Hildebran. The vote was unanimous.

ADJOURNMENT At 7:42 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

Town Clerk

Mayor Pro Tem

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**TOWN OF VALDESE
TOWN COUNCIL MEETING
JUNE 4, 2018**

The Town of Valdese Town Council met on Monday, June 4, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Susan Stevenson, Councilman Gary Delp, and Councilman Roy Sweezy. Also present were: Town Manager Seth Eckard, Town Attorney Marc Mitchell, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: Councilwoman Frances Hildebran.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the Invocation and led the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

RECOGNITION OF VICKI HYDE: Mayor Black presented the following resolution to Vicki McGuire Hyde:

**RESOLUTION FOR DISTINGUISHED SERVICE PRESENTED TO
VICKIE MCGUIRE HYDE**

WHEREAS, she successfully oversaw the production of 47 programs including 9 full scale musicals; and

WHEREAS, Old Colony Players produced eleven prosperous seasons of the historic outdoor drama "From This Day Forward" under her management; and

WHEREAS, she scoured the local region for the most inexpensive can of Coke in effort to make the most profit off each can sold at the Old Colony Players concession stand; and

WHEREAS, Old Colony Players had every detail attended to whether it be the color of a button on the lead actor's costume or the color of the annuals planted in the hanging flower baskets at the amphitheater. Her attention to detail proudly gave her the nickname "Picky Vickie"; and

WHEREAS, Old Colony Players greatly benefited from her continued devotion to community theatre for over 12 years; and

NOW, THEREFORE, BE IT RESOLVED that I, John F. "Chip" Black, Jr., by the authority vested in me as mayor of Valdese, North Carolina, and on behalf of the entire Town Council and all of our citizens, recognize, by this resolution, Old Colony Players as a continuing asset to our historic Waldensian heritage and confers upon Vickie McGuire Hyde, the honorary title Distinguished Valdese Citizen;

IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the Town of Valdese to be affixed this 4th day of June, 2018.

/s/ John F. "Chip" Black, Jr., Mayor

EAGLE SCOUT PROJECT-JONAH SEVERT, 412 ITALY STREET NE, VALDESE Mr. Severt informed Council that he would like to construct and install two concrete corn-hole boards behind Old Rock School. Mr. Severt would like to strategically place the bean bags at local sites which would encourage players to explore the town to find them before playing. Mr. Severt has met with Community Affairs Director Morrisa Angi to discuss this project. Town Manager Seth Eckard shared that this project has been reviewed and approved by staff.

VALDESE LAKESIDE PARK-BETH HEILE, 5291 MINERAL SPRINGS MOUNTAIN AVE, VALDESE Friends of the Valdese Rec President Beth Heile reported that Saturday was National Trails Day and parks across the nation were having events to get people off their couches and out onto the trails. FVR hosted a trails event with the support of the Valdese Recreation Department at Valdese Lakeside Park. Ms. Heile shared that the event ran Saturday morning from 8:30 a.m. to 11 a.m. with approximately 70 participants. Participants were able to choose from five different activities: trail run, bike orienteering event, hiking, disc golf lessons, or socializing with others. Ms. Heile shared that

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FVR has posted signs and placed info boxes with maps at the gates. Ms. Heile shared a note of thanks to Mayor and Council' "please accept my deepest thanks for your support in acquiring this property and allowing our community to get out there and explore nature with beautiful lake views."

LAUREL STREET- DAN HOYLE, 413 BOUCHARD AVE, VALDESE Mr. Hoyle wished to express his concern regarding the dangers of Laurel Street. His main concerns are the area where it curves, speeding vehicles and blind intersections at Walnut and Bouchard. Mr. Hoyle stated that he is here tonight to ask Council to look at the situation and others like it all around town, with fresh eyes, asking if there is anything that can be done to make drivers realize the dangers of this road and encourage them to slow down. Mr. Hoyle offered the idea of a speed bump, three way stop intersection and/or the issuance of more speeding tickets in the area.

ANIMAL CONTROL ORDINANCE-BLENDIA ICARD, 409 PINEBURR AVE SW, VALDESE Ms. Icard informed Council that she was in favor of the proposed animal control ordinance. Ms. Icard expressed her concern about the existing animal control ordinance, referencing an incident where a dog bit her daughter 26 times, was deemed dangerous, but still allowed to remain in town with its owner. Town Manager Seth Eckard said that staff would investigate this matter.

SERVICE-GLENN HARVEY, 404 LOUISE AVE NE, VALDESE Mr. Harvey shared that he was bringing a message on behalf of a number of citizens who have been raising a lot of questions recently. Mr. Harvey stated that the group understands the town has a lot of major issues to deal with and recognizes the responsibility that each member of council has taken on when they agreed to serve on the board. Mr. Harvey stated that the group wanted to express their appreciation for Council's service, share that they will not stop asking questions, and would like "everyone here to join in on applauding you for what you do for us and for what you continue to do for us."

CARLA BERRY, 204 COLOMBO STREET NW, VALDESE Ms. Berry commented that she has spent her entire life in Valdese, sharing some of her favorite memories and places to visit; noting that many of those places are still in town. Ms. Berry stated that if you ask 40 people about anything, you will have 40 different opinions. Ms. Berry encouraged everyone "that in whatever we do we have compromise, compassion for each other and that we go towards a goal of making Valdese the very best we can make it."

Mayor Black thanked everyone for attending and for their participation, expressing his delight to have so many citizens at the meeting. Mr. Black referenced Mr. Harvey's comment about a group of citizens who have asked some questions and had some issues they are concerned about, stating that he wants to make sure that any issues, concerns, and questions are addressed correctly and accurately. Mr. Black suggested that Mr. Harvey meet with his group, and any other interested parties, to determine a time that they would like to have a meeting and offered to provide the community room at town hall for this meeting. Mr. Black promised to make himself and Town Manager Seth Eckard available to attend this meeting to hear more about their concerns and questions, and to make sure that everyone understands the limitations of what can and cannot be done; perhaps clarifying some of the issues or concerns. Mr. Black asked Mr. Harvey to provide him the details of the meeting as soon as he is able to schedule it.

CONSENT AGENDA: (enacted by one motion)

APPROVED REGULAR MEETING AND CLOSED SESSION MINUTES OF MAY 7, 2018

APPROVED VALDESE ABC BOARD TRAVEL POLICY

VALDESE ABC BOARD TRAVEL POLICY

The following guidelines will be used as a travel policy for all employees traveling on Valdese ABC Board business:

1. Reimbursement of travel expenses-

Meals will be covered on a per day rate. (Based on the current Federal Per Diem Rate) The Federal Per Diem Rates listing (found online at www.gsa.gov) is updated on an annual basis in October. If the traveler's destination is not listed on the website, the standard rate is used.

When traveling to attend a conference, where some meals are provided by the conference, remaining meals not provided by the conference will be eligible for reimbursement on a reasonable and actual basis (receipts required).

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When on a trip not involving an over-night stay, expenses (i.e. mileage, meals) will be eligible for reimbursement on a reasonable and actual basis (receipts required).

Lodging will be covered for reasonable and actual cost (receipt required). Unless attending a conference, the Federal Per Diem Listing should be used as a guideline in determining reasonable cost.

2. Board credit cards may be used to reserve lodging. Travel related cost however, should not be charged to the credit cards. All travel expenses will be covered through travel advances and / or reimbursements.
3. It is the responsibility of the General Manager to determine which meal allowances are eligible for reimbursement to employees for partial day travel. Reimbursement will be for reasonable and actual cost (receipt required).
4. All requests for travel expense reimbursement (i.e. meals, lodging, mileage, etc.) must be accompanied by a travel expense report.
5. Other issues-
 - Transportation: As a general rule, it is the Board's policy that an employee is authorized to use a private vehicle and be reimbursed at the current standard mileage rate. The current standard rate shall be the same as paid by the Town of Valdese following the IRS rate.
 - Telephone: Any employee traveling out of town and staying overnight will be allowed a personal telephone call up to \$4 per night. Board business related calls will be paid by the Board.
 - Registration: Registration fees are generally paid in advance directly to the vendor, not from travel advance.
 - Advances: The Board does permit employees to request advances whenever an estimated trip cost exceed \$25. If the cost is less than \$25, employee must seek reimbursement when the trip is completed.

Adopted the 21st day of May, 2018 by the Valdese ABC Board of Directors.

Approved this the 4th day of June, 2018.

/s/ John F. "Chip" Black, Jr., Mayor

Attest: /s/ Town Clerk

APPROVED FRIDAY, JUNE 25, 2018, TAX LIEN ADVERTISING DATE FOR REAL & PERSONAL PROPERTY

APPROVED VEDIC BOARD OF DIRECTORS APPOINTMENTS The VEDIC Board of Directors recommended the reappointment of Christian Ramazzini and Eddie McGlimsey, and the appointment of Thomas Winfield to the VEDIC Board. The three-year-terms will expire July 1, 2021.

ADOPTED RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Town of Valdese, has been developed and submitted to the Valdese Town Council for approval; and

WHEREAS, the Valdese Town Council finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Valdese, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Valdese Town Council of the Town of Valdese that the Local Water Supply Plan entitled, Town of Valdese Local Water Supply Plan for the year 2017 is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Valdese Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 4th day of June, 2018.

/s/ John F. "Chip" Black, Jr., Mayor

ATTEST: /s/ Town Clerk

APPROVED RENEWAL OF LEASE AGREEMENT AT OLD ROCK SCHOOL Lease agreement with Dream Connections for rental space at the Old Rock School, in the amount of \$970 per month.

APPROVED AGREEMENT WITH WPCOG FOR ASSISTANCE IN SUPPORTING THE WESTERN PIEDMONT STORMWATER PARTNERSHIP An agreement with WPCOG for assistance in supporting the Western Piedmont Stormwater Partnership for FY 2018-2019 in the amount of \$2,111. The partnership fee is the same as the previous two fiscal years.

Councilman Ogle made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilwoman Stevenson. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA: None.

INTRODUCTION OF NEW EMPLOYEES Police Chief Jack Moss introduced Police Officer Brian Smith. Public Works Director Bryan Duckworth introduced Meter Technician Jackson Shonewolf, and Parks and Recreation Director Doug Knight introduced Aquatic and Fitness Supervisor David Andersen.

PUBLIC ART INSTALLATION REQUEST FROM PUBLIC ART COMMISSION Public Art Commission Chair Linda Rostan thanked Council for their support of the upcoming train project for the 125th celebration. Ms. Rostan requested approval of a concept of adding an addition to the platform on which the train will be placed. The idea is to add more interest in the area by designing a railway like walk way, leading to a depot. Ms. Rostan stated that at the time of the arrival of the new settlers, there was not a depot, the depot the Commission plans to install is more like a gazebo. The walkway will be ADA compliant and will have gentle curves and rises. The gazebo will be made of materials that will require as little maintenance as possible. The Committee would also like to add some trees and shrubbery that would be indigenous to our area now, as well as when the original settlers arrived. Funds for this project will be secured through private donations and fundraising.

Councilman Delp made a motion to approve the Public Art Commission request to expand the commemorative art project to include a walkway and gazebo, seconded by Councilman Ogle. The vote was unanimous.

PUBLIC SAFETY BUILDING Fire Chief Charlie Watts informed Council that staff has been monitoring the structural faults in the public safety building for a number of years with no marginal change in those characteristics. Chief Watts stated that the extreme cold the area experienced in January created two additional cracks in the floor that weren't there previously and also worsened the cracks in the walls that had existed prior to that time. Chief Watts stated that these changes brought the structural integrity of the building into question. Chief Watts met with representatives of West & Associates and was advised that review by a structural engineer was recommended because what was in the building was beyond their expertise. Chief Watts then contacted C. Michael Alberto, III and requested an inspection of the facility. Mr. Alberto conducted a forensic inspection of the building and made recommendations based on his findings. Chief Watts shared that this report had been distributed to Council for their review and that a copy of the report can be found on the Town's website. Chief Watts highlighted the findings in Mr. Alberto's report.

Town Manager Seth Eckard stated that the building is not in any immediate danger of collapse. Mr. Alberto stated that isolated damage could occur if there were an extreme event such as a tornado. Chief Watts indicated that minimal repairs; such as, putting braces up on the outside of the building every so often and bracing the wall will be made to buy some time over the next couple of years to allow the Town to create an action plan. Mr. Eckard stated that the

Town is currently considering three options: renovate the current structure, usefulness of the BB&T building, and building a new facility. Mr. Eckard stated that the assistance of professionals is important during this process to ensure the best investment for Valdese. Mr. Eckard stated that long term solutions will be studied closely and presented to Council during next year's budget process.

Chief Watts introduced Ken Newell of SCN Architects, sharing that he selected this firm as they specialize in fire and police departments. Mr. Newell highlighted his proposal and stated that he will not duplicate the work that Mr. Alberto has already completed. Mr. Newell will develop a written program for every interior and exterior space associated with both departments, evaluate long term and short term needs of the departments, study the BB&T facility to determine if one or both departments would fit, and study the existing public safety building. SCN Architects will review the report created by Mr. Alberto and give recommendations on the existing building to determine if its use as a public safety building should be continued. SCN will also provide preliminary design options including rough estimate construction cost projections for the aforementioned buildings.

Mayor Black asked Mr. Newell if his position as an architect would influence the decision to renovate or build new and asked if entering into this contract for design services and feasibility study would bind the Town to further contract with SCN Architects. Mr. Newell stated that his firm provides various services across North Carolina and that many times it makes more sense to renovate and/or add to existing facilities than to build new. Mr. Newell stated that the Town has no obligation to contract with his firm after the study is complete; however, one benefit of using SCN for this process is that credit would be applied to future invoices for work already performed if the Town did decide to further contract with SCN.

Councilman Ogle asked if there was a way to explore options without entering into a contract. Town Manager Seth Eckard stated that staff did not have the expertise to make the necessary determinations and recommendations.

Councilman Delp stated that he didn't think Council should be asked to make an informed decision without being informed of the available options and what it may cost. Mr. Delp felt it was important to have someone that knows what they are talking about to assist with this process.

Councilwoman Stevenson said she felt it was important to have the proper information so we do not end up with this problem again. This will help us make the right decision.

Councilman Sweezy made a motion to enter into a contract with Stewart Cooper Newall Architects for design services and a feasibility study in the amount of \$17,500, and to authorize the town manager to sign the contract, seconded by Councilwoman Stevenson. The motion passed with voting as follows: Stevenson-aye, Delp-aye, Sweezy-aye. Opposed: Councilman Ogle.

OFFER TO PURCHASE CONTRACT FOR 225 MAIN STREET E, VALDESE Town Manager Seth Eckard presented Council with the option to purchase the BB&T building located at 225 Main Street E, Valdese, for \$400,000. Mr. Eckard informed Council that this does not commit the Town to purchase the building, rather it allows the Town a 60 day to perform due-diligence with the facility so that an informed decision can be made at the August meeting. Mr. Eckard informed Council that there is \$20,000 of earnest money that needs to be deposited. Further stating that the Town would receive those funds back if we chose to not proceed with the purchase of the property. The town will provide insurance liability coverage while the usefulness of the building is being studied by SCN Architects and staff.

Town Attorney Marc Mitchell informed Council that this is not really an option to purchase, if approved, Council will be entering into a contract to purchase the property. Mr. Mitchell further stated that Council will need to cancel this within the 60-day window if they decided they do not wish to purchase the parcel. Mr. Mitchell finished by stating that there isn't much difference between the wordings, but he wished to stress the importance of Council taking action if they later decided to not pursue this.

Councilman Delp asked if the purpose of this was to keep someone else from buying it first. Town Manager shared that BB&T would have placed this building on the market for a higher price.

Councilman Ogle noted that the Town receives \$5,500 in taxes and the County receives \$7,500 with this parcel on the tax scroll. If the Town purchases the building, that revenue will no longer be received.

Councilman Sweezy made a motion to authorize the town manager to sign a purchase contract and deposit \$20,000 in earnest money into an escrow account for the purchase of the BB&T Building located at 225 Main Street E,

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Valdese, seconded by Councilman Delp. The motion passed with voting as follows: Stevenson-aye, Delp-aye, Sweezy-aye. Opposed: Councilman Ogle.

ORDINANCE SETTING SPEED LIMIT FOR HOYLE STREET

ORDINANCE SETTING THE SPEED LIMIT FOR HOYLE STREET AT 25 MPH

WHEREAS, there has been some question as to whether the speed limit for Hoyle Street is 25 mph for both north and south bound lanes; and

WHEREAS, the town council intends that the speed limit for Hoyle Street be 25 miles per hour, and it is therefore adopting this ordinance in order to confirm that the speed limit for Hoyle Street, both north and south bound, shall be 25 miles per hour;

NOW, THEREFORE, be it ordained by the Valdese Town Council that Hoyle Street is added to Appendix I, Section 116, of the Code of Ordinances, the section where streets with a 25 mile per hour speed limit are listed.

This ordinance shall become effective upon adoption.

ADOPTED this 4th day of June, 2018.

/s/ John F. Black, Jr.

ATTEST: /s/Town Clerk

Councilman Ogle made a motion to adopt the aforementioned ordinance, seconded by Councilwoman Stevenson seconded. The vote was unanimous.

ADOPTION OF ANIMAL CONTROL ORDINANCE Public Works Director Bryan Duckworth informed Council that this ordinance was a complete rewrite of the existing Animal Control Ordinance. Notable revisions are: clearer definitions, dangerous dogs section and inclusion of an appeal process. **(Note: Ordinance may be found in Ordinance Book No. 9)**

Councilman Ogle made a motion to adopt the Animal Control Ordinance as presented, seconded by Councilman Sweezy. The vote was unanimous.

AWARD OF BID FOR VALVE REPLACEMENT PROJECT Water Resources Director Greg Padgett provided an update on the Valve Replacement Project. Project Manager RJ Moseley of McGill Associates presented a bid tabulation for the informal bid process for the Valve Replacement Project. McGill Associates is recommending the award be made to Iron Mountain Construction Co. The project will replace two 24" butterfly valves that are part of the main water transition line from the water plant to the tanks on the other side of town. This project is expected to be completed by July 4, 2018. The bid is higher than what was allocated through the Capital Improvement Plan for this project; however, the impact on the budget should be limited as the Town acquired grant funds that can be used towards this project. Mr. Moseley stated the McGill Associates solicited bids from four companies; Iron Mountain Construction Co. was the only responsive bidder.

Councilman Ogle made a motion to award the bid for the Valve Replacement Project to Iron Mountain Construction Co. in the total bid amount of \$63,459.00, seconded by Councilwoman Stevenson. The vote was unanimous.

PRESENTATION OF FY 2018-2019 PROPOSED BUDGET AND SCHEDULING OF PUBLIC HEARING FOR MONDAY, JUNE 25, 2018

Town Manager Seth Eckard said, "Honorable Mayor Black and Members of the Valdese Town Council: It is my pleasure to respectfully submit to you the proposed budget for the fiscal year beginning July 1, 2018, and ending June 30, 2019. The proposed total of the FY 2018-2019 budget is \$10,435,336. The proposed budget includes a total General Fund Budget of \$5,681,270 and a total Utility Fund Budget of \$4,754,066. The proposed budget ad valorem tax rate will remain the same, at 54.5 cents per \$100 valuation. Economic Improvements and Constraints - The FY 2018-2019 Proposed Budget continues existing service levels while striving for a balanced financial foundation. The Town of Valdese is showing signs of moderate economic growth as is evident by low unemployment numbers and historically high sales tax revenues. The Town has successfully continued the slow process of addressing major capital projects with the funds generated by the Fiscal Year 2016-2017 tax increase.

