TOWN OF VALDESE TOWN COUNCIL MEETING DECEMBER 5, 2016

The Town of Valdese Town Council met on Monday, December 5, 2016, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were Town Manager Seth Eckard, Town Attorney Marc Mitchell, Deputy Town Clerk Thelda B. Rhoney, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the Invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

Ms. Jean-Marie Cole, 705 Bertis Street thanked Council and staff for improvements to the Recreation Center.

CONSENT AGENDA: (enacted by one motion)

APPROVED MINUTES - NOVEMBER 7 AND 15, 2016

ADOPTED RESOLUTION FOR 2017 TOWN COUNCIL MEETINGS CALENDAR

TOWN OF VALDESE RESOLUTION ADOPTING 2017 TOWN COUNCIL MEETING SCHEDULE

WHEREAS, pursuant to Section 2-1011 of the Town of Valdese Code of Ordinances, there shall be a regular meeting of the council at the town hall, on the first Monday in each month, at 6:00 p.m., unless another place, date or time shall be designated.

NOW, THEREFORE, BE IT RESOLVED that the Town of Valdese Town Council adopts the following Meeting Schedule for 2017:

January 9, 2017, Monday, 6:00 p.m., due to New Year's Day Holiday February 6, 2017 March 6, 2017 Monday, March 20, 2017 – 1:00 p.m. – 8:00 p.m., Annual Budget Retreat – Waldensian Room April 3, 2017 April 24, 2017, Monday, 5:30 p.m., Council Budget Workshop Dinner - Town Hall Community Room May 1, 2017 June 5, 2017 June 26, 2017 - Budget Public Hearing; also serves as the July Council Meeting August 7, 2017 September 5, 2017, Tuesday, 6:00 p.m., due to Labor Day Holiday October 2, 2017 November 6, 2017 November 16, 2017, 6:30 p.m., Thursday, Annual Dinner Meeting with Valdese Merchants Association, Old Rock School, Waldensian Room December 4, 2017

This 5th day of December, 2016.

/s/ John F. "Chip" Black, Jr., Mayor

APPROVED APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSIONS

2016 Board and Commission Appointments/Reappointments

Planning Board & Board of Adjustment (4-year terms)

Reappointment of Scott Watts

Parks and Recreation Commission (3-year terms)

Appointment of Robert Murray to replace Chip Cooper who did not wish to be reappointed Appointment of Grayson Turner to replace Paul Mears who serves on the Planning Board

Rock School Advisory (4-year terms)

Reappointment of Chuck Moseley and Tim Barus

Arbor-Beautification (3-year terms)

Reappointment of Rose Mueller Appointment of Theresa Pizzelanti

Public Art Commission (3-year terms)

Reappointment of Marc Mitchell

Valdese Youth Council

Appointment of the following students: Hannah Johnson, Breanna Johnson, Shaylee Johnson, Faith Carswell, Christian Baquiax, Ciara Yarbrough, and Ciara Cox

APPROVED UPDATES OF CDBG POLICIES AND PROCEDURES

RESOLUTION POLICIES AND GUIDELINES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM and ECONOMIC DEVELOPMENT ADMINISTRATION GRANT PROGRAM

WHEREAS, the Town of Valdese is applying for a Community Development Block Grant; and

WHEREAS, the Town has adopted plans in place from past grants but the granting agency has requested an update; and

WHEREAS, the plans are required by the granting agency but they are not to supersede the federal and state regulations; and

NOW, THEREFORE, BE IT RESOLVED, the Town of Valdese hereby adopts the attached policies and plans as herein contained.

Adopted this the 5th day of December, 2016

/s/ John F. "Chip" Black Jr., Mayor

ATTEST: /s/ Thelda B. Rhoney, Deputy Town Clerk

REVISED RESOLUTION APPROVING PARKING ORDINANCE AMENDMENTS

AMENDMENTS TO TOWN OF VALDESE PARKING ORDINANCES

WHEREAS, Section 7-1230 of the Valdese Code of Ordinances (the Code) provides that penalties for parking violations are to be paid at the Valdese town hall; and

WHEREAS, the town council desire to amend that section of the Code to provide that such citations shall be paid at the Valdese Police Department instead of the town hall; and

WHEREAS, the town council also desires to add that proof of ownership of any vehicle parked in violation of this article shall be prima facie evidence that the owner parked the vehicle;

NOW, THEREFORE, the town council of the Town of Valdese hereby amends Section 7-1230 of Article S of the Code of Ordinances to read as follows:

"Section 7-1230 Civil penalty procedure.

- (a) The violation of any ordinance restricting, regulating or prohibiting parking shall subject the offender to a civil penalty as hereafter enumerated. Such violation shall not constitute a criminal offense or an infraction.
- (b) Whenever a member of the police department or other person charged with the enforcement of the provision of the chapter regulating parking of vehicles shall find any of such provisions are being, or have been, violated by the owner or operator of any vehicle, such officer or person shall notify such owner or operator or such vehicle of such violation by conspicuously attaching to such vehicle a parking violation notice or citation in such form as the chief of police may direct.
- (c) Such parking violation or notice shall, among other things:
 - (1) State upon its face that the amount of such penalty for the specified violation shall be \$25 if such penalty is paid within forty-eight (48) hours from and after such violation;
 - (2) Notify such offender that a failure to pay the penalty within the prescribed time shall subject such offender to a civil action in the nature of a debt for the stated penalty plus an additional penalty in the amount of \$25, together with the costs of the action to be taxed by the court;
 - (3) Further provide that such offender may answer the town parking citation by mailing the citation and the stated penalty to the Valdese Police Department or may pay the amount at the Valdese Police Department and that upon payment the claim by the town will be deemed compromised and settled;
 - (4) State that such penalty must either be paid or such failure to pay must be cleared with the Valdese Police Department within forty-eight (48) hours of issuance of the citation;
 - (5) The notice shall further state that if the parking violation citation is not cleared within forty-eight (48) hours, court action by the filing of a civil complaint for collection of the penalty may be taken. As used upon the parking violation citation, the word "cleared" shall mean either: payment, arrangements for payment to be made; or a prima facie showing that such parking citation was received as a result of mistake, inadvertence or excusable neglect.
- (d) The Valdese Police Department is authorized to accept such payments in full and final settlement of the claim or claims that the town may have to enforce such penalty by civil action in the nature of debt. Acceptance of such penalty shall be deemed a