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Anticipated state collected local revenues have been calculated utilizing data supplied by the North Carolina League of Municipalities and local economic data. The Town is anticipating small increases in most of these revenue sources as a result of an improving local, state, and national economy.

The Town of Valdese successfully recruited Valdese Water Recycling Inc., to our community. Valdese Water Recycling Inc. will redevelop the blighted former Burke Mills and Alba Waldensian Warehouse properties. Valdese Water Recycling Inc. proposes approximately two million dollars of capital investment and the creation 12 new jobs. The North Carolina Department of Commerce awarded the Town a \$500,000 Community Development Block Grant to demolish the dilapidated Alba Waldensian Warehouse property.

The only unoccupied manufacturing building, of quality, left in Valdese is the Valdese Textiles building located on HWY 70. The Town of Valdese is working diligently with the property owner to find a suitable business that will create a significant number of jobs and proposes to make a substantial capital investment.

General Fund - In Fiscal Year 2018-2019, the Town plans to make strategic capital investments amongst all departments to ensure efficient and effective service delivery as well as continue to repair our aging infrastructure. The General Fund Budget reflects expenditures of \$298,000 from the Capital Reserve Fund for projects across multiple departments. Highlights include:

General Fund Capital Project Include:

- Replace patrol vehicle with over 185,000 miles in the police department
- Hydraulic combination extraction tool for the fire department
- Replace back hallway flooring in Old Rock School
- Enhance the downtown experience by installing speakers that will play ambient music
- Significant investments to Tiger Gym: replace roof, demolish annex, provide for additional storage, and address gym floor moisture issues
- Paint community center
- Replace 1986 public works bucket truck
- Patch asphalt in identified areas on Cline and Magnolia

Streets:

In the 2017-2018 fiscal year budget, the Town completed four street resurfacing projects. The Town of Valdese will continue to service the debt on the existing street resurfacing loan and make plans for another round of paving projects scheduled to take place in the 2020-2021 fiscal year budget.

Fire Department / Police Department Building:

It has come to the Town's attention that the existing fire and police department building has reached the end of its useful life. Over the next twelve-months, staff will investigate short and long-term solutions for both departments.

Employee Classification / Salary Study / Personnel Policy:

In the 2018-2019 fiscal year budget, the Town of Valdese will partner with a human resources consultant to revise our employee classification database, salary grades, and personnel policy. Our goal is to identify how Town of Valdese employee wages compare with other jurisdictions in the region and strategically implement proposed recommendations in the 2019-2020 fiscal year budget. Staff will conduct a complete overhaul of our personnel policy to ensure it is up-to-date with current human resources best practices and complies with all applicable state and federal laws.

Utility Fund - The Utility Fund budget for Fiscal Year 2018-2019 is \$4,754,066.

In the Fiscal Year 2015-2016 budget, the Town conducted a comprehensive capital improvement plan for the utility system. The study revealed that the Town has pressing needs which should be addressed to ensure high-quality water and wastewater treatment for our citizens. The Town is heading into implementation year three of our 10-year plan.

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The Capital Improvement Plan contains a recommended funding model that restructures our utility rates to ensure that we will be able to pay for all of our capital needs. The Town proposes to restore the utility fund balance to a level that will accommodate future projects; this budget proposes a four percent increase in revenues.

The Town of Valdese Utility Capital Improvement Plan calls for several major investments next fiscal year. According to the model, these projects will be paid for by either grants, loans, cash reserves or a combination of the three. Each new project will be presented to the Council for approval once we hear back from various grant funders.

Utility Fund Capital Projects Anticipated to be Completed this Fiscal Year:

- Water Treatment Plant Backup Generator
- 24" Transmission Main Valve Replacement
- Waste Water Treatment Plant Grit System Replacement
- System-wide water meter replacement with smart meters (AMI Technology)
- St. Germaine Water Line Replacement
- Water Treatment Plant Motor Control Center Upgrades
- Waterline replacement projects throughout the entire system

Utility Fund Capital Projects Anticipated to Begin this Fiscal Year:

- Waste Water Treatment Plant Centrifuge Drivers & Controls Upgrade
- Main Street Waterline Replacement
- Conversion to Sodium Hypochlorite System at the Water Treatment Plant

In conclusion I would like to thank the dedicated employees of the Town for their hard work and good stewardship of the Town's resources. These people work hard and take pride in carrying out their duties. I would like to thank Mayor Black and the Town Council for their dedication in carrying out their responsibilities in providing leadership and guidance during the budgeting process." Mr. Eckard asked if there were any questions.

Councilman Ogle made a motion to set the public hearing for the FY 2018-2019 budget on Monday, June 25, 2018, 6:00 p.m., Valdese Town Hall, seconded by Councilman Sweezy. The vote was unanimous.

BUDGET AMENDMENTS Finance Director Jerry LaMaster presented the following budget amendments:

Budget Amendment No. 16

Subject: Thermal Camera

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.

<u>No.</u>	<u>Debit</u>	<u>Credit</u>
10.5300.740 Capital Equip	6,000	
	-----	-----
Total	\$ 6,000	\$
	=====	=====

This will result in a net increase of \$ 6,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be

increased. These additional revenues have already been received.

Acct.

No.

10.3970.302 From Capital Reserve		6,000
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Total

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\$	\$ 6,000
=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Budget Amendment No. 17

Subject: Earnest Money for Old BB&T Building

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.

No.

	<u>Debit</u>	<u>Credit</u>
10.5100.720 Capital Outlay Bldgs	20,000	

Total

-----	-----
\$ 20,000	\$
=====	=====

This will result in a net increase of \$20,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

No.

10.3990.000 Fund Balance		20,000
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Total

-----	-----
\$	\$ 20,000
=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilwoman Stevenson made a motion to approve the two aforementioned budget amendments, seconded by Councilman Delp. The vote was unanimous.

MAYOR AND COUNCIL COMMENTS: Councilman Delp shared that he agrees with Mr. Hoyle's comments about the dangers of Laurel Road and hopes that something can be done before something tragic happens. Mr. Delp shared with Council that a recent newspaper article alleged that Mr. Delp built a fence to hide the view of his neighbor's yard. Mr. Delp continued to say, "I don't know how anyone knows why I constructed a fence other than me but 27 years ago when that fence was constructed, my neighbor's house was very nice and that fence was constructed at the request of my daughter who wanted to lay in the back yard without being looked at by passing cars or other houses

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in the area. That fence had nothing to do with the looks of the neighbor's house as was printed in the News Herald." Mr. Delp encouraged people to take time and find out the truth before placing information in the newspaper.

Councilman Ogle asked Community Affairs Director Morrissa Angi about damage to one of the flower beds at Old Rock School. Ms. Angi shared that this damage had been noticed and will be addressed; unfortunately, the cameras at Old Rock School did not capture how it occurred. Mr. Ogle commented that the street light that Duke just installed in front of Family Dollar has already been damaged.

Councilwoman Stevenson expressed her gratitude for all of the Town's staff and thanked them for how hard they have been working, commenting on how much has been happening within the town lately.

Mayor Black informed Council that he received a letter from VEDIC Executive Director Kerri Poteat. Mr. Black shared that many years ago, the Town Council was wise enough to establish the VEDIC loan program. During the last 18 months, VEDIC has made loans of \$1,340,000 to 22 businesses; 16 of these businesses are in Burke County. These loans resulted in the creation of 439 full-time jobs and 163 part-time jobs. Mr. Black shared how significant these results are as the program was started with approximately \$5,000. Mr. Black congratulated Council on the success of this program.

MANAGER'S REPORT: Town Manager Seth Eckard informed Council of the following:

For the second year in a row, the Town has been awarded the AWOP Award for superior water quality.

The Fall Citizens Academy is scheduled to begin Tuesday, September 11, 2018, 6 p.m. The Academy will run for seven weeks, one day a week. Mr. Eckard encouraged the public to join. Participation is limited to 20 individuals; however, accommodations can be made if necessary.

Next Regular Council meeting scheduled for Monday, June 25, 2018, 6 p.m.

Independence Day Celebration, Friday, June 29, 2018, 7 p.m.

CLOSED SESSION PURSUANT TO NC GENERAL STATUTE 143-318.11 (a)(5) To establish, or to instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease.

At 7:28 p.m., Councilwoman Stevenson made a motion to recess into Closed Session Pursuant to NC General Statute 143-318.11 (a) (5) to establish or to instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease. The motion was seconded by Councilman Ogle. The vote was unanimous.

Mayor Black said the closed session was only an informational item and there would be no action taken afterwards.

At 7:39 p.m., Councilman Ogle made a motion to return to Open Session, seconded by Councilman Delp. The vote was unanimous.

ADJOURNMENT At 7:40 p.m., there being no further business to come before Council, Councilman Delp made a motion to adjourn, seconded by Councilman Sweezy. The vote was unanimous.

Deputy Town Clerk

Mayor

**TOWN OF VALDESE
TOWN COUNCIL MEETING
JUNE 25, 2018**

The Town of Valdese Town Council met on Monday, June 25, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were Town Manager Seth Eckard, Town Attorney Marc Mitchell, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the Invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

PROCLAMATION HONORING CHARLES "CHARLIE" BERRY Mayor Black presented the following resolution to Charles Berry:

PROCLAMATION HONORING CHARLES "CHARLIE" BERRY

WHEREAS, Charles Berry began his career with the Town of Valdese on April 26, 1993, as a Public Works Maintenance Worker and received many promotions serving as Utility Meter Technician until his retirement

WHEREAS, Charles Berry holds a water meter technician certification; and

WHEREAS, the positions held by Charles Berry required that he be on call day and night, seven days per week, 365 days per year to report for work during emergencies; and

WHEREAS, during Charles Berry's tenure he has assured meter accuracy and monthly readings to verify consistent and fair revenue for the Town of Valdese; and

WHEREAS, after over 25 years of dedicated service to the Town of Valdese, Charles Berry will retire on June 29, 2018 so he can dedicate more time to North Carolina basketball.

NOW, THEREFORE, BE IT RESOLVED that I, John F. "Chip" Black Jr., by the authority vested in me as mayor of Valdese, North Carolina, and on behalf of the entire Town Council that we hereby recognize and **honor Charles Berry** for his many contributions to the Town of Valdese, and we wish for him a long and prosperous retirement.

IN WITNESS WHEREOF, I do hereby set my hand, and cause the Seal of the Town of Valdese to be affixed, this 25th day of June, 2018.

/s/ John F. "Chip" Black, Jr., Mayor

EAGLE SCOUT PROJECT-LUKE BLALOCK, 108 OAKLAND COURT NE, VALDESE Mr. Blalock informed Council that he is completing his Eagle Scout project at McGalliard Falls. Mr. Blalock shared that he is building new score tables for the baseball scorekeeper and discussed the process he is following to complete this project. Mr. Blalock shared that he received donations from BB&T and Friends of the Valdese Rec to help fund the project.

WATER RATES-JEAN MARIE COLE, 705 BERTIS STREET, VALDESE Ms. Cole expressed her appreciation of the efforts Council and Town Manager Seth Eckard make, acknowledging that they all do a lot of hard work to keep the town on budget. Ms. Cole discussed proposed increases to water rates, expressing concern with how the increase in fees is allocated; specifically noting that the increase for the first 3,000 gallons of water is more expensive than the next 1,000 gallons. Ms. Cole stated that the water rates put a burden on small users, who tend to be low income or elderly, even though they may not use the full 3,000 gallons.

TOWN COMMITTEE MEMBERS-ELAINE APPEGATE, 408 BOUCHARD AVE, VALDESE Ms. Applegate informed Council that there are issues with the committee members that are listed on the Town's website. Ms. Applegate shared that some individuals had passed away, others moved, and that some of the people listed, herself included, were no

longer serving the committee in which they were named as members. Ms. Applegate asked if there was a prerequisite for being on various committees. Mayor Black informed her that there was not. Ms. Applegate expressed her concern with members receiving perks for serving on a committee. Parks and Recreation Director Doug Knight shared that Recreation Committee members do receive a free membership to the Rec Center.

BUDGET, TIGER GYM, LIBRARY, REC CENTER-CARLA BERRY, 204 COLOMBO STREET NW, VALDESE Ms. Berry shared that she was excited to see that funds had been allocated in the FY 18-19 budget for Tiger Gym repairs. Ms. Berry stated that she is happy with how well assets, such as the Rec Center and library, have been preserved throughout the town. Ms. Berry would like to see improvements made at Teacher's Cottage. Ms. Berry would like to start one or two volunteer committees of people that would like to give back to the community by helping with various tasks around town.

CONSENT AGENDA: (enacted by one motion)

APPROVED MINUTES OF REGULAR MEETING AND CLOSED SESSION MINUTES OF JUNE 4, 2018

APPROVED AGREEMENT WITH WPCOG FOR 2018-2019 TECHNICAL PLANNING ASSISTANCE The agreement with WPCOG for Technical Planning Assistance in the amount of \$23,360.00, an increase of \$800 in cost from FY 17-18.

Councilwoman Hildebran made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilwoman Stevenson. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

APPROVED AGREEMENT WITH BURKE COUNTY FOR RECORD MANAGEMENT SYSTEM (RMS) Assistant Police Chief Jamie Buchanan informed Council that this is a four-year-agreement with Burke County for the Records Management System (RMS); the city of Morganton is participating as well. Mr. Buchanan shared that the records management system stores all reports and citations that officers make and provides officers with access to other agency's reports and citations. This system has been used since 2003; however, the recent withdrawal from the 911 agreement ended this service. With the proposed agreement, Burke County will allow Valdese and Morganton to continue RMS through the E911 system that is administered and hosted by the County. The cost of maintenance and replacement over the term of the agreement is as follows: Year 1 - \$7,206.30, Year 2 - \$7,206.30, Year 3 - \$2,406.30, Year 4 - \$2,406.30. Funds have been allocated in the FY 18-19 Budget for Year 1 of this agreement.

Town Manager Seth Eckard informed Council that this was the compromise the municipalities agreed on, in lieu of the 911 agreement, which saved the town \$62,000 annually. Councilman Ogle asked if other agencies received this service. Mr. Buchanan stated that Burke County, Morganton, and Valdese are the only participants in this service and that other agencies use their own, in-house system.

Councilman Ogle made a motion to approve the Agreement with Burke County for Record Management System (RMS) as presented, seconded by Councilwoman Hildebran. The vote was unanimous.

REQUEST TO PURCHASE JOHN DEERE GATOR Public Works Director Bryan Duckworth requested permission to purchase a John Deere Gator from James River Equipment in the amount of \$7,714.60. Mr. Duckworth shared that funds to purchase this piece of equipment have been identified through the sale of surplus equipment and have been allocated in the current, FY 17-18 budget. Mr. Duckworth stated that the gator will be used for Main Street landscaping, by the Street Department for spraying vegetation on street curbs and sidewalks, and by the Utility Department for inspection of manholes. Mr. Duckworth shared that this item was not requested in the current budget as there was not enough funding in the capital outlay; however, it was the next item on the Public Works Capital Improvement Plan.

Councilman Ogle made a motion to approve the purchase of a John Deere Gator from James River Equipment for \$7,714.60, seconded by Councilwoman Stevenson. The vote was unanimous.

FY 2018-2019 BUDGET PUBLIC HEARING & ORDINANCE ADOPTION Mayor Black opened the public hearing and asked if anyone wished to speak either for or against the proposed budget.

Town Manager Seth Eckard informed Council that two changes were made since the budget was introduced to Council; the Town will receive \$10,000 more for occupancy tax than previously calculated and the language regarding Lakeside

Park in the budget message was removed. Mr. Eckard asked if there were any questions regarding the budget. There were no questions or comments.

There being no one wishing to speak, Mayor Black closed the public hearing.

**TOWN OF VALDESE BUDGET
FISCAL YEAR 2018 - 2019**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE, NORTH CAROLINA, THAT:

Section I: The following amounts are hereby appropriated to the fund set forth for the operation of the town government and its activities for the fiscal year beginning July 1, 2018, and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this town:

GENERAL FUND	\$ 5,681,270
Governing Body	\$ 52,330
Administration	1,012,474
Public Works	363,495
Maintenance & Grounds	215,847
Planning	108,744
Police	942,206
Fire	799,476
Street	410,404
Powell Bill	144,535
Sanitation	259,414
Recreation	825,807
Tourism/Community Affairs	546,538
UTILITY FUND	<u>\$ 4,754,066</u>
Water	1,653,823
Wastewater	1,843,765
Water/Sewer Const.	1,256,478
TOTAL EXPENDITURES	<u>\$10,435,336</u>

Section II: It is estimated, and therefore appropriated, that the following revenues will be made available to the respective funds for the fiscal year beginning July 1, 2018 as follows:

GENERAL FUND	\$ 5,681,270
UTILITY FUND	\$ 4,754,066
TOTAL REVENUES	<u>\$10,435,336</u>

Section III: There is hereby levied an ad valorem tax at the rate of fifty four and one half cents (\$0.545) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2019, for the purpose of raising a portion of the revenue listed in the General Fund appropriation in Section II of this ordinance. This rate, based upon an estimated total valuation of \$343,735,955 will generate a levy of \$1,854,627 with an estimated collection rate of 99% less \$17,000 reserved for discounts.

Section IV: As set forth in the Utility Fund Non-Departmental Section of the FY 2018-2019 budget document, the amount of \$306,278 is appropriated for the purpose of debt service and that this amount is sufficient for the complete and proper payment of all bond principal, bond interest and commissions on the outstanding debt of the town relating thereto for the fiscal year beginning July 1, 2018, and ending June 30, 2019.

Section V: Long Term Monitoring surcharge for industrial pretreatment program.

Program Cost: \$18,000

Section VI: The fee schedule for utility services is as follows:

Water

Inside Water – Residential

Minimum 3,000 gallons	\$31.50
Volume Charge (per 1,000 gal); 3,001 + gallons	\$3.10

Outside Water – Residential

Minimum 3,000 gallons	\$49.85
Volume Charge (per 1,000 gal); 3,001 + gallons	\$5.90

Inside Water – Commercial

Minimum 3,000 gallons	\$31.50
Volume Charge (per 1,000 gal); 3,001 + gallons	\$3.10

Outside Water – Commercial

Minimum 3,000 gallons	\$63.10
Volume Charge (per 1,000 gal); 3,001 + gallons	\$6.15

Inside Water - Industrial

Minimum 3,000 gallons	\$12.35
Volume Charge (per 1,000 gal); 3,001 – 300,000 gallons	\$2.35
Volume Charge (per 1,000 gal); 300,000 +	\$1.15

Outside Water - Industrial

Minimum 3,000 gallons	\$24.65
Volume Charge (per 1,000 gal); 3,001 – 300,000 gallons	\$4.70
Volume Charge (per 1,000 gal); 300,000 +	\$2.30

Sewer

Inside Sewer – Residential

Minimum 3,000 gallons	\$6.65
Volume Charge (per 1,000 gal); 3,001 + gallons	\$2.25

Outside Sewer – Residential

Minimum 3,000 gallons	\$12.70
Volume Charge (per 1,000 gal); 3,001 + gallons	\$4.30

Inside Sewer – Commercial

Minimum 3,000 gallons	\$6.95
Volume Charge (per 1,000 gal); 3,001 + gallons	\$2.35

Outside Sewer – Commercial

Minimum 3,000 gallons	\$13.85
Volume Charge (per 1,000 gal); 3,001 + gallons	\$4.70

Inside Sewer - Industrial

Minimum 0 gallons	\$6.75
Volume Charge (per 1,000 gal)	\$2.25

Inside Sewer - Industrial

Minimum 0 gallons	\$13.45
Volume Charge (per 1,000 gal)	\$4.50

Utility Deposits

Non-owner Resident	\$100.00
Non-owner Commercial	100.00
Non-owner Industrial	100.00

<u>Non-Payment Fee</u>	\$ 25.00
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Water Meter Tampering \$100.00

Late Penalty 10% after 15th of month bill is due. Amended policy now included for large users. If the penalty exceeds \$200.00 the amended policy becomes effective.

Section VII: The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (A) He may transfer amounts between objects of expenditures within a department without limitation and without a report being required.
- (B) He may transfer amounts of \$1,000 between departments of the same fund with an official report on such transfer at the next regular meeting of the Town Council.
- (C) He may not transfer any amounts between funds or from any contingency appropriation within any fund without approval of the Town Council.

Section VIII: Copies of this budget ordinance and accompanying documents shall be furnished to the finance office, budget officer, and other department heads of the Town of Valdese to be kept on file by them for their direction in the disbursement of funds.

This ordinance is adopted on this the 25th day June, 2018.

/s/ John F. "Chip" Black, Jr., Mayor

Attest: /s/ Town Clerk

Upon introduction by Town Manager Seth B. Eckard, motion to adopt by Councilwoman Hildebran and seconded by Councilman Ogle. The vote to adopt was 5-0.

FY 2017-2018 END OF YEAR BUDGET AMENDMENT Finance Director Jerry LaMaster presented the following amendment:

AGENDA ITEM VIII (D) FY2017 - 2018 YE Budget Adjustment

SUPPLEMENTAL YEAR END BUDGET AMENDMENT

GENERAL FUND

Total Revenue:

278,652

2014 Ad Valorem Tax	10.3010.141	9,000
2015 Ad Valorem Tax	10.3010.151	11,000
2016 Ad Valorem Tax	10.3010.161	14,000
2016 Motor Vehicle Tax	10.3010.162	15,000
2017 Motor Vehicle Tax	10.3010.172	25,000
Tax Penalty & Int	10.3170.000	10,000
Interest on Investments	10.3290.000	5,000
Sales Tax	10.3450.010	10,000
Sales Tax Refund	10.3670.000	40,000
Real Property Sale	10.3820.000	
Real Property Sale	10.3820.000	(61,490)
Real Property Sale	10.3830.000	61,490
Community Center Memberships	10.3970.030	(9,005)
From Utility - Rec	10.3970.302	10,000

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From Utility - Public Art	10.3970.302	6,000
Proceeds From Financing	10.3995.560	62,703
Proceeds From Financing	10.3995.560	8,439
From CRF	10.3980.000	57,840
Fund Balance - Public Art	10.3990.000	3,675

Expenditures:

Administration			52,000
Salaries & Wages	10.4200.020	4,000	
Part Time	10.4200.022	15,000	
Professional Services	10.4200.040	15,000	
Unemployment Charges	10.4200.080	(8,000)	
Dept Supplies	10.4200.330	3,000	
NC Sales Tax	10.4200.370	10,000	
County Sales Tax	10.4200.390	5,000	
Contracted Services	10.4200.450	8,000	
Library	10.4200.930		
Planning			2,995
Part Time	10.4900.022	1,000	
Professional Services	10.4900.042		
Maint & Repair Bldg-Whisnant	10.4900.151	2,400	
Maint & Repair Bldg-Equip	10.4900.160	4,000	
Contract Services	10.4900.450	6,000	
Whisnant St	10.4900.452	8,500	
IT Projects	10.4900.721	(18,905)	
Police			5,000
Salaries & Wages	10.5100.020	33,000	
Extra Duty Hours	10.5100.024	(23,000)	
Goup Insurance	10.5100.060	(5,000)	
Fire			10,000
Salaries & Wages	10.5300.020	10,000	
Part Time	10.5300.022		
Maint & Repair Auto	10.5300.170	10,000	
Debt Service	10.5300.912	(10,000)	
Street			128,982
Salaries & Wages	10.5600.020		
Professional Services	10.5600.040		
Maint & Repair Bldgs	10.5600.150	57,840	
Paving	10.5600.150	62,703	
Maint & Repair Equip	10.5600.160	(8,000)	
Capital Outlay - Equip	10.5600.740	8,439	
Transfer to CFR	10.5600.961	8,000	

Recreation			66,000
Salaries	10.6200.020		
Part Time	10.6200.022	6,000	
Professional Services	10.6200.040	8,000	
Utility Exp - Gas	10.6200.131	15,000	
Maint & Repair Bldgs	10.6200.150	18,000	
Dept Supplies	10.6200.330	5,000	
Contract Services	10.6200.450	20,000	
Debt Service	10.6200.910	(6,000)	
Community Affairs			13,675
Salaies & Wages	10.6250.020	4,000	
Public Art	10.6250.926	9,675	
Total Expenditures			<u>278,652</u>

AGENDA ITEM VIII (D) FY2017 - 2018 YE Budget Adjustment

SUPPLEMENTAL BUDGET AMENDMENT

<u>UTILITY FUND</u>		Increase (Decrease)	
Total Revenue:			<u>-92,824</u>
Water Charges	30.3710.010		
Waste Water Charges	30.3710.020	(190,824)	
Taps & Connection Fees	30.3730.000		
Town of Drexel	30.3810.020	39,000	
Burke County - East	30.3810.030	36,000	
VGH	30.1810.050		
Connelly Springs Maint	30.3810.080	23,000	
Insurance Reserve	30.3970.930		
Fund Balance	30.3990.000		
Expenditures:			
Water Dept.			(92,824)
Capital Equipment	30.8100.740		
Debt Service	30.8100.911	(92,824)	
Waste Water Dept.			0
Professional Services	30.8110.040		
Water & Sewer Const. Dept.			0
Capital Outlay	30.8120.740	(70,000)	
Capital Outlay	30.8120.741	(51,200)	
Transfer to CRF	30.8120.999	121,200	

Total Expenditures

(92,824)

Councilman Delp made a motion to approve the aforementioned year-end budget amendment, seconded by Councilwoman Stevenson. The vote was unanimous.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

Mr. Eckard recommended that Council appoint a taskforce to review the Town's code enforcement policy, level of service and to determine if any changes are appropriate. Mayor Black stated that he would like two members of council on the committee, if Council decides to proceed with the creation of a code enforcement taskforce. Mayor Black would also like citizens to participate. Councilman Ogle and Councilman Sweezy volunteered to serve on the taskforce. Staff will contact representatives from WPCOG and citizens to request their participation. Councilwoman Hildebran asked if staff would be represented on the taskforce. Town Manager Seth Eckard stated that he and Planning Director Larry Johnson will be on the taskforce.

Mayor Black asked if Council would like to proceed with the creation of a taskforce. Councilwoman Stevenson stated that she supports it and acknowledged that this would not be a quick process and that it may take extended time to study. Mr. Eckard said it could take up to four months. Councilman Delp asked if the committee will be tasked with recommending solutions for identified issues. Mr. Eckard stated that the committee would not address specific issues; rather it will look at examples to review policy, to determine if the ordinances are sufficient and to determine if the level of enforcement of those ordinances is sufficient.

Town Attorney Marc Mitchell stated that the current issue is the level of enforcement and recommended that Council take into consideration, what level of enforcement they would like to see in the community. Mr. Mitchell stated that the ordinances may need to be slightly revised but that the ordinances are not the main issue. Mr. Mitchell discussed the various avenues the Town can take to correct code enforcement issues. Mr. Mitchell encouraged Council that whatever may come from this taskforce, that they need to give guidance to staff about what they would like with regard to the level of code enforcement.

Councilman Sweezy stated that Council needs to consider individual's circumstances before making demands and provided an example that perhaps someone experiencing a death in their family is not worried about mowing their grass during that time and that everyone should be mindful of that.

Councilwoman Hildebran acknowledged that the approach that the Town has taken has been one of compassion and understanding. Ms. Hildebran stated that she appreciates this approach and the efforts that Planning Director Larry Johnson makes to contact citizens to find out what issue they were dealing with, while working with them to find a solution. Ms. Hildebran expressed her care and concern for the senior adults in the community, many of which receive limited incomes and have difficulty paying just for medical bills. Ms. Hildebran questioned "who are we, government, to go in and tell property owners what to do with their property?" Ms. Hildebran recommended that Council be careful with the charge that the taskforce is given and to be mindful, not of just certain citizens who can and are able to keep up their property, but those who cannot because of financial reasons.

Independence Day Celebration, Friday, June 29, 2018, 7:00 p.m.

Town Offices Closed on Wednesday, July 4, 2018, in Observance of Independence Day

From This Day Forward, July 13-August 11, 2018, Fridays and Saturdays, 7:45 p.m.

Special Council meeting scheduled for Thursday, August 2, 2018, 7 p.m.

Next Regular Council meeting scheduled for Monday, August 6, 2018, 6 p.m.

MAYOR AND COUNCIL COMMENTS:

Councilwoman Stevenson asked for an update on Bobo Avenue. Planning Director Larry Johnson shared that he has had several conversations with the property owner and is attempting to work with her on the removal, as she asked for additional time. Mr. Johnson shared that several vehicles do comply because they are operational and are tagged; however, there are a few that do not. Ms. Stevenson thanked Mayor Black and Town Manager Eckard for taking the time to meet with citizens to hear their concerns.

Councilwoman Hildebran stated that throughout her experience with the town, numerous attempts have been made to get citizens involved, to receive their input and feedback, and expressed her gratitude to the citizens in attendance for

being involved and making recommendations. Ms. Hildebran shared the following update on the library: survey work was completed and the architect is working on construction documents. Planning Director Larry Johnson has reviewed and approved the site and floorplan drawings, the finishes and flooring for the expansion will be the same or similar to what was done in the Hildebran library, a handicap ramp has been added at the exit door of the meeting room, landscaping will be simple, and an open green space will be provided for outdoor activities. Library Director Jim Wilson shared more detailed information about repairs, lighting, furnishings and other items. Project funds of just over \$900,000 will be used to pay for these items. Construction documents and bid package will be completed by the end of August, bids will be accepted in September, and construction will begin in October. The project should be completed in May or June of 2019.

Councilman Gary Delp stated that he has enjoyed every minute that he served with the Council. Mr. Delp shared that most of his knowledge comes from department heads and said "you have no idea what goes on in Valdese until you follow these people around and watch what they do every day to create the wonderful town that we live in." Mr. Delp shared that he was chosen as an appointment for his seat because he had over twenty years of service on the planning and zoning board and Council knew that he was knowledgeable about what was happening in Valdese, he was not selected at random. Mr. Delp shared that he believes the Council will do a good job in selecting his replacement. Mr. Delp shared that he ran in November because he really hoped he would be able to make it through one more term. Councilman Delp finished by stating "I have enjoyed it, but it's time to quit" and thanked every citizen in Valdese, whether they voted for him or not, because everyone has given him excellent advice over the years. Mayor Black thanked Councilman Delp for his many years of great service. Mr. Delp's last day of service will be June 30, 2018.

Councilman Ogle made a motion to accept the resignation of Councilman Gary Delp effective June 30, 2018, seconded by Councilwoman Stevenson. The motion passed with voting as follows: Ayes-Ogle, Hildebran, Stevenson, and Sweezy. Nays: none. Councilman Delp abstained from voting.

CLOSED SESSION Mayor Black called for a motion to recess into Closed Session pursuant to NC General Statute 143-318.11 (a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. The motion was seconded by Councilwoman Hildebran and the vote was unanimous.

At 6:58 p.m., Councilwoman Hildebran made a motion to recess into Closed Session pursuant to NC General Statute 143-318.11 (a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. The motion was seconded by Councilman Ogle and the vote was unanimous.

At 7:16 p.m., Councilwoman Stevenson made a motion to return to Open Session, seconded by Councilman Ogle. The vote was unanimous.

TOWN MANAGER'S SALARY ADJUSTMENT Councilman Ogle made a motion to increase the Town Manager's base salary by \$3,000 for FY 2018-2019, seconded by Councilwoman Stevenson. The vote was unanimous.

Town Manager Seth Eckard thanked the Members of Council.

ADJOURNMENT

At 7:17 p.m., there being no further business to come before Council, a motion was made by Councilman Ogle to adjourn, seconded by Councilman Delp. The vote was unanimous.

The next meeting is a special meeting on Thursday, August 2, 2018, 7:00 p.m.

Town Clerk

ck

Mayor

**TOWN OF VALDESE
TOWN COUNCIL SPECIAL MEETING
AUGUST 2, 2018**

The Town of Valdese Town Council met on Thursday, August 2, 2018, at 7:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 7:00 p.m. Mr. Black stated that this was a Special Called Council Meeting to meet with representatives from SCN-Architects to discuss the results of the police and fire department feasibility study and to discuss the structural engineer's findings. Mr. Black informed the audience that no public comments would be taken at this meeting.

STRUCTURAL ENGINEER REPORT: Structural Engineer Michael Alberto presented the findings of the forensic inspection of the public safety building. Mr. Alberto shared that he focused his study on the location that is currently occupied, this is the area with the most severe issues and where operations take place. Mr. Alberto shared that the damage to the existing building compromises both gravity load and lateral load capacity, which is causing the structural issues. Mr. Alberto presented Council with three options: temporary shoring, Option A, and Option B. The estimated cost of temporary shoring is \$150,000 and will provide support for at least ten years, the estimated cost of Option A is \$700,000 and will provide support for at least thirty years, the estimated cost of Option B is \$1,268,000 and will provide support for at least fifty years.

Councilwoman Hildebran asked what the timeline for each option would be. Mr. Alberto shared that there is not a clear timeline for this project yet as many decisions need to be made before beginning a project of this extent.

PRESENTATION OF FEASIBILITY STUDY: Ken Newell of SCN- Architects informed Council that everything that Mr. Alberto presented is critical for whatever Council decides to do with the building, if they do not tear it down. Mr. Newell continued to state that everything that has been discussed up until this point has just addressed structural needs, departmental needs have not been factored in. Mr. Newell shared that the purpose of the feasibility study was to determine what the departmental needs are today, and what the needs are for the future; sharing the specific needs for each department. Based on these needs, Mr. Newell presented various options and cost estimates for the departments.

Representatives from SCN-Architects shared that the timeline to start a new construction is almost two years and encouraged Council to approve the temporary shoring repairs to ensure the safety of staff if they wished to proceed with a construction option.

COUNCIL DISCUSSION AND QUESTIONS: Councilwoman Stevenson asked Police Chief Jack Moss and Fire Chief Charlie Watts if they felt it was important for the departments to remain at the same location; they responded that it is not important. Chief Watts shared that it is important for the fire department to remain in a location close to the center of town for response times and insurance rates.

Mayor Black asked the representatives from SCN-Architects if they would be available to answer questions at a later date, should Council request additional information. The representatives indicated that they are available at any time. Mayor Black mentioned that the Town of Maiden just built a new fire station and expressed his interest in knowing how much they paid for it.

Councilwoman Hildebran expressed her appreciation for having all of the options available for Council to consider to assist with making the best and most informed decision.

ADJOURNMENT: At 8:28 p.m., there being no further business to come before Council, Mayor Black declared the meeting adjourned.

Town Clerk

Mayor

ck

**TOWN OF VALDESE
TOWN COUNCIL REGULAR MEETING
AUGUST 6, 2018**

The Town of Valdese Town Council met on Monday, August 6, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. “Chip” Black, Jr., Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: Councilman Keith Ogle

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

RESOLUTION OF APPRECIATION FOR GARY L. DELP Mayor Black presented the following resolution to Gary Delp:

RESOLUTION OF APPRECIATION FOR GARY L. DELP

WHEREAS, Gary L. Delp began his service as Councilman for Ward 1 on May 4, 2009; and

WHEREAS, Gary L. Delp for the past 9 years has served the Town of Valdese with distinction as a committed and dedicated Councilmember; and

WHEREAS, these 9 years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its cultural and aesthetic development; and

WHEREAS, Gary L. Delp served on numerous boards and commissions including the Recreation Commission, Public Art Commission, Planning Board, and Street Paving Committee; and

WHEREAS, Gary L. Delp was instrumental in the organization of a flower bulb planting project and coordinated a birdhouse project with the local Girls Scout Troup at McGalliard Falls Park; and

WHEREAS, Gary L. Delp leaves behind a legacy through art by contributing his mind and talents to many public art projects and by hiding his face jug pottery in numerous locations throughout the town; and

WHEREAS, Gary L., Delp has earned the admiration and high regard of those with whom he has encountered and he also earned the affection of his fellow public servants, who are proud to call him “friend.”

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Valdese as we take this occasion to express honor, respect, and admiration to **GARY L. DELP** for his outstanding contributions to the Council, Staff and Citizens of Valdese.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Valdese, North Carolina, hereby expresses its sincere appreciation and gratitude to Gary L. Delp for his leadership and guidance to the Town of Valdese during the past 9 years as its Ward 1 Councilmember and extends congratulations and best wishes as he begins a new chapter in his life called, “Retirement.”

Adopted this the 6th day of August, 2018.

/s/ John F. “Chip” Black, Jr., Mayor

RECOGNITION OF BIMBO – PARKS AND RECREATION DIRECTOR DOUG KNIGHT: Mr. Knight shared that Bimbo Bakeries sent approximately 30 volunteers to help give Children’s Memorial Park a facelift on June 15th. With their assistance, staff was able to repaint the original Children’s Memorial Park sign, bridge railing and score table shelter. The group placed new boarders around the playground equipment and spread new mulch in the bordered areas, created

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a new sandbox play area, provided new swing seats on all swings, placed heavy rubber mats below swings and slides and cleaned the picnic area and cleaned up excessive growth around the memorial. Mr. Knight informed Council that this is the second year in a row that Bimbo Bakeries has helped the Parks and Recreation Department. Last year Bimbo Bakeries helped supply and plant landscaping and mulch at the new splash park. The project last year was awarded one of the top projects for all Bimbo Good Neighbor Projects and allowed them more funding to do a larger job with the Town this year. Mr. Knight would like to recognize Bimbo Bakeries for the extraordinary service to the town.

EAGLE SCOUT PROJECT-TOMMY BLACKWELL, 1000 WOODLAND STREET SE, VALDESE Mr. Blackwell informed Council that he is completing his Eagle Scout project at the Rec Center. Mr. Blackwell shared that he would like to landscape the grassy knoll behind the pool. Mr. Blackwell contacted Settlemyre Nursery and asked for their help to create a preliminary design. Mr. Blackwell shared that the plants that will be placed in the area are tolerant to drought and erosion and will not require much maintenance. Mr. Blackwell hopes to add mulch and a permanent barrier. The cost is approximately \$1,800, which Mr. Blackwell hopes to raise through private donations.

BURKE YOUTH HEALTH COALITION The Burke County Youth Health Coalition informed Council of various projects they are working on; a nicotine campaign is their most recent project. As part of this campaign, the Coalition has evaluated many parks and businesses, such as McGalliard Falls Park and Dollar General. The Coalition would like Council to consider forbidding all smoking in town parks. Currently at Children's Park there are signs that are inconsistent within the park regarding smoking. One sign says that smoking is prohibited within 50 feet of a building, others say no smoking. The Coalition asked Council to consider amending the current ordinance to ban smoking in all town parks. The Coalition would also like to place two recycling bins in the park to help reduce litter.

LITTLE LIBRARY-LINDA MORSE 508 ITALY STREET NE, VALDESE Ms. Morse informed Council that she is speaking on behalf of the Libro Club, a book club in Valdese. The Club is seeking permission to erect a little free library. A small weather proof box will be placed near or on Main Street. The Concept is to place books in the bins, allowing patrons to take a book, leave a book. A possible location for this may be in a flower bed at the Wells Fargo parking lot.

STREET CONCERNS-GLENN HARVEY, 404 LOUISE AVE, VALDESE: Mr. Harvey wished to discuss concerns with the streets in Valdese through a PowerPoint presentation; however, the computer had technical difficulties and would not load the file. Mr. Harvey offered to provide this presentation at the next meeting.

CONSENT AGENDA: (enacted by one motion)

APPROVED MINUTES OF REGULAR MEETING AND CLOSED SESSION MINUTES OF JUNE 25, 2018

APPROVED APPOINTMENT OF COUNCILMAN ROY SWEEZY AS TOWN TREASURER

RESOLUTION FOR SMALL UNDERPAYMENTS AND OVERPAYMENTS, TAXES UNDER \$5.00, AND OVERPAYMENTS OF LESS THAN \$15.00

RESOLUTIONS

(Small Underpayments & Overpayments of Property Taxes,
Directing the Tax Collector Not to Collect Minimum Taxes in the
Amount of \$5.00 or Less, and Authorizing the Tax Collector
Not to Refund Overpayments of Less Than \$15.00)

WHEREAS, G.S. 105-357(c) authorizes a local government to adopt a resolution that eliminates the need to collect small underpayments of \$1.00 or less and that eliminates the need to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the small overpayment is made; and

WHEREAS, G.S. 105-321(f) authorizes a local government to adopt a resolution directing its tax collector not to collect minimal taxes in the amount of \$5.00 or less; and

WHEREAS, G.S. 105-321(g) authorizes a local government to adopt a resolution directing its tax collector not to mail a refund of an overpayment if the refund is less than \$15; and

WHEREAS, G.S. 105-321(g) provides that upon adoption of a resolution authorizing the tax collector not to make a refund of an overpayment if the refund is less than \$15, the tax collector shall make a report of the amount of these refunds to the Town Council, implement a system by which payment of the refund may be made to a

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taxpayer who comes into the office of the Tax Collector seeking the refund, and as to refunds that are not requested in person by the end of the fiscal year, implement a system to apply the minimal refund as a credit against the tax liability of the taxpayer for taxes due for the next succeeding year; and

WHEREAS, the Town Council has decided to adopt these authorized resolutions;

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. Pursuant to G.S. 105-357(c) the Town Council hereby directs the Town of Valdese Tax Collector to treat small underpayments of \$1.00 or less as fully paid and not to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the small overpayment is made.
2. Pursuant to G.S. 105-321(f) the Town Council hereby directs the Town of Valdese Tax Collector not to collect minimal taxes. Minimal taxes for these purposes are defined as the total principal amount of \$5.00 in ad valorem taxes on a tax receipt billed and collected by the Tax Collector.
3. Pursuant to G.S. 105-321(g) the Town Council hereby authorizes the Town of Valdese Tax Collector not to mail a refund of any overpayment if the refund is less than \$15. The Tax Collector is directed to implement those systems required by G.S. 105-321(g).
4. These resolutions shall remain in effect until repealed or amended by resolution of the Town Council.

THESE RESOLUTIONS ARE ADOPTED THIS 6TH DAY OF AUGUST, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

APPROVED RESOLUTION APPROVING WATER SHORTAGE RESPONSE PLAN

RESOLUTION APPROVING WATER SHORTAGE RESPONSE PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for Town of Valdese, has been developed and submitted to the Valdese Town Council for approval; and

WHEREAS, the Valdese Town Council finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Town of Valdese, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Valdese Town Council of Town of Valdese that the Water Shortage Response Plan entitled, WATER SHORTAGE MANAGEMENT PLAN dated March 17, 2018, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and BE IT FURTHER RESOLVED that the Valdese Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 6th day of August, 2018.

/s/ John F. Black Jr., Mayor

ATTEST: /s/ Frances Hildebran, Town Clerk

APPROVED ORDINANCE FOR STREET CLOSURE – DRAUGHN HIGH SCHOOL HOMECOMING PARADE ON TUESDAY, OCTOBER 2, 2018

AN ORDINANCE DECLARING ROAD CLOSURE FOR TOWN OF VALDESE SPECIAL EVENT

WHEREAS, for many years the Town of Valdese has sponsored the Draughn High School Homecoming parade; and

WHEREAS, the Town of Valdese desires to schedule the Draughn High School Parade on Tuesday, October 2, 2018; and

WHEREAS, part of US 70/Main Street in Valdese will need to be closed for the parade; and

WHEREAS, G.S. 20-169 provides that local authorities shall have power to provide by ordinance for the regulation of the use of highways by processions or assemblages;

NOW, THEREFORE, be it ordained by the Town Council of the Town of Valdese pursuant to G.S. 20-169 that the following portion of the State Highway System be closed during the times set forth below:

DRAUGHN HIGH SCHOOL PARADE

DATE: Tuesday, October 2, 2018

TIME: 6:30 p.m. – 7:30 p.m.

ROUTE: Main Street (US 70) from Hoyle Street to Eldred Street

Signs shall be erected giving notice of the limits and times of these street closures as required by G.S. 20-169. This ordinance shall take effect upon adoption.

THIS, the 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Town Clerk

APPROVED ORDINANCE SETTING SPEED LIMIT ON POWELL AVE

AN ORDINANCE SETTING THE SPEED LIMIT FOR POWELL AVE AT 25 MPH

WHEREAS, there has been some question as to whether the speed limit for Powell Ave is 25 mph for both north and south bound lanes; and

WHEREAS, the town council intends that the speed limit for Powell Ave be 25 miles per hour, and it is therefore adopting this ordinance in order to confirm that the speed limit for Powell Ave, both north and south bound, shall be 25 miles per hour;

NOW, THEREFORE, be it ordained by the Valdese Town Council that Powell Ave is added to Appendix I, Section 116, of the Code of Ordinances, the section where streets with a 25 mile per hour speed limit are listed. This ordinance shall become effective upon adoption.

ADOPTED this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

APPROVED AGREEMENT WITH WPCOG FOR GIS MAINTENANCE AND AS-BUILT SCANNING The agreement with the WPCOG for GIS Maintenance and As-built Scanning for FY 18-19 to maintain the utility and cemetery GIS database in the amount of \$8,682.

Councilwoman Stevenson made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilman Sweezy. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

RESOLUTION ESTABLISHING CHECK PROCEDURES, AUTHORIZING THE USE OF SIGNATURE STAMPS, AND CONFIRMING BB&T AS AN OFFICIAL DEPOSITORY OF TOWN FUNDS: Councilwoman Hildebran requested additional information on this item. Town Manager Seth Eckard informed Council that this item is being presented, after receiving input from the previous town treasurer, with the intent to create efficiencies with the use of signature stamps,

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under the guidance of the finance director, by appointing other staff and councilmembers to have check signing authority and to create a threshold to establish a policy that any payment under \$1,000 does not have to be signed by a second signature, with the exception of travel reimbursement or employee reimbursements. After further discussion, Councilwoman Hildebran made a motion to table this item until a later date, seconded by Councilwoman Stevenson. The vote was unanimous.

RESOLUTION ADOPTING UNIFORM GUIDANCE PROCUREMENT POLICY AND UNIFORM GUIDANCE CONFLICTS AND GIFTS POLICY: Town Manager Seth Eckard informed Council that the federal government has proposed new procurement regulations for local governments to adopt if they want to comply with certain grant requirements. Councilwoman Hildebran asked if the town had a purchasing department, as referenced in the policy. Mr. Eckard shared that these documents will be maintained through the finance department.

Town Attorney Marc Mitchell shared that these policies are model policies that the School of Government created. Mr. Mitchell shared that everyone has to adopt these, or something like them, to comply with new regulations.

**RESOLUTION ADOPTING UNIFORM GUIDANCE PROCUREMENT
POLICY AND UNIFORM GUIDANCE CONFLICTS AND GIFTS POLICY**

WHEREAS, the Town of Valdese from time to time receives grants or other payments that are funded through federal government supported programs; and

WHEREAS, the federal government has adopted extensive guidelines and standards that the recipients of federal grants or other funds must follow with regard to procurement and contracting; and

WHEREAS, federal regulations have established uniform guidance for the use of federal funds with regard to procurement and contracting; and

WHEREAS, town staff has prepared a Uniform Guidance Procurement Policy for dealing with federal funds, which will assure that the town is in compliance with federal law; and

WHEREAS, the federal government has also adopted certain rules and regulations regarding the acceptance of gifts and the avoidance of conflicts of interest in the use of federal funds for procurement and contracting; and

WHEREAS, town staff has also prepared a Uniform Guidance Conflicts and Gifts Policy, which will assure the town is in compliance with the federal guidelines with regard to those matters; and

WHEREAS, the town council desires to adopt these policies as prepared by town staff.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. That the Uniform Guidance Procurement Policy and the Uniform Guidance Conflicts and Gifts Policy are hereby adopted.
2. This resolution shall take effect upon its passage.

THIS RESOLUTION WAS ADOPTED BY THE TOWN COUNCIL AT ITS AUGUST 6, 2018, MEETING.

/s/ John F. Black Jr., Mayor

Attest: /s/ Frances Hildebran, Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

INTRODUCTION OF NEW EMPLOYEES: Parks and Recreation Director Doug Knight introduced Athletic Programs Supervisor Jesse Bunton. Fire Chief Charlie Watts introduced Fire Engineer M. Truman Walton.

SAFETY AWARDS PRESENTATION: Fire Chief Charlie Watts shared that the goal of the Safety Awards Program is to recognize facilities, towns, and companies that go the extra mile to ensure their employees have a safe workplace. The Town of Valdese has achieved that in several departments. This is due, in part, because our department heads take such initiative in ensuring employees safety and employees are taking initiative to ensure their own safety. Mr. Watts presented the following safety awards: Administration – 30th consecutive year, Police – 4th consecutive year, Water -

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1st year gold, Wastewater – 2nd consecutive year, Fire – 3rd consecutive year, Community Affairs – 7th consecutive year, and Parks & Recreation – 7th consecutive year.

PRESENTATION OF AWOP AWARD TO WATER PLANT SUPERINTENDENT JERRY CONLEY: Water Superintendent Jerry Conley informed Council that this is the second consecutive year that the Town of Valdese has received an award from the Area Wide Optimization Program (AWOP). The AWOP award was created by the EPA in 2002 and is awarded to water treatment facilities which consistently achieve an enhanced level of water treatment that exceeds regulatory standards during any given calendar year. Mayor Black congratulated Mr. Conley and his staff for receiving this award.

CDBG GRANT AGREEMENT (16-E-2910) FROM NC DEPARTMENT OF COMMERCE FOR ALBA WALDENSIAN MILL DEMOLITION PROJECT: Town Manager Seth Eckard informed Council that the Town has been awarded a CDBG grant in the amount of \$500,000 from the NC Department of Commerce for the demolition of the Alba Waldensian building. The company will pay all match funds for the grant, the Town will manage the project, the company and Town will be required to meet the terms of the MOU throughout the process as the project moves along. Mr. Eckard shared that the town will have another opportunity to cancel the project shall they wish to do so, once the town receives bids. Council will need to accept or reject bids for the demolition. At that time Council may cancel the project. Sixty days prior to enter into a contract with the town, Valdese Water Recycling is required to provide many documents to the town, including engineering reports, architectural plans and specifications, time for schedule for redevelopment activities and other significant information.

Attorney Chad Donnahoo of Campbell Shatley, PLLC informed Council that their approval this evening authorizes the town to receive the grant funds. There are still several actions that need to occur before the town receives the grant funds. Once the money is available, the council will need to enter into a more formalized contract with Valdese Water Recycling and the company will need to provide 25% match funds.

Councilman Sweezy made a motion to approve the aforementioned grant agreement, seconded by Councilwoman Hildebran. The vote was unanimous.

VACANT HOUSING REPORT: Technical Assistance Planner Becca Bleich of WPCOG informed Council that the 2018 Vacant Housing Workshop was held on June 26, 2018 at the WPCOG Office. Ms. Bleich stated, “this report will be brief because I did not find a lot of the information shared there to be relevant to Valdese. Valdese does not have a huge vacant housing, abandoned or dilapidated housing issue.”

Ms. Bleich provided the following presentation:

20
JUNE

LAND BANKING

- What is a land bank?
 - "A governmental entity or nonprofit focused on converting vacant, abandoned, and/or tax delinquent properties into productive use"
 - Funded through general fund appropriations, grants, and sale of properties
- Actions:
 - Acquire problem property
 - Eliminate the liabilities associated with property
 - Transfer the properties to new owners in a way consistent with community-based plans

GS 160A-44: UNFIT FOR HUMAN HABITATION

- Dilapidation
- Increased risk of fire, accidents, or "other calamities"
- Lack of ventilation, light, or sanitary facilities
- Other conditions dangerous or detrimental to health, safety, morals, or otherwise inimical to citizen welfare

STRATEGIC CODE ENFORCEMENT ACTIVITIES

- Improve collaboration
 - Code enforcement, legal, tax office, police, fire
- Establish inspection, permit, and registration programs
 - Require vacant properties to be registered
 - Define program of inspections for each reasonable cause
- Fully implement minimum housing ordinance
 - Further define "unfit for human habitation"
 - Increase percentage for reasonable cost repair

LAND BANK V. LAND TRUST

- Land Bank
 - Turning back to the private sector
- Land Trust
 - Acquiring for a specific purpose

REPAIR V. DEMOLISH

- Repair (Vacate and Close)
 - If repair, alteration, or improvement ordered would cost less than X% of the present building value
- Demolish
 - If repair, alteration, or improvement ordered would cost an amount equal to or in excess of X% of the building value

QUESTIONS?

- Becca Bleich
 - Becca.bleich@wpcog.org
 - 828-485-4231

RESOLUTION FOR OFFER TO PURCHASE TOWN-OWNED PROPERTY LOCATED AT 795 HARRIS AVE NW:

RESOLUTION

**August 6, 2018, MB#31
(Sale of Property at 795 Harris Avenue NW)**

WHEREAS, Campfire Homes, LLC (Campfire Homes) has offered to purchase from the Town of Valdese for the sum of \$62,500 that parcel containing 19.68 acres more or less, which has been assigned REID No. 38611 and PIN 2733599862 by the Burke County Tax Office (the property); and

WHEREAS, the town council proposes to accept Campfire Homes' offer; and

WHEREAS, pursuant to G.S. 160A-269, Campfire Homes is required to deposit with the town clerk an amount equal to 5% of its bid; and

WHEREAS, the town council is required to publish a notice containing a general description of the property, the amount and terms of the offer and notice that within ten (10) days any person may raise the bid as provided by G.S. 160A-269;

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. The town council authorizes the sale of the property through the upset bid procedure of N.C. General Statute §160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published as required by G.S. 160A-269.
3. Any person may submit an upset bid to the office of the town clerk within ten (10) days after the notice of sale is published. Once a qualifying high bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a ten (10) day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the town council.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000 of that offer and 5% of the remainder of that offer.
6. A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made by cashier's check or certified check. The town will return any deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that: (a) the town council must approve the final high offer before the sale is closed, (b) title will be conveyed by special warranty deed subject to all existing easements, if any, and (c) the buyer must pay the entire purchase price at the time of closing.
8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the town reserves the right to reject all bids at any time.

ADOPTED THIS, THE 6TH DAY OF AUGUST, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

PUBLIC SAFETY BUILDING DISCUSSION During the presentation of the feasibility study conducted by SCN-Architects, Council was informed that the BB&T building would not be suitable for the police or fire departments. Councilwoman Hildebran made a motion to cancel the offer to purchase the BB&T bank building, seconded by Councilman Sweezy. The vote was unanimous.

Town Manager Seth Eckard will contact representatives with BB&T to inform them of Council's decision regarding the property located at 225 Main Street E, Valdese.

Fire Chief Charlie Watts requested permission to proceed with short-term repairs to the public safety building. Mr. Watts informed Council that the structural engineer and architect are prepared to answer any questions they may have. The cost for temporary repairs is \$149,500. Mr. Watts shared that this cost could increase if additional issues arise during the repairs.

Councilwoman Stevenson expressed her concern with spending this amount of money for a temporary fix and felt that the funds would be better utilized if applied to something that could remain if Council decided to stay in the current facility. Ms. Stevenson stated, "if we are going to do something major, I would not want to put that much money into something that is temporary. If we decide to repair and renovate the current structure, we could already have that much money towards that project and not have to start all over."

Councilman Sweezy stated, "if we go with something like Option A we would have a building that should stand up for another 30 years and that would allow enough time to develop a better solution perhaps build a new structure at a time that we can come up with the funds to do so. Option A would not waste this temporary shoring money, it would give us an opportunity to perhaps investigate alternatives to Option A down the road."

Mr. Alberto shared that Option A would be a long-term fix, that with proper maintenance, could be effective for at least 30, and up to 50, years.

Town Manager Seth Eckard shared that if Council were to decide to select Option A, in future budget years, Council could consider other remodeling costs for the interior of the building and also later on look at the cost of possibly demolishing the unused portion of old town hall and utilizing that better for parking or other needs.

Mayor Black acknowledged that Council had reached a consensus, wishing to pursue Option A and requested to continue this discussion at the next meeting when staff has more definite numbers and details for this option.

RESOLUTION ACCEPTING FUNDS FOR CENTRIFUGE PROJECT Water Resources Director Greg Padgett informed Council that the Town has been approved for a loan from the Water Infrastructure Fund in the amount of \$317,265. Funds will be used to replace two centrifuge backdrive controls at the Wastewater Treatment Plant.

**RESOLUTION
(Accepting State Funds for Centrifuge Project)**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Reserve Loan in the amount of \$317,265 for the replacement of (2) centrifuge backdrive controls, and feed pump drives with VFD and replacement of associated electrical components, and

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE:

That Town of Valdese does hereby accept the State Reserve Loan offer of \$317,265

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Mr. Seth Eckard, Valdese Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

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That Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted the 6th day of August, 2018

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilwoman Stevenson made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

RESOLUTION ACCEPTING FUNDS FOR METER REPLACEMENT PROJECT Water Resources Director Greg Padgett informed Council that the Town has been approved for a State Loan & Grant from the Water Infrastructure Fund in the amount of \$2,265,386; \$1,699,039 in the form of a loan and \$566,347 as a grant. Funds will be used for the meter replacement project.

**RESOLUTION
(Accepting State Funds for Meter Replacement Project)**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Reserve Grant in the amount of \$566,347, and a State Reserve Loan in the amount of \$1,699,039 for the replacement of approximately 5,784 water service meters with Advanced Metering Infrastructure (AMI) technology, including communication equipment and software, and replacement meter box lids.

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE:

That the Town of Valdese does hereby accept the State Reserve Grant offer of \$566,347 and accepts the State Reserve Loan offer of \$1,699,039.

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the grant and loan offer, Section II - Assurances will be adhered to.

That Mr. Seth Eckard, Valdese Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted the 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

CAPITAL PROJECT ORDINANCES FOR ST. GERMAIN WATER SYSTEM IMPROVEMENTS PROJECT, 2018 WATER SYSTEM IMPROVEMENTS PROJECT, PLANT MCC REPLACEMENT, AND AMI METER REPLACEMENT

Water Resources Director Greg Padgett presented the following capital project ordinances:

TOWN OF VALDESE
ST. GERMAIN AVE. WATER SYSTEM IMPROVEMENTS PROJECT (WIF 1924)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **St. Germain Ave. Water System Improvements (WIF 1924)** consisting of replacing approximately 1,350 feet of 6-inch cast iron water main and 475 feet of 2-inch galvanized pipe, including valves, valve boxes and other appurtenances along St. Germain Avenue and Rodoret Street. The project is to be financed by a loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$6,273	
DWSRF Principal Forgiveness Loan	156,828	
DWSRF Loan (zero interest loan)	156,828	
Total	\$319,929	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Design	\$23,500	
Land Surveying	5,000	
Loan Administration	5,000	
ER/EID Preparation	6,000	
Construction Administration	6,700	
Construction Observation	6,000	
Construction	237,555	
Contingencies	23,700	
Permit Fees & Advertising	201	
NCDEQ Loan Administration Fee	6,273	
Total	\$319,929	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
2018 WATER SYSTEM IMPROVEMENTS PROJECT (WIF 1933)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **2018 Water System Improvements (WIF 1933)** consisting of replacing waterlines in the Eastwood Subdivision, along Hill Drive, Lakeview Acres Drive, and Logan Drive and the installation of two altitude valves – one at the Logan Drive water storage tank, and one at the Drexel Road water storage tank. The project is to be financed by a loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$23,634	
DWSRF Principal Forgiveness Loan	500,000	
DWSRF Loan (zero interest loan)	681,700	
Total	\$1,205,334	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Engineering Design	\$60,000	
Land Surveying	10,000	
Loan Administration	15,000	
Engineering & Environmental Report	10,000	
Construction Administration	15,000	
Construction Observation	20,000	
Construction	955,450	
Contingencies	95,500	
Permit Fees & Advertising	750	
NCDEQ Loan Administration Fee	23,634	
Total	\$1,205,334	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
WATER PLANT UPGRADES – MCC –
WATER SYSTEM IMPROVEMENTS PROJECT (H-SRP-D-17-0151)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **Water Plant Upgrades – MCC Raw Water and Finish Water (H-SRP-D-17-0151)** consisting of replacing unrepairable motor control centers at the raw water and finished water pump stations at the Valdese Water Treatment Plant. The project is to be financed by a State Reserve Project Grant and State Reserve Loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$16,000	
25% State Reserve Grant Max State	210,692	
State Reserve Loan (0% interest loan)	632,078	
Total	\$858,770	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Engineering	\$88,000	
Loan Administration	40,000	
ER/EID Preparation	10,000	
Construction	704,770	
NCDEQ Loan Administration Fee	16,000	
Total	\$858,770	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

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Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
WATER METER REPLACEMENT PROJECT
CAPITAL PROJECT BUDGET ORDINANCE
DWI PROJECT NO. H-SRP-D-17-0096

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized funds for the Water Meter Replacement Project. The project is to be financed by a loan and grant by SRP.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
SRP Loan	\$1,699,039	
SRP Grant	\$ 566,347	
Total	\$2,265,386	

Section 4. The following amounts are expenditures appropriated for the project:

Source	Amount	Assigned Account Number
Construction	\$2,026,970	
Administration & Professional Services	\$ 238,416	
TOTAL	\$2,265,386	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

Councilwoman Hildebran made a motion to approve the four aforementioned project ordinances, seconded by Councilwoman Stevenson. The vote was unanimous.

BUDGET AMENDMENTS: Finance Director Jerry LaMaster presented the following budget amendments:

August 6, 2018, MB#31

Budget Amendment No. 01

Subject: Donation to HVF

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.	Debit	Credit
10.6250.450 Contract Services	6,550	
	-----	-----
Total	\$ 6,550	\$
	=====	=====

This will result in a net increase of \$ 6,550 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.		
10.3350.000 Donations		6,550
	-----	-----
Total	\$	\$ 6,550
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, August 06, 2018

Budget Amendment No. 02

Subject: Inter-Departmental Transfer - Wellness

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2019:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.	Debit	Credit
--------------	-------	--------

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10.4200.572 Admin Dept		7,750
10.6250.572 Community Affairs	7,750	
	-----	-----
Total	\$ 7,750	\$ 7,750
	=====	=====

This will result in a net increase of \$0 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

No.

10.3970.302 Capital Project Fund		0
	-----	-----
Total	\$	\$ 0
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, August 06, 2018

Budget Amendment No. 03

Subject: Train and Gazebo Art Project

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.

No.

	<u>Debit</u>	<u>Credit</u>
10.6250.450 Contract Services	60,437	
	-----	-----
Total	\$ 60,437	\$
	=====	=====

This will result in a net increase of \$60,437 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

No.

10.3350.000 Donations/Grants		60,437
	-----	-----
Total	\$	\$60,437
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilman Sweezy made a motion to adopt the three aforementioned budget amendments, seconded by Councilwoman Stevenson. The vote was unanimous.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

The 43rd Annual Waldensian Festival and Footrace is being held on August 10 & 11, 2018

Public Art Commission Project Update – Community Affairs Director Morrissa Angi shared that the dedication of the train, “The Arrival”, will be held on Saturday, August 11, 2018 at 9:00 a.m.

Town Offices will be closed on Monday, September 3, 2018 in Observance of Labor Day

The next regular Council meeting is scheduled for Tuesday, September 4, 2018, 6 p.m., due to Labor Day Holiday

Mr. Eckard was recently appointed by the Burke Development Inc. Board of Directors to serve as their Chairman.

MAYOR AND COUNCIL COMMENTS: Councilwoman Stevenson commented that she went to see “From This Day Forward” recently and shared that it was wonderful and encouraged everyone to attend. Ms. Stevenson requested an update on the Valdese Youth Council.

Councilwoman Hildebran asked who was responsible for the upkeep of the bank near Tiger Gym. Staff will look into this matter.

Councilman Sweezy commented that many citizens are present at this meeting and they all seem to want to make Valdese even better. Mr. Sweezy commented that this is a great little town that we live in.

ADJOURNMENT

At 7:34 p.m., there being no further business to come before Council, a motion was made by Councilman Sweezy to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

Town Clerk

Mayor

ck

**TOWN OF VALDESE
TOWN COUNCIL SPECIAL MEETING
AUGUST 6, 2018**

The Town of Valdese Town Council met on Monday, August 6, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: Councilman Keith Ogle

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

RESOLUTION OF APPRECIATION FOR GARY L. DELP Mayor Black presented the following resolution to Gary Delp:

RESOLUTION OF APPRECIATION FOR GARY L. DELP

WHEREAS, Gary L. Delp began his service as Councilman for Ward 1 on May 4, 2009; and

WHEREAS, Gary L. Delp for the past 9 years has served the Town of Valdese with distinction as a committed and dedicated Councilmember; and

WHEREAS, these 9 years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its cultural and aesthetic development; and

WHEREAS, Gary L. Delp served on numerous boards and commissions including the Recreation Commission, Public Art Commission, Planning Board, and Street Paving Committee; and

WHEREAS, Gary L. Delp was instrumental in the organization of a flower bulb planting project and coordinated a birdhouse project with the local Girls Scout Troup at McGalliard Falls Park; and

WHEREAS, Gary L. Delp leaves behind a legacy through art by contributing his mind and talents to many public art projects and by hiding his face jug pottery in numerous locations throughout the town; and

WHEREAS, Gary L., Delp has earned the admiration and high regard of those with whom he has encountered and he also earned the affection of his fellow public servants, who are proud to call him "friend."

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Valdese as we take this occasion to express honor, respect, and admiration to **GARY L. DELP** for his outstanding contributions to the Council, Staff and Citizens of Valdese.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Valdese, North Carolina, hereby expresses its sincere appreciation and gratitude to Gary L. Delp for his leadership and guidance to the Town of Valdese during the past 9 years as its Ward 1 Councilmember and extends congratulations and best wishes as he begins a new chapter in his life called, "Retirement."

Adopted this the 6th day of August, 2018.

/s/ John F. "Chip" Black, Jr., Mayor

RECOGNITION OF BIMBO – PARKS AND RECREATION DIRECTOR DOUG KNIGHT: Mr. Knight shared that Bimbo Bakeries sent approximately 30 volunteers to help give Children's Memorial Park a facelift on June 15th. With their

assistance, staff was able to repaint the original children's park sign, bridge railing and score table shelter. The group placed new boarders around the playground equipment and spread new mulch in the bordered areas, created a new sandbox play area, provided new swing seats on all swings, placed heavy rubber mats below swings and slides and cleaned the picnic area and cleaned up excessive growth around the memorial. Mr. Knight informed Council that this is the second year in a row that Bimbo Bakeries has helped the Parks and Recreation Department. Last year Bimbo Bakeries helped supply and plant landscaping and mulch at the new splash park. The project last year was awarded one of the top projects for all Bimbo Good Neighbor Projects and allowed them more funding to do a larger job with the Town this year. Mr. Knight would like to recognize Bimbo Bakeries for the extraordinary service to the town.

EAGLE SCOUT PROJECT-TOMMY BLACKWELL, 1000 WOODLAND STREET SE, VALDESE Mr. Blackwell informed Council that he is completing his Eagle Scout project at the Rec Center. Mr. Blackwell shared that he would like to landscape the grassy knoll behind the pool. Mr. Blackwell contacted Settlemysre Nursery and asked for their help to create a preliminary design. Mr. Blackwell shared that the plants that will be placed in the area are tolerant to drought and erosion and will not require much maintenance. Mr. Blackwell hopes to add mulch and a permanent barrier. The cost is approximately \$1,800, which Mr. Blackwell hopes to raise through private donations.

BURKE YOUTH HEALTH COALITION The Burke County Youth Health Coalition informed Council of various projects they are working on; a nicotine campaign is their most recent project. As part of this campaign, the Coalition has evaluated many parks and businesses, such as McGalliard Falls Park and Dollar General. The Coalition would like Council to consider forbidding all smoking in town parks. Currently at Children's Park there are signs that are inconsistent within the park regarding smoking. One sign says that smoking is prohibited within 50 feet of a building, others say no smoking. The Coalition would also like to place two recycling bins in the park to help reduce litter.

LITTLE LIBRARY-LINDA MORSE 508 ITALY STREET NE, VALDESE Ms. Morse informed Council that she is speaking on behalf of the Libro Club, a book club in Valdese. The Club is seeking permission to erect a little free library. A small weather proof box will be placed near or on Main Street. The Concept is to place books in the bins, allowing patrons to take a book, leave a book. A possible location for this may be in a flower bed at the Wells Fargo parking lot.

STREET CONCERNS-GLENN HARVEY, 404 LOUISE AVE, VALDESE: Mr. Harvey wished to discuss concerns with the streets in Valdese through a PowerPoint presentation; however, the computer had technical difficulties and would not load the file. Mr. Harvey offered to provide this presentation at the next meeting.

CONSENT AGENDA: (enacted by one motion)

APPROVED MINUTES OF REGULAR MEETING AND CLOSED SESSION MINUTES OF JUNE 25, 2018

APPROVED APPOINTMENT OF COUNCILMAN ROY SWEEZY AS TOWN TREASURER

RESOLUTION FOR SMALL UNDERPAYMENTS AND OVERPAYMENTS, TAXES UNDER \$5.00, AND OVERPAYMENTS OF LESS THAN \$15.00

RESOLUTIONS

(Small Underpayments & Overpayments of Property Taxes,
Directing the Tax Collector Not to Collect Minimum Taxes in the
Amount of \$5.00 or Less, and Authorizing the Tax Collector
Not to Refund Overpayments of Less Than \$15.00)

WHEREAS, G.S. 105-357(c) authorizes a local government to adopt a resolution that eliminates the need to collect small underpayments of \$1.00 or less and that eliminates the need to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the small overpayment is made; and

WHEREAS, G.S. 105-321(f) authorizes a local government to adopt a resolution directing its tax collector not to collect minimal taxes in the amount of \$5.00 or less; and

WHEREAS, G.S.105-321(g) authorizes a local government to adopt a resolution directing its tax collector not to mail a refund of an overpayment if the refund is less than \$15; and

WHEREAS, G.S. 105-321(g) provides that upon adoption of a resolution authorizing the tax collector not to make a refund of an overpayment if the refund is less than \$15, the tax collector shall make a report of the amount of these refunds to the Town Council, implement a system by which payment of the refund may be made to a taxpayer who comes into the office of the Tax Collector seeking the refund, and as to refunds that are not requested in person by the end of the fiscal year, implement a system to apply the minimal refund as a credit against the tax liability of the taxpayer for taxes due for the next succeeding year; and

WHEREAS, the Town Council has decided to adopt these authorized resolutions;

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. Pursuant to G.S. 105-357(c) the Town Council hereby directs the Town of Valdese Tax Collector to treat small underpayments of \$1.00 or less as fully paid and not to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the small overpayment is made.
2. Pursuant to G.S. 105-321(f) the Town Council hereby directs the Town of Valdese Tax Collector not to collect minimal taxes. Minimal taxes for these purposes are defined as the total principal amount of \$5.00 in ad valorem taxes on a tax receipt billed and collected by the Tax Collector.
3. Pursuant to G.S. 105-321(g) the Town Council hereby authorizes the Town of Valdese Tax Collector not to mail a refund of any overpayment if the refund is less than \$15. The Tax Collector is directed to implement those systems required by G.S. 105-321(g).
4. These resolutions shall remain in effect until repealed or amended by resolution of the Town Council.

THESE RESOLUTIONS ARE ADOPTED THIS 6TH DAY OF AUGUST, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

APPROVED RESOLUTION APPROVING WATER SHORTAGE RESPONSE PLAN

RESOLUTION APPROVING WATER SHORTAGE RESPONSE PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for Town of Valdese, has been developed and submitted to the Valdese Town Council for approval; and

WHEREAS, the Valdese Town Council finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Town of Valdese, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Valdese Town Council of Town of Valdese that the Water Shortage Response Plan entitled, WATER SHORTAGE MANAGEMENT PLAN dated March 17, 2018, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and BE IT FURTHER RESOLVED that the Valdese Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 6th day of August, 2018.

/s/ John F. Black Jr., Mayor

ATTEST: /s/ Frances Hildebran, Town Clerk

APPROVED ORDINANCE FOR STREET CLOSURE – DRAUGHN HIGH SCHOOL HOMECOMING PARADE ON TUESDAY, OCTOBER 2, 2018

AN ORDINANCE DECLARING ROAD CLOSURE FOR TOWN OF VALDESE SPECIAL EVENT

WHEREAS, for many years the Town of Valdese has sponsored the Draughn High School Homecoming parade; and

WHEREAS, the Town of Valdese desires to schedule the Draughn High School Parade on Tuesday, October 2, 2018; and

WHEREAS, part of US 70/Main Street in Valdese will need to be closed for the parade; and

WHEREAS, G.S. 20-169 provides that local authorities shall have power to provide by ordinance for the regulation of the use of highways by processions or assemblages;

NOW, THEREFORE, be it ordained by the Town Council of the Town of Valdese pursuant to G.S. 20-169 that the following portion of the State Highway System be closed during the times set forth below:

DRAUGHN HIGH SCHOOL PARADE

DATE: Tuesday, October 2, 2018

TIME: 6:30 p.m. – 7:30 p.m.

ROUTE: Main Street (US 70) from Hoyle Street to Eldred Street

Signs shall be erected giving notice of the limits and times of these street closures as required by G.S. 20-169. This ordinance shall take effect upon adoption.

THIS, the 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Town Clerk

APPROVED ORDINANCE SETTING SPEED LIMIT ON POWELL AVE

AN ORDINANCE SETTING THE SPEED LIMIT FOR POWELL AVE AT 25 MPH

WHEREAS, there has been some question as to whether the speed limit for Powell Ave is 25 mph for both north and south bound lanes; and

WHEREAS, the town council intends that the speed limit for Powell Ave be 25 miles per hour, and it is therefore adopting this ordinance in order to confirm that the speed limit for Powell Ave, both north and south bound, shall be 25 miles per hour;

NOW, THEREFORE, be it ordained by the Valdese Town Council that Powell Ave is added to Appendix I, Section 116, of the Code of Ordinances, the section where streets with a 25 mile per hour speed limit are listed. This ordinance shall become effective upon adoption.

ADOPTED this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

APPROVED AGREEMENT WITH WPCOG FOR GIS MAINTENANCE AND AS-BUILT SCANNING The agreement with the WPCOG for GIS Maintenance and As-built Scanning for FY 18-19 to maintain the utility and cemetery GIS database in the amount of \$8,682.

Councilwoman Stevenson made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilman Sweezy. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

RESOLUTION ESTABLISHING CHECK PROCEDURES, AUTHORIZING THE USE OF SIGNATURE STAMPS, AND CONFIRMING BB&T AS AN OFFICIAL DEPOSITORY OF TOWN FUNDS: Councilwoman Hildebran requested additional information on this item. Town Manager Seth Eckard informed Council that this item is being presented, after receiving input from the previous town treasurer, with the intent to create efficiencies with the use of signature stamps, under the guidance of the finance director, by appointing other staff and councilmembers to have check signing authority and to create a threshold to establish a policy that any payment under \$1000 does not have to be signed by a second signature, with the exception of travel reimbursement or employee reimbursements. After further discussion, Councilwoman Hildebran made a motion to table this item until a later day, seconded by Councilwoman Stevenson. The vote was unanimous.

RESOLUTION ADOPTING UNIFORM GUIDANCE PROCUREMENT POLICY AND UNIFORM GUIDANCE CONFLICTS AND GIFTS POLICY: Town Manager Seth Eckard informed Council that the federal government has proposed new procurement regulations for local governments to adopt if they want to comply with certain grant requirements. Councilwoman Hildebran asked if the town had a purchasing department, as referenced in the policy. Mr. Eckard shared that these documents will be maintained through the finance department.

Town Attorney Marc Mitchell shared that these policies are model policies that the School of Government created. Mr. Mitchell shared that everyone has to adopt these, or something like them to comply with new regulations.

**RESOLUTION ADOPTING UNIFORM GUIDANCE PROCUREMENT
POLICY AND UNIFORM GUIDANCE CONFLICTS AND GIFTS POLICY**

WHEREAS, the Town of Valdese from time to time receives grants or other payments that are funded through federal government supported programs; and

WHEREAS, the federal government has adopted extensive guidelines and standards that the recipients of federal grants or other funds must follow with regard to procurement and contracting; and

WHEREAS, federal regulations have established uniform guidance for the use of federal funds with regard to procurement and contracting; and

WHEREAS, town staff has prepared a Uniform Guidance Procurement Policy for dealing with federal funds, which will assure that the town is in compliance with federal law; and

WHEREAS, the federal government has also adopted certain rules and regulations regarding the acceptance of gifts and the avoidance of conflicts of interest in the use of federal funds for procurement and contracting; and

WHEREAS, town staff has also prepared a Uniform Guidance Conflicts and Gifts Policy, which will assure the town is in compliance with the federal guidelines with regard to those matters; and

WHEREAS, the town council desires to adopt these policies as prepared by town staff.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. That the Uniform Guidance Procurement Policy and the Uniform Guidance Conflicts and Gifts Policy are hereby adopted.
2. This resolution shall take effect upon its passage.

THIS RESOLUTION WAS ADOPTED BY THE TOWN COUNCIL AT ITS AUGUST 6, 2018, MEETING.

/s/ John F. Black Jr., Mayor

Attest: /s/ Frances Hildebran, Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

INTRODUCTION OF NEW EMPLOYEES: Parks and Recreation Director Doug Knight introduced Athletic Programs Supervisor Jesse Bunton. Fire Chief Charlie Watts introduced Fire Engineer M. Truman Walton.

SAFETY AWARDS PRESENTATION: Fire Chief Charlie Watts shared that the goal of the Safety Awards Program is to recognize facilities, towns, and companies that go the extra mile to ensure their employees have a safe workplace. The Town of Valdese has achieved that in several departments. This is due, in part, because our department heads take such initiative in ensuring employees safety and employees are taking initiative to ensure their own safety. Mr. Watts presented the following safety awards: Administration – 30th consecutive year, Police – 4th consecutive year, Water - 1st year gold, Wastewater – 2nd consecutive year, Fire – 3rd consecutive year, Community Affairs – 7th consecutive year, and Parks & Recreation – 7th consecutive year.

PRESENTATION OF AWOP AWARD TO WATER PLANT SUPERINTENDENT JERRY CONLEY: Water Superintended Jerry Conley informed Council that this is the second consecutive year that the Town of Valdese has received an award from the Area Wide Optimization Program (AWOP). The AWOP, award was created by the EPA in 2002 and is awarded to water treatment facilities which consistently achieve an enhanced level of water treatment that exceeds regulatory standards during any given calendar year. Mayor Black congratulated Mr. Conley and his staff for receiving this award.

CDBG GRANT AGREEMENT (16-E-2910) FROM NC DEPARTMENT OF COMMERCE FOR ALBA WALDENSIAN MILL DEMOLITION PROJECT: Town Manager Seth Eckard informed Council that the Town has been awarded a CDBG grant in the amount of \$500,000 from the NC Department of Commerce for the demolition of the Alba Waldensian building. The company will pay all match funds for the grant, the town will manage the project, the company and town will be required to meet the terms of the MOU throughout the process as the project moves along.

Mr. Eckard shared that the town will have another opportunity to cancel the project shall they wish to do so, once the town receives bids. Council will need to accept or reject bids for the demolition. At that time Council may cancel the project. Sixty days prior to enter into a contract with the town, Valdese Water Recycling is required to provide many documents to the town, including engineering reports, architectural plans and specifications, time for schedule for redevelopment activities and other significant information.

Attorney Chad Donnahoo of Campbell Shatley, PLLC informed Council that their approval this evening authorizes the town to receive the grant funds. There are still several actions that need to occur before the town receives the grant funds. Once the money is available, the council will need to enter into a more formalized contract with Valdese Water Recycling, the company will need to provide 25% match funds.

Councilman Sweezy made a motion to approve the aforementioned grant agreement, seconded by Councilwoman Hildebran. The vote was unanimous.

VACANT HOUSING REPORT: Technical Assistance Planner Becca Bleich of WPCOG informed Council that the 2018 Vacant Housing Workshop was held on June 26, 2018 at the WPCOG Office. Ms. Bleich stated, “this report will be brief because I did not find a lot of the information shared there to be relevant to Valdese. Valdese does not have a huge vacant housing, abandoned or dilapidated housing issue.”

Ms. Bleich provided the following presentation:

<p>2018 VACANT HOUSING WORKSHOP JUNE 26, 2018</p>	<p>THE IMPORTANCE OF ABATEMENT</p> <ul style="list-style-type: none">• "Physical blight, as evident in dilapidated housing, is also associated with increased criminal activity. Signs of physical disorder are a signal to criminals that residents are not invested in a neighborhood and are therefore less likely to report crimes."• "Research shows that vacant properties, which often deteriorate in physical quality and leave fewer 'eyes on the street,' contribute to increased crime, including assault and arson."	<p>SPECIAL ASSESSMENT FORECLOSURE (TAX LIEN)</p> <ul style="list-style-type: none">• Not the same as a "regular" bank loan, which does not extinguish tax liens• Minimum bid cannot be imposed, but same effect if local government submits its own bid<ul style="list-style-type: none">• G.S. 105-376• Winning bidder takes property "free and clear of all claims, rights, interests, and liens" except certain tax liens<ul style="list-style-type: none">• G.S. 105-374.8 105-375• Dispose at a private sale<ul style="list-style-type: none">• G.S. 153A-162
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LAND BANKING

- What is a land bank?
 - "A governmental entity or nonprofit focused on converting vacant, abandoned, and/or tax delinquent properties into productive use"
 - Funded through general fund appropriations, grants, and sale of properties
- Actions:
 - Acquire problem property
 - Eliminate the liabilities associated with property
 - Transfer the properties to new owners in a way consistent with community-based plans

GS 160A-44: UNFIT FOR HUMAN HABITATION

- Dilapidation
- Increased risk of fire, accidents, or "other calamities"
- Lack of ventilation, light, or sanitary facilities
- Other conditions dangerous or detrimental to health, safety, morals, or otherwise inimical to citizen welfare

STRATEGIC CODE ENFORCEMENT ACTIVITIES

- Improve collaboration
 - Code enforcement, legal, tax office, police, fire
- Establish inspection, permit, and registration programs
 - Require vacant properties to be registered
 - Define program of inspections for each reasonable cause
- Fully implement minimum housing ordinance
 - Further define "unfit for human habitation"
 - Increase percentage for reasonable cost repair

LAND BANK V. LAND TRUST

- Land Bank
 - Turning back to the private sector
- Land Trust
 - Acquiring for a specific purpose

REPAIR V. DEMOLISH

- Repair (Vacate and Close)
 - If repair, alteration, or improvement ordered would cost **less than X%** of the present building value
- Demolish
 - If repair, alteration, or improvement ordered would cost an amount **equal to or in excess of X%** of the building value

QUESTIONS?

- Becca Bleich
 - Becca.bleich@wpcog.org
 - 828-485-4231

RESOLUTION FOR OFFER TO PURCHASE TOWN-OWNED PROPERTY LOCATED AT 795 HARRIS AVE NW:

RESOLUTION (Sale of Property at 795 Harris Avenue NW)

WHEREAS, Campfire Homes, LLC (Campfire Homes) has offered to purchase from the Town of Valdese for the sum of \$62,500 that parcel containing 19.68 acres more or less, which has been assigned REID No. 38611 and PIN 2733599862 by the Burke County Tax Office (the property); and

WHEREAS, the town council proposes to accept Campfire Homes' offer; and

WHEREAS, pursuant to G.S. 160A-269, Campfire Homes is required to deposit with the town clerk an amount equal to 5% of its bid; and

WHEREAS, the town council is required to publish a notice containing a general description of the property, the amount and terms of the offer and notice that within ten (10) days any person may raise the bid as provided by G.S. 160A-269;

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. The town council authorizes the sale of the property through the upset bid procedure of N.C. General Statute §160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published as required by G.S. 160A-269.
3. Any person may submit an upset bid to the office of the town clerk within ten (10) days after the notice of sale is published. Once a qualifying high bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a ten (10) day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the town council.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000 of that offer and 5% of the remainder of that offer.
6. A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made by cashier's check or certified check. The town will return any deposit on any bid not

accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.

7. The terms of the final sale are that: (a) the town council must approve the final high offer before the sale is closed, (b) title will be conveyed by special warranty deed subject to all existing easements, if any, and (c) the buyer must pay the entire purchase price at the time of closing.

8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the town reserves the right to reject all bids at any time.

ADOPTED THIS, THE 6TH DAY OF AUGUST, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

PUBLIC SAFETY BUILDING DISCUSSION During the presentation of the feasibility study conducted by SCN-Architects, Council was informed that the BB&T building would not be suitable for the police or fire departments. Councilwoman Hildebran made a motion to cancel the offer to purchase the BB&T bank building, seconded by Councilman Sweezy. The vote was unanimous.

Town Manager Seth Eckard will contact representatives with BB&T to inform them of Council's decision regarding the property located at 225 Main Street E, Valdese.

Fire Chief Charlie Watts requested permission to proceed with short-term repairs to the public safety building. Mr. Watts informed Council that the structural engineer and architect are prepared to answer any questions they may have. The cost for temporary repairs is \$149,500. Mr. Watts shared that this cost could increase if additional issues arise during the repairs.

Councilwoman Stevenson expressed her concern with spending this amount of money for a temporary fix and felt that the funds would be better utilized if applied to something that could remain if Council decided to stay in the current facility. Ms. Stevenson stated, "if we are going to do something major, I would not want to put that much money into something that is temporary. If we decide to repair and renovate the current structure, we could already have that much money towards that project and not have to start all over."

Councilman Sweezy stated, "if we go with something like Option A we would have a building that should stand up for another 30 years and that would allow enough time to develop a better solution perhaps build a new structure at a time that we can come up with the funds to do so. Option A would not waste this temporary shoring money, it would give us an opportunity to perhaps investigate alternatives to Option A down the road."

Chief Watts shared that Option A would be a long-term fix, that with proper maintenance, could be effective for up to 50 years.

Town Manager shared that if Council were to decide to select Option A, in future budget years, Council could consider other remodeling costs for the interior of the building and also later on look at the cost of possibly demolishing the unused portion of old town hall and utilizing that better for parking or other needs.

Mayor Black acknowledged that Council had reached a consensus, wishing to pursue Option A and requested to continue this discussion at the next meeting when staff has more definite numbers and details for this option.

RESOLUTION ACCEPTING FUNDS FOR CENTRIFUGE PROJECT Water Resources Director Greg Padgett informed Council that the Town has been approved for a loan from the Water Infrastructure Fund in the amount of \$317,265. Funds will be used to replace two centrifuge backdrive controls at the Wastewater Treatment Plant.

**RESOLUTION
(Accepting State Funds for Centrifuge Project)**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Reserve Loan in the amount of \$317,265 for the replacement of (2) centrifuge backdrive controls, and feed pump drives with VFD and replacement of associated electrical components, and

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE:

That Town of Valdese does hereby accept the State Reserve Loan offer of \$317,265

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Mr. Seth Eckard, Valdese Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted the 6th day of August, 2018

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilwoman Stevenson made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

RESOLUTION ACCEPTING FUNDS FOR METER REPLACEMENT PROJECT Water Resources Director Greg Padgett informed Council that the Town has been approved for a State Loan & Grant from the Water Infrastructure Fund in the amount of \$2,265,386; \$1,699,039 in the form of a loan and \$566,347 as a grant. Funds will be used for the meter replacement project.

**RESOLUTION
(Accepting State Funds for Meter Replacement Project)**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Reserve Grant in the amount of \$566,347, and a State Reserve Loan in the amount of \$1,699,039 for the replacement of approximately 5,784 water service meters with Advanced Metering Infrastructure (AMI) technology, including communication equipment and software, and replacement meter box lids.

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE:

That the Town of Valdese does hereby accept the State Reserve Grant offer of \$566,347 and accepts the State Reserve Loan offer of \$1,699,039.

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the grant and loan offer, Section II - Assurances will be adhered to.

That Mr. Seth Eckard, Valdese Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted the 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

CAPITAL PROJECT ORDINANCES FOR ST. GERMAIN WATER SYSTEM IMPROVEMENTS PROJECT, 2018 WATER SYSTEM IMPROVEMENTS PROJECT, PLANT MCC REPLACEMENT, AND AMI METER REPLACEMENT

Water Resources Director Greg Padgett presented the following capital project ordinances:

TOWN OF VALDESE
ST. GERMAIN AVE. WATER SYSTEM IMPROVEMENTS PROJECT (WIF 1924)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **St. Germain Ave. Water System Improvements (WIF 1924)** consisting of replacing approximately 1,350 feet of 6-inch cast iron water main and 475 feet of 2-inch galvanized pipe, including valves, valve boxes and other appurtenances along St. Germain Avenue and Rodoret Street. The project is to be financed by a loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$6,273	
DWSRF Principal Forgiveness Loan	156,828	
DWSRF Loan (zero interest loan)	156,828	
Total	\$319,929	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Design	\$23,500	

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Land Surveying	5,000
Loan Administration	5,000
ER/EID Preparation	6,000
Construction Administration	6,700
Construction Observation	6,000
Construction	237,555
Contingencies	23,700
Permit Fees & Advertising	201
NCDEQ Loan Administration Fee	6,273
Total	\$319,929

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
2018 WATER SYSTEM IMPROVEMENTS PROJECT (WIF 1933)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **2018 Water System Improvements (WIF 1933)** consisting of replacing waterlines in the Eastwood Subdivision, along Hill Drive, Lakeview Acres Drive, and Logan Drive and the installation of two altitude valves – one at the Logan Drive water storage tank, and one at the Drexel Road water storage tank. The project is to be financed by a loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$23,634	
DWSRF Principal Forgiveness Loan	500,000	
DWSRF Loan (zero interest loan)	681,700	
Total	\$1,205,334	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Engineering Design	\$60,000	
Land Surveying	10,000	
Loan Administration	15,000	
Engineering & Environmental Report	10,000	
Construction Administration	15,000	
Construction Observation	20,000	
Construction	955,450	
Contingencies	95,500	
Permit Fees & Advertising	750	
NCDEQ Loan Administration Fee	23,634	
Total	\$1,205,334	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
WATER PLANT UPGRADES – MCC –
WATER SYSTEM IMPROVEMENTS PROJECT (H-SRP-D-17-0151)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **Water Plant Upgrades – MCC Raw Water and Finish Water (H-SRP-D-17-0151)** consisting of replacing unrepairable motor control centers at the raw water and finished water pump stations at the Valdese Water Treatment Plant. The project is to be financed by a State Reserve Project Grant and State Reserve Loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$16,000	
25% State Reserve Grant Max State	210,692	

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State Reserve Loan (0% interest loan)	632,078
Total	\$858,770

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Engineering	\$88,000	
Loan Administration	40,000	
ER/EID Preparation	10,000	
Construction	704,770	
NCDEQ Loan Administration Fee	16,000	
Total	\$858,770	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
WATER METER REPLACEMENT PROJECT
CAPITAL PROJECT BUDGET ORDINANCE
DWI PROJECT NO. H-SRP-D-17-0096

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized funds for the Water Meter Replacement Project. The project is to be financed by a loan and grant by SRP.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
SRP Loan	\$1,699,039	
SRP Grant	\$ 566,347	
Total	\$2,265,386	

Section 4. The following amounts are expenditures appropriated for the project:

Source	Amount	Assigned Account Number
Construction	\$2,026,970	
Administration & Professional Services	<u>\$ 238,416</u>	
	\$2,265,386	

TOTAL

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

Councilwoman Hildebran made a motion to approve the four aforementioned project ordinances, seconded by Councilwoman Stevenson.

BUDGET AMENDMENTS: Finance Director Jerry LaMaster presented the following budget amendments:

Valdese Town Council Meeting Monday, August 06, 2018

Budget Amendment No. 01

Subject: Donation to HVF

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.			
No.		<u>Debit</u>	<u>Credit</u>
10.6250.450	Contract Services	6,550	
		-----	-----
Total		\$ 6,550	\$
		=====	=====

This will result in a net increase of \$ 6,550 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased.

August 6, 2018, MB#31

These additional revenues have already been received.

Acct.

No.

10.3350.000 Donations

6,550

Total

\$

\$ 6,550

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, August 06, 2018

Budget Amendment No. 02

Subject: Inter-Departmental Transfer - Wellness

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2019:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.

No.

Debit

Credit

10.4200.572 Admin Dept

7,750

10.6250.572 Community Affairs

7,750

Total

\$ 7,750

\$ 7,750

This will result in a net increase of \$0 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

No.

10.3970.302 Capital Project Fund

0

Total

\$

\$ 0

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, August 06, 2018

Budget Amendment No. 03

Subject: Train and Gazebo Art Project

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.	Debit	Credit
10.6250.450 Contract Services	60,437	
	-----	-----
Total	\$ 60,437	\$
	=====	=====

This will result in a net increase of \$60,437 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.		
10.3350.000 Donations/Grants		60,437
	-----	-----
Total	\$	\$60,437
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilman Sweezy made a motion to adopt the three aforementioned budget amendments, seconded by Councilwoman Stevenson. The vote was unanimous.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

The 43rd Annual Waldensian Festival and Footrace is being held on August 10 & 11, 2018

Public Art Commission Project Update – Community Affairs Director Morrissa Angi shared that the dedication of the train, “The Arrival”, will be held on Saturday, August 11, 2018 at 9:00 a.m.

Town Offices will be closed on Monday, September 3, 2018 in Observance of Labor Day

The next regular Council meeting is scheduled for Tuesday, September 4, 2018, 6 p.m., due to Labor Day Holiday

Mr. Eckard was recently appointed by the Burke Development Inc. Board of Directors to serve as their Chairman.

MAYOR AND COUNCIL COMMENTS:

Councilwoman Stevenson commented that she went to see “From This Day Forward” recently and shared that it was wonderful and encouraged everyone to attend. Ms. Stevenson requested an update on the Valdese Youth Council.

Councilwoman Hildebran asked who was responsible for the upkeep of the bank near Tiger Gym. Staff will look into this matter.

Councilman Sweezy commented that many citizens are present at this meeting and they all seem to want to make Valdese even better. Mr. Sweezy commented that this is a great little town that we live in.

ADJOURNMENT

At 7:34 p.m., there being no further business to come before Council, a motion was made by Councilman Sweezy to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

Town Clerk
ck

Mayor

**TOWN OF VALDESE
TOWN COUNCIL REGULAR MEETING
SEPTEMBER 4, 2018**

The Town of Valdese Town Council met on Tuesday, September 4, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

STREET CONCERNS-GLENN HARVEY, 404 LOUISE AVE, VALDESE: Mr. Harvey expressed his concerns with zoning ordinance violations and street maintenance. Mr. Harvey shared that under the current repaving and street maintenance plan, it will take 60 to 90 years to repave all 34 miles of roads in the town. Mr. Harvey provided a PowerPoint presentation to Council, which included pictures of current zoning and street issues. Mr. Harvey also discussed the strategic planning session that was held in January 2018, noting that infrastructure was a major concern identified by the Council. Mr. Harvey stated that water and wastewater is a major infrastructure item that is under a capital improvement plan; however, there is not a capital improvement plan for street repairs. Mr. Harvey finished his presentation by asking Council to please address the town's residential street infrastructure needs.

CONSENT AGENDA: (enacted by one motion)

APPROVED SPECIAL MEETING MINUTES - AUGUST 2, 2018

APPROVED REGULAR MEETING MINUTES - AUGUST 6, 2018

APPROVED RENEWAL OF LEASE AGREEMENT AT OLD ROCK SCHOOL WITH P&W RAILROAD CLUB Annual Lease Agreement at the Old Rock School with P & W Railroad Club in the amount of \$210 per month.

APPROVED BDI BYLAWS The BDI Board of Directors adopted new bylaws on June 22, 2018. The new bylaws replaced the reference of the "Committee of 100" with "Thrive '22".

Councilman Ogle made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilman Sweezy. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA: None.

INTRODUCTION OF NEW EMPLOYEE: Police Chief Jack Moss introduced Police Officer Heath Newton.

APPOINTMENT TO FILL WARD 1 VACANCY: Mayor Black shared that Council went through an elaborate process to fill the Ward 1 vacancy due to the resignation of Gary L. Delp. Members of Council solicited applications from interested citizens that reside in Ward 1; a total of four applications were received. After reviewing each application, Council individually contacted the Town Manager to share which candidate they would like to nominate for the vacancy. Council reached a consensus and recommended the nomination of Joseph Andrew Thompson to fill the Ward 1 vacancy. Mr. Thompson will receive the Oath of Office at the October 1, 2018 Council meeting.

Councilman Ogle made a motion to appoint Joseph Andrew Thompson as Ward 1 Councilman, seconded by Councilwoman Hildebran. The vote was unanimous.

BURKE TRANSIT UPDATE: WPCOG Transportation Planner Brian Horton and Greenway Public Transportation Mobility Specialist Amelia Bostic provided an update on the transit project. The transportation service is expected to begin October 1, 2018. Mr. Horton shared that providing this service will connect and empower individuals by providing easier access to medical facilities, grocery stores and healthy food options, employment, education, social services, and housing. Mr. Horton informed Council that enough funds have been raised to extend the pilot program for an additional year by providing a significant down payment for a third year of service; approximately \$27,000 still needs to be raised. Mr. Horton provided an overview of each route servicing Morganton to Rutherford College. While these routes are fixed, buses may deviate by three-quarters of a mile to pick patrons up at locations other than the fixed stops. Ms. Bostic shared that deviation requests are processed through the scheduling department and must be made at least 24 hours in advance. Ms. Bostic informed Council that, in the near future, patrons will be able to download a Greenway app that will allow them to see real time information about when the bus will be arriving at their stop. The fare will be \$1.25 for regular riders; \$0.60 for riders over the age of 65 or determined to be disabled; children under 5 and caretakers of disabled riders will ride for free.

BEAUTIFICATION CAMPAIGN PRESENTATION: Community Affairs Director Morrissa Angi shared that the Town recently launched the Keep Valdese Clean and Green Campaign to share various information about the community with citizens. Ms. Angi created welcome bags for new residents which included the Town's quarterly newsletter, attraction brochures, department contact lists, information on grease disposal, recycling and trash collection schedules, annual event calendar, county maps, CodeRED subscriber information, emergency information on a postcard and more. Ms. Angi also shared tips for recycling, grease and trash disposal, ideas to reduce energy bill, and information related to organizing a litter pickup program on the Town's website, through social media, and in the quarterly newsletter that was mailed in August. Ms. Angi shared that "Keep Valdese Clean & Green" stickers were also handed out at the Waldensian Festival and at Town facilities.

SECOND CDBG PUBLIC HEARING – NEIGHBORHOOD REVITALIZATION PROGRAM: Mayor Black opened the public hearing and asked if anyone from the public would like to speak.

Planning Director Larry Johnson shared that twelve (12) low/moderate income, owner occupied homes have been identified as part of the NC Neighborhood Revitalization Scattered-Site Housing Project application. Staff informed the community, and requested assistance in identifying qualified homes, through the use of social media, the Town's website, field surveys, and CodeRED. The Town will seek CDBG-NR funds totaling \$350,600. Staff is also requesting a local commitment of \$25,000. Mr. Johnson informed Council that this project is a scattered-site project meaning that there is not a concentrated area of need rather the needs are scattered throughout the corporate limits of Valdese. Mr. Johnson shared that one of the identified applicants has a relationship with a councilmember. This project will address many concerns for these homes such as; electrical and wiring needs, foundation cracks, insulation, interior renovations, roofing needs, and flooring. Mr. Johnson requested, in addition to the authorizing resolution to submit an application, that Council adopt the following items: Residential Anti-Displacement & Relocation Plan, By Laws of Selection Committee, and Citizen Participation Plan. Mr. Johnson asked if there were any questions.

Councilwoman Hildebran informed Council that one of the applicants is a relative of hers but she was not aware of this until Mr. Johnson phoned her recently.

Elaine Applegate, 408 Bouchard Ave NE, Valdese, asked for clarification about the maximum amount of money each community could receive. WPCOG Community & Economic Development Administrator Lisa Helton said the maximum amount a community could apply for is \$750,000. Ms. Helton shared that as part of the inspection to identify qualified homes, the committee established an estimated cost for repairs for each home; the requested amount of \$350,600 is based on those findings.

There being no one else wishing to speak, Mayor Black closed the public hearing.

AUTHORIZING RESOLUTION TO SUBMIT AN APPLICATION FOR DEPARTMENT OF COMMERCE FUNDING-NEIGHBORHOOD REVITALIZATION:

RESOLUTION FOR THE TOWN OF VALDESE

**APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
NORTH CAROLINA DEPARTMENT OF COMMERCE
NEIGHBORHOOD REVITALIZATION DEVELOPMENT**

WHEREAS, the Town Council has indicated its desire to assist in housing rehabilitation within the Town; and,

WHEREAS, the Town Council has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit low/moderate income residents of Valdese with housing repairs; and,

WHEREAS, the Town Council wishes the Town of Valdese to pursue a formal application for Community Development Block Grant funding to benefit low/moderate income residence with housing rehabilitation; and will invest monies in the amount of twenty-five thousand dollars (\$25,000) into the project as its commitment to the application; and

WHEREAS, the Town Council certifies it will meet all federal regulatory and statutory requirements of the State of North Carolina Community Development Block Grant Program,

NOW, THEREFORE BE IT RESOLVED, by the Town Council that the Town of Valdese is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant for the North Carolina Neighborhood Program.

Adopted this the 4th day of September, 2018 in Valdese, North Carolina.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Ogle made a motion to approve the aforementioned resolution for the CDBG Grant and to adopt the Residential Anti-Displacement & Relocation Plan, By Laws of Selection Committee, and Citizen Participation Plan, seconded by Councilman Sweezy. The vote was unanimous.

RESOLUTION FOR SALE OF HARRIS AVENUE PROPERTY:

**RESOLUTION
(Sale of Property at 795 Harris Avenue NW)**

WHEREAS, Campfire Homes, LLC (Campfire Homes) offered to purchase from the Town of Valdese for the sum of \$62,500 that parcel containing 19.68 acres more or less, which has been assigned REID No. 38611 and PIN 2733599862 by the Burke County Tax Office (the property); and

WHEREAS, at its August 6, 2018, regular meeting, the town council adopted a resolution proposing to accept Campfire Homes' offer; and

WHEREAS, the town council directed town representatives to publish notice of the town's intent to accept the offer and notice that any person could raise the bid as required by G.S. 160A-269, and that notice was published; and

WHEREAS, more than ten (10) days expired without there being an upset bid and Campfire Homes' bid is the last and high bid for the Property; and

WHEREAS, the town does not need the Property, and the town therefore desires to accept the offer made by Campfire Homes' and sell the Property upon the terms hereafter set forth:

IT IS THEREFORE RESOLVED pursuant to G.S. 160A-269 that the sale of the Property to Campfire Homes for the purchase price of \$62,500 is approved. The town shall reserve easements for the maintenance and repair of all town utility lines lying within the property and the town shall reserve all of the town's right, title and interest in improvements lying within the property. The proper officers of the town are authorized and directed to deliver and execute to Campfire Homes, LLC a deed for the Property upon receipt of the \$62,500 purchase price.

This resolution was adopted this 4th day of September, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Ogle made a motion to adopt the aforementioned resolution, seconded by Councilman Sweezy. The vote was unanimous.

CHARGE TO COLLECT TAXES: Mayor Black delivered the following order of collection to Tax Collector Apryl Hardin:

**State of North Carolina
Town of Valdese**

To the Tax Collector of the Town of Valdese,

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the tax collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the Town of Valdese, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 4th day of September, 2018

/s/ John F. Black, Jr., Mayor

ATTEST: /s/Town Clerk

Councilman Ogle made a motion to adopt the aforementioned order of collection, seconded by Councilwoman Hildebran. The vote was unanimous.

Deputy Town Clerk Courtney Kennedy administered the oath of office to Tax Collector Apryl Hardin.

TAX STATEMENT ANNUAL SETTLEMENT FOR 2017: Tax Collector Apryl Hardin presented the following report:

Tax Statement for 2017 Property & Motor Vehicle

Property Valuations:	
Real Estate:	\$266,820,179
Personal:	\$ 71,091,300
Senior Citizen Exemptions:	\$ 4,654,251-
Total Property Valuation Subject to Tax Rate:	\$333,257,228
Levy:	\$ 1,815,440
Discoveries:	\$ 58,341
Late List Penalties	\$ 1,819
Total Levy:	\$ 1,875,600
Less Collected as of 6/30/17:	\$ 1,822,129
Uncollected 2017:	\$ 53,471
Ratio of Taxes Collected to Total Levy	97.0 %
Motor Vehicle:	
Levy:	\$136,608
2017 Collection by Burke County:	\$178,023
Collection Costs	\$ 2,730

Town Manager Seth Eckard commended Ms. Hardin for her outstanding work as the tax collector.

ALBA WALDENSIAN MILL DEMOLITION PROJECT CAPITAL PROJECT ORDINANCE: WPCOG Assistant Director Sherry Long presented the following capital project ordinance:

**TOWN OF VALDESE
ALBA WALDENSIAN BUILDING DEMOLITION PROJECT
CDBG GRANT FUND
CAPITAL PROJECT BUDGET ORDINANCE**

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is established to finance installation of demolition of a building for a project known as **Alba Waldensian Building Demolition Project** and is to be financed by a CDBG grant and the property owner, Valdese Water Recycling, LLC.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the program ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

CDBG Grant	\$ 500,000	69,3480.001
Valdese Water Recycling, LLC	<u>175,000</u>	69,3480.002
	\$ 675,000	
	=====	

Section 4. The following amounts are appropriated for the project:

Administration	\$ 25,000	69,8120.040
Demolition, Clearance Activities	650,000	69,8120.720

	\$ 675,000	
	=====	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to town council required by the program procedures, loan agreement(s), grant agreement(s) and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 4th day of September, 2018

/s/ John F. Black, Jr., Mayor

/s/Frances Hildebran, Clerk to the Board

Councilwoman Stevenson made a motion to approve the aforementioned project ordinance, seconded by Councilman Ogle. The vote was unanimous.

AIA STATE FUNDING RESOLUTION – WATER SYSTEM ASSET MANAGEMENT PROGRAM:

RESOLUTION BY TOWN OF VALDESE

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of creating an Asset Inventory Assessment for the water distribution system, and

WHEREAS, The Town of Valdese has need for and intends to create an Asset Inventory Assessment of the Town's Water System described as to develop asset inventories, condition assessment of critical assets, and other components of a comprehensive asset management program for water, and

WHEREAS, The Town of Valdese intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF VALDESE:

That the Town of Valdese, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That Seth Eckard, Town Manager, is the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a grant to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 4th day of September 2018 at Town Hall, Valdese, North Carolina.

/s/ John F. Black, Jr., Mayor

Councilwoman Stevenson made a motion to approve the aforementioned resolution, seconded by Councilman Ogle. The vote was unanimous.

MAYOR AND COUNCIL COMMENTS: Councilwoman Hildebran provided the following update on the library: the architect is finishing plans and preparing a bid packet, expecting to go out to bid this month. The project is expected to stay within the budget but if it does not, items will be prioritized and if necessary, saved for a later date.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

Family Friday Nights will be held through September 28, 2018

Fall Litter Sweep is being held September 15-29, 2018

Staff is seeking a second opinion on the structural repairs at the Public Safety Building. A local structural engineer will look over the building and provide feedback. This information will be evaluated before proceeding to the next step

ADJOURNMENT:

At 7:05 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, October 1, 2018, 6:00 p.m., Valdese Town Hall.

Town Clerk

Mayor

ck

**TOWN OF VALDESE
TOWN COUNCIL REGULAR MEETING
OCTOBER 1, 2018**

The Town of Valdese Town Council met on Monday, October 1, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

OATH OF OFFICE: Burke County Clerk of Superior Court Mabel H. Lowman administered an Oath of Office to Councilman J. Andrew Thompson, Ward 1, while his wife, Connie, held the Bible.

Mayor Black thanked Ms. Lowman for administering the oath.

CONSENT AGENDA: (enacted by one motion)

REGULAR MEETING MINUTES OF SEPTEMBER 4, 2018

APPOINTMENTS TO PUBLIC ART COMMISSION, RECREATION COMMISSION, ABC BOARD, VALDESE HOUSING AUTHORITY Appointment of Megan McCormick, Donnie Edwards and J. Andrew Thompson to fill unexpired terms of Jonathan Dameron, Meghan Armour and Gary Delp, respectively, on the Parks and Recreation Commission; appointment of J. Andrew Thompson to fill unexpired term of Gary Delp on the Public Art Commission; appointment of John Heilman to fill unexpired term of J. Andrew Thompson on Valdese ABC Board; and reappointment of Willie "Butch" Pascal for another five-year term on the Valdese Housing authority. Mr. Pascal's term will expire October 31, 2023.

REQUEST TO SELL ALCOHOL DURING TOWN EVENTS AT OLD ROCK SCHOOL Request from Waldensian Style Wines to sell wine at the Christmas in November event on Saturday, November 10, 2018, from 9:00 a.m. to 4:00 p.m., Waldensian Room at the Old Rock School; and request from Friends of the Valdese Rec to sell beer at the Flatt Lonesome concert on November 3, 2018 and The Cleverly's concert on November 30, 2018, from 6:00 p.m. to 10:00 p.m. at the Old Rock School.

LEASE AGREEMENT AT THE OLD ROCK SCHOOL WITH DAVID HARMON STUDIOS, LLC Lease agreement at rental space at the Old Rock School in the amount of \$283 per month.

Councilwoman Stevenson made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilwoman Hildebran. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

RESOLUTION ACCEPTING FUNDS FOR ST GERMAIN WATER SYSTEM IMPROVEMENT PROJECT: Water Resources Director Greg Padgett informed Council that bids for the St. Germain Water System Improvement Project are due October 18, 2018. This project has been identified in the CIP with funding being secured through a grant and loan.

RESOLUTION BY THE TOWN OF VALDESE

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a **DWSRF** loan in the amount of **\$313,656** for the construction of the **Saint Germain Avenue Water System Improvement Project (DWI Project No. WIF-1924)**, and

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF VALDESE,

That the Town of Valdese does hereby accept the State DWSRF loan offer of \$313,656.

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Seth Eckard, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such loan and grant offer for the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the loan and grant offer.

That the Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 1st day of October, 2018 at Valdese, North Carolina

/s/ John F. Black, Jr., Mayor

Councilman Ogle made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous

RESOLUTION ACCEPTING FUNDS FOR 2018 WATER SYSTEMS PROJECT: Water Resources Director Greg Padgett informed Council that the 2018 Water Systems Project will replace water lines that are primarily in the Triple District. This project has been identified in the CIP with funding being secured through a grant and loan. Mr. Padgett does not expect this project to go to bid until summer 2019.

RESOLUTION BY THE TOWN OF VALDESE

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a **DWSRF** loan in the amount of **\$1,181,700** for the construction of the **2018 Water System Upgrades Project (DWI Project No. WIF-1933)**, and

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF VALDESE,

That the Town of Valdese does hereby accept the State DWSRF loan offer of \$1,181,700.

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Seth Eckard, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such loan and grant offer for the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the loan and grant offer.

That the Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 1st day of October, 2018 at Valdese, North Carolina.

/s/ John F. Black, Jr., Mayor

Councilwoman Hildebran made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

ENGINEERING CONTRACT FOR SODIUM HYPOCHLORITE CONVERSION PROJECT: Water Resources Director Greg Padgett informed Council that McGill Associates, P.A. has been selected to provide services related to the preliminary engineering report, design, bidding & award, and construction and grant administration of the Sodium Hypochlorite Conversion Project. Mr. Padgett explained that the project will replace the aging disinfection treatment system at the Water Treatment Plant. This project was recently awarded funding by NC DEQ Division of Water Infrastructure including \$493,725 in a zero percent loan and \$164,575 in grant funds. The total project budget is \$658,300, including the \$121,400 value of the contract for the subject engineering services, and has been identified in the CIP.

Councilwoman Hildebran made a motion to approve the Agreement for Engineering Services with McGill Associates, P.A. for the Sodium Hypochlorite Conversion Project, in the amount of \$121,400, seconded by Councilman Ogle. The vote was unanimous.

ENGINEERING CONTRACT FOR MAIN STREET WATER LINE PROJECT: Water Resources Director Greg Padgett informed Council that McGill Associates, P.A. has been selected to provide engineering services and grant administration related to the design and construction of the replacement of 40+ year old water lines in the Town's water distribution system. Mr. Padgett shared that the project was recently awarded funding by NC DEQ Division of Water Infrastructure including \$1,782,950 in a zero percent loan and \$1,000,000 in grant funds. The total project budget is \$2,782,950, including the \$385,000 value of the contract for the subject engineering services, and has been identified in the CIP.

Councilman Sweezy made a motion to approve the Agreement for Engineering Services with McGill Associates, P.A. for Main Street Water Line Project, in the amount of \$385,000, seconded by Councilwoman Hildebran. The vote was unanimous.

BUDGET AMENDMENTS: Finance Director Jerry LaMaster presented the following budget amendments:

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 04

Subject: Police Car & Equip Insurance Reimbursement

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North

Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
10.5100.330	Dept Supplies	15,600	
10.5100.740	Capital Outlay	22,125	
		-----	-----
Total		\$ 37,725	\$
		=====	=====

This will result in a net increase of \$37,725 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.			
10.3680.000	Insurance Reimbursement		37,725
		-----	-----
Total		\$	\$37,725
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 05

Subject: Transfer from Capital Project Funds

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
10.6250.150	ORS Hallway Floor	24,000	
10.6250.450	Downtown Music	10,000	
10.5300.740	Hydraulic Extraction Tool	12,000	
		-----	-----
Total		\$ 46,000	\$
		=====	=====

This will result in a net increase of \$46,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

<u>No.</u>		
10.3970.302 Trans From Capital Project		46,000
	-----	-----
Total	\$	\$46,000
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 06

Subject: Painting Community Center

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.		
<u>No.</u>	<u>Debit</u>	<u>Credit</u>
10.6200.150 Maint & Repair Bldg	30,000	
	-----	-----
Total	\$ 30,000	\$
	=====	=====

This will result in a net increase of \$30,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.		
<u>No.</u>		
10.3970.302 Trans From Capital Project		30,000
	-----	-----
Total	\$	\$30,000
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 07

Subject: Fire & Police Bldg Analysis

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
10.5300.040	Professional Services	6,500	
10.5300.450	Contract Services	18,500	
		-----	-----
Total		\$ 25,000	\$
		=====	=====

This will result in a net increase of \$25,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.			
10.3970.302	Trans From Capital Project		25,000
		-----	-----
Total		\$	\$25,000
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilwoman Hildebran made a motion to adopt the four aforementioned budget amendments, seconded by Councilman Ogle. The vote was unanimous.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

Reminder - Draughn High School Homecoming Parade on Tuesday, October 2, 2018 at 6:30 p.m. Council will meet at Fire Department at 6:00 p.m.

Concerts at the Rock begin on Saturday, October 6, 2018 at 7:30 p.m.

Old Colony Players presents "Night of the Living Dead" at the Fred B. Cranford Amphitheatre on October 12, 13, 19, 20, 26, and 27 at 8:00 p.m.

Movies at the Rock, "Ghostbusters", Friday, October 26, 2018 at 7:00 p.m.

Treats in the Streets, Wednesday, October 31, 2018, 4:00-6:00 p.m.; Costume Contest at Wells Fargo Parking Lot at 6:00 p.m.

Thanksgiving/Employee Appreciation Luncheon on Wednesday, November 14, 2018, 11:30 a.m.-1:00 p.m., Waldensian Room at Old Rock School

Annual Dinner Meeting with Valdese Merchants, Thursday, November 15, 2018 at 6:30 p.m. Waldensian Room at Old Rock School

MAYOR AND COUNCIL COMMENTS: Councilwoman Stevenson announced that Old Colony Players' General Manager Edith Pruitt has several great productions lined up throughout the next year. Ms. Stevenson shared that there is a lot of hard work and excitement with these productions and encouraged everyone to attend. Ms. Stevenson expressed her concern about the loss of two businesses on Main Street. Ms. Stevenson thanked Doug Knight, Bryan Duckworth, and everyone else that was involved, for all of their hard work with the Children's Park Grand Reopening.

Councilwoman Hildebran asked if the Town's website has been updated with regard to the Town's boards and commissions. Community Affairs Director Morrissa Angi informed Ms. Hildebran that the site is current and this evening's appointments will be added. Ms. Hildebran shared that the bid opening for the renovations to the library is scheduled for mid-October and that there is \$900,000 set aside for renovations; however, conditions to the east as a result of Hurricane Florence have caused prices to rise, possibly limiting the amount of renovations that can now be completed with those funds. Ms. Hildebran welcomed Mr. J. Andrew Thompson to the board and shared that this is one of the best groups she has worked with and expressed her gratitude for his desire to serve the town.

Councilman Sweezy shared that a few residents asked if the Town would rename the annual fishing tournament to "Morrow Church Memorial Fun Fish Day" or some combination of Granville Morrow and Willard Church to honor both individuals for their commitment and participation with the event.

Mayor Black informed Council that the Greenway Public Transportation routes in Burke County started today and shared that the bus service is free for the entire week and all Fridays in the month of October. Mayor Black encouraged everyone to visit the Greenway Public Transportation site and download the app to see where the bus is in real time.

ADJOURNMENT: At 6:34 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilwoman Stevenson. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, November 5, 2018, 6:00 p.m., Valdese Town Hall.

Town Clerk

Mayor

ck

**TOWN OF VALDESE
TOWN COUNCIL REGULAR MEETING
DECEMBER 3, 2018**

The Town of Valdese Town Council met on Monday, December 3, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman J. Andrew Thompson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

WATER METER PROJECT-BUD LEVAN, 1006 CURVILLE STREET NE, VALDESE: Mr. Levan thanked Mayor and Council for their service and expressed his gratitude for everything they do. Mr. Levan expressed his concern with the new water meter project as he feels that the water lines are the main issue at this time. Mr. Levan stated that the water lines are falling apart, noting that the water line near his home was patched twice over the summer. Mr. Levan shared that he is also concerned with the new meter system as everything will be electronic now and technology is not always the most reliable and doesn't last as long. He is concerned with the Town spending \$2 million in tax dollars to buy something new that is more of a want than a need. Mr. Levan would like staff to go out and meet with the residents instead of just turning their water off; he is concerned that the new meter system will allow staff to remotely turn off water. Town Manager Seth Eckard invited Mr. Levan to schedule a meeting with him and staff to address all of his questions and concerns.

FRIENDS OF THE VALDESE REC FUNDRAISING-BETH HEILE, 5291 MINERAL SPRINGS MTN AVE, VALDESE: Ms. Heile provided Council with a list of current donors for Valdese Lakeside Park amenities and informed Council that FVR has been fundraising to secure money to provide a match for a grant from DEQ for the Lakeside Park Greenway Project; a greenway was identified as the most useful to the most people and the amenity the public wants the most, according to public input. Ms. Heile shared that FVR has raised \$147,621 to date, with a goal of \$200,000 by the end of the year. Ms. Heile shared information on events that have been held at the park, personal stories from individuals who visited the park, and discussed various efforts to clean up the park. Members from the community and Kellex Seating volunteered their time and labor to clean out the cove and clear brush and tangled wood.

CONSENT AGENDA: (enacted by one motion)

REGULAR MEETING MINUTES OF NOVEMBER 5, 2018

REGULAR MEETING MINUTES OF NOVEMBER 15, 2018

RESOLUTION ADOPTING 2019 TOWN COUNCIL MEETING SCHEDULE:

**TOWN OF VALDESE
RESOLUTION ADOPTING 2019 TOWN COUNCIL MEETING SCHEDULE**

WHEREAS, pursuant to Section 2-1011 of the Town of Valdese Code of Ordinances, there shall be a regular meeting of the council at the town hall, on the first Monday in each month, at 6:00 p.m., unless another place, date or time shall be designated.

NOW, THEREFORE, BE IT RESOLVED that the Town of Valdese Town Council adopts the following Meeting Schedule for 2019:

December 3, 2018, MB#31

January 7, 2019	
February 4, 2019	
March 4, 2019	
March 18, 2019	Annual Budget Retreat Old Rock School - Waldensian Room, 1:00 p.m. – 8:00 p.m.
April 1, 2019	
April 22, 2019	Council Budget Workshop Dinner Town Hall - Community Room, 6:00 p.m.
May 6, 2019	
June 3, 2019	
June 24, 2019	Budget Public Hearing; serves as the July Council Meeting
August 5, 2019	
September 3, 2019	Tuesday, due to Labor Day Holiday
October 7, 2019	
November 4, 2019	
November 14, 2019	Thursday, Annual Dinner Meeting with Valdese Merchants Association Old Rock School - Waldensian Room, 6:30 p.m.
December 2, 2019	

This 3rd day of December, 2018.

/s/ John F. "Chip" Black, Jr., Mayor

APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSIONS:

2019 Board and Commission Appointments/Reappointments

Arbor-Beautification (3-year terms)

Reappointment of Lu Griffin
Reappointment of Sandi Walker

Parks and Recreation Commission (3-year terms)

Reappointment of Nancy Tucker

Planning Board & Board of Adjustment (4-year terms)

Reappointment of John Rostan
Reappointment of Carlton "Carley" Caruso
Reappointment of Barry Zimmerman, Alternate

Public Art Commission (3-year terms)

Reappointment of Hamilton Williams
Reappointment of Greg Mastin

Valdese Youth Council

Appointment of the following students:
Hannah Johnson, Gillian Abee-Freeze, Trey Blackwood, Alex Hoover

Mayor Black expressed his appreciation to members for their service on the Town's boards and commissions and stated, "we couldn't complete all of the Town's work without our volunteers and we really appreciate everyone's service."

Councilwoman Stevenson made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilman Thompson. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

BUDGET AMENDMENTS:

Valdese Town Council Meeting

12/3/2018

Budget Amendment # 12

Subject: Police Tahoe

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Proposed Action:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section I:

To amend the General Fund, the expenditures are to be changed as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
10.5100.740	Capital Outlay Equipment	36,453	
10.5100.330	Supplies	5,547	
Total		\$42,000	

This will result in a net increase of \$42000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Account	Description	Decrease/ Debit	Increase/ Credit
10.3970.302	From Utility Fund Capital		42,000
Total			\$42,000

Section I:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting

12/3/2018

Budget Amendment # 13

Subject: Lakeside Park

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Proposed Action:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section I:

To amend the General Fund, the expenditures are to be changed as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
53.6200.151	Other Improvements	25,000	
Total		\$25,000	

This will result in a net increase of \$25000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Account	Description	Decrease/ Debit	Increase/ Credit
53.3970.022	Other Donations		25,000
Total			\$25,000

Section I:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting

12/3/2018

Budget Amendment #

14

Subject:

Old Rock School Parking Lot Rehab
Rostan Foundation
donation

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Proposed Action:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section I:

To amend the General Fund, the expenditures are to be changed as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
10.6250.152	Parking Lot - Rehab	50,000	
Total		\$50,000	

This will result in a net increase of \$50000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Account	Description	Decrease/ Debit	Increase/ Credit
10.3350.000	Donations		50,000
Total			\$50,000

Section I:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting

12/3/2018

Budget Amendment # 15

Subject: Road Improvements
from Sale of Harris Street
property

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Proposed Action:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section I:

To amend the General Fund, the expenditures are to be changed as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
10.5600.730	Cap. Outlay Other Improvements	62,250	

December 3, 2018, MB#31

Total		\$62,250	

This will result in a net increase of \$62,250 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Account	Description	Decrease/ Debit	Increase/ Credit
10.3820.000	Sale of Real Property		62,250
Total		\$62,250	

Section I:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting

12/3/2018

Budget Amendment # 16

Subject:

Public Works
Vehicles
from previous FY

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Proposed Action:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section I:

To amend the General Fund, the expenditures are to be changed as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
30.8120.741	Capital Outlay-CIP	51,176	
Total		\$51,176	

This will result in a net increase of \$51,176 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

December 3, 2018, MB#31

Account	Description	Decrease/ Debit	Increase/ Credit
30.3990.000	Fund Balance Appropriated		51,176
Total			\$51,176

Section I:

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilwoman Hildebran asked for information regarding Budget Amendment #15, as the last Council heard, the sale of this property was going to be put on hold until the spring. Ms. Hildebran asked if the sale of the property has been finalized and asked for an update on the use of the proceeds from the sale. Town Manager Seth Eckard shared the sale was put on hold until staff could identify a parcel to place leaves and debris on; staff successfully identified a suitable location and the sale closed. Mr. Eckard shared that the budget amendment is necessary to identify the revenue and to assign an expense account for the monies.

Councilwoman Hildebran asked if budget amendments will be placed on the consent agenda going forward instead of under new business. Mayor Black shared that budget amendments are typically routine and may not require discussion; however, if there is something out of the ordinary or new, they will be pulled for discussion.

Councilman Ogle made a motion to approve the five aforementioned budget amendments, seconded by Councilman Sweezy. The vote was unanimous.

INTRODUCTION OF NEW EMPLOYEE: Finance Director Bo Weichel introduced Customer Service Representative Annie Hogan.

AUTHORIZING RESOLUTION FOR CONVEYANCE OF PROPERTY FOR SPECULATIVE BUILDING AT BURKE BUSINESS PARK: BDI President Alan Wood shared that BDI has received a proposal to build a speculative building at Burke Business Park on Lot G. Mr. Wood informed Council that the Town will need to pass a resolution to convey this property as Valdese; along with Morganton, Drexel, Burke County, and Rutherford College, is a funding partner.

**Town of Valdese
Authorizing Resolution for
Conveyance of Property for Speculative Building at Burke Business Park
2018 Project Raise**

WHEREAS, Burke Partnership for Economic Development, Inc. d/b/a Burke Development, Inc. ("BDI") owns an 83 acre tract of real property intended as a business park, located off Kathy Road ("the Business Park"), which was funded by Burke County, City of Morganton, Town of Valdese, Town of Drexel and Town of Rutherford College ("the funding partners"); and

WHEREAS, BDI has a credible request from a developer, identified for purposes of confidentiality as "Project Raise", to build a speculative building on the Business Park property; and

WHEREAS, The funding partners have a vested interest in development of this site and build out of the property; and

WHEREAS, The governing boards of each of the funding partners have been asked to signify by resolution their consents to conveyance of a certain portion of the Business Park to a developer for construction of a speculative building, and to the furtherance of negotiations with such developer; and

WHEREAS, The Town Council of the Town of Valdese has determined that it is appropriate, and in the public interest, to adopt a resolution of support for and concurrence in this project, including

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the conveyance of certain real property for such purpose.

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF VALDESE, AS A FUNDING PARTNER OF BDI IN THE BURKE BUSINESS PARK, AS FOLLOWS

1. That the Town of Valdese joins with the other funding partners to support and endorse the plan of BDI to convey Lot G of the Business Park, at no charge, to the building developer.
2. That the Town of Valdese specifically supports and endorses the plan and intent of BDI, upon completion of an appropriate negotiated development agreement, to execute such documentation as needed to convey that tract of real property identified as Lot G to the developer.

Adopted this 3rd day of December, 2018.

/s/JOHN F. BLACK, JR., MAYOR
Town of Valdese

Attest: /s/ Frances Hildebran, Town Clerk

Councilman Ogle made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

AUTHORIZING RESOLUTION APPLICATION FOR FINANCIAL ASSISTANCE FOR LAKESIDE PARK GREENWAY PROJECT: Parks and Recreation Director Doug Knight informed Council that the North Carolina Department of Environmental Quality offers grants up to \$200,000 for projects that support water based recreation. These grants require a non-federal match of 50 percent. The funds that Friends of the Valdese Rec (FVR) raised or received as gifts will be used to match this grant. Town Manager Seth Eckard informed Council that the Valdese Lakeside Park Project has been evaluated and the Town will proceed with implementing the project in phases. Staff will actively seek grant funding to assist with this project without using any Town funds.

Councilwoman Hildebran expressed her appreciation for Friends of the Valdese Rec (FVR) for everything they have accomplished and continue to pursue. Ms. Hildebran stated that it is very impressive what Ms. Beth Heile and FVR are doing for the Town to assist with this project, even after Council decided that Town funds will not be used to develop the park.

**TOWN OF VALDESE
AUTHORIZING RESOLUTION
APPLICATION FOR FUNDING**

WHEREAS, the Valdese Town Council desires to sponsor the Lakeside Park Greenway Project, which includes site preparation and construction of approximately 10,000 linear feet of greenway trail through the new Valdese Lakeside Park along the southern shore of Lake Rhodhiss, including stormwater control measures to minimize the environmental impacts of public recreation in sensitive lakeside location; and the Council understands that the project will create environmental, social, and economic benefit in support of regional connectivity and eco-tourism;

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The Council requests the State of North Carolina to provide financial assistance to the Town of Valdese for the Lakeside Park Greenway Project in the amount of \$ 200,000 or 50 percent of project construction cost, whichever is the lesser amount;
- 2) The Council assumes full obligation for payment of the balance of project costs, if approved for a State grant award;
- 3) The Council will obtain all necessary State and Federal permits;
- 4) The Council will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.
- 5) The Council will supervise construction of the project to assure compliance with permit conditions and to assure safe and proper construction according to approved plans and specifications;

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- 6) The Council will obtain suitable spoil disposal areas as needed and all other easements or rights-of-way that may be necessary for the construction and operation of the project without cost or obligation to the State;
- 7) The Council will assure that the project is open for use by the public on an equal basis with no restrictions;
- 8) The Council will hold the State harmless from any damages that may result from the construction, operation and maintenance of the project;
- 9) The Council accepts responsibility for the operation and maintenance of the completed project.

Adopted by the Valdese Town Council this 3rd day of December, 2018.

/s/ Frances Hildebran, Town Clerk

/s/ John F. "Chip" Black, Mayor

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

MANAGER'S REPORT: Town Manager Seth Eckard made the following announcements:

The Code Enforcement Task Force has been busy. At the last meeting, the Committee decided that there is a need for more hours monitoring current code enforcement cases and funds for abatements. These items will be discussed during budget meetings for Fiscal Year 19-20. The next Code Enforcement Task Force meeting is December 12, 2018 at 10:00 a.m.

The Groundbreaking Ceremony for Library Expansion Project is on Friday, December 7, 2018, at 3:00 p.m.

Christmas in Valdese with Christmas Tree Lighting, is on Friday, December 14, 2018 at 6:00 p.m.

OCP Production of Charlie Brown Christmas and Holiday Spectacular, visit www.oldcolonyplayers.com for more information and to purchase tickets

Mingle with Kris Kringle & Valdese Merchants Shop Hop is on Saturday, December 15, 2018, starting at 8:30 a.m.

Christmas Fellowship Lunch provided by Fire Department is scheduled for Monday, December 17, 2018, from 12:00-1:30 p.m.

Council and Department Head Christmas Gathering is on Tuesday, December 18, 2018 at 6:30 p.m.

Town Offices Will Be Closed December 24-26, 2018, in Observance of Christmas and January 1, 2019 for New Year's Day.

MAYOR AND COUNCIL COMMENTS: Mayor Black expressed his appreciation for the Town's staff for all of their hard work the past few weeks.

Councilman Ogle provided an update on the neighborhood watch on Dixie. Today, Mr. Ogle received and provided Town Manager Seth Eckard with signage for the neighborhood. The next meeting will be held on January 17, 2019 in the Community Room at 7:00 p.m. Mr. Ogle invited everyone to attend.

Councilwoman Stevenson wished to reiterate Mayor Black's appreciation for staff, especially Community Affairs for the past weekend. Ms. Stevenson mentioned the long hours staff put in and the number of events that were held at Old Rock School and shared that she received numerous compliments on the success of the events and appearance of the town.

Councilwoman Hildebran shared that she attended the free Movies at the Rock event on December 1st and was impressed with the program and expressed her appreciation for staff as well. Ms. Hildebran provided the following update on the Library Project: a total of four bids were received, TC Strickland was selected to complete the renovations and expansion of the Valdese Library. The contract has been awarded; unfortunately, all of the items that were initially planned cannot be executed due to funding issues. Ms.

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Hildebran expressed her excitement for all of the progress that has been made and is looking forward to the project being completed.

Councilman Sweezy informed Council that a member of Friends of the Valdese Rec has been instrumental in spinning off another group, the Catawba River Wildlife Coalition. The Coalition is affiliated with the North Carolina Wildlife Federation and has already held an event in town to bring attention to improving wildlife habitats and conservation. Mr. Sweezy stated that this is another welcomed addition to our community.

ADJOURNMENT: At 6:45 p.m., there being no further business to come before Council, Councilwoman Hildebran made a motion to adjourn, seconded by Councilman Ogle. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, January 7, 2019, 6:00 p.m., Valdese Town Hall.

Town Clerk

Mayor

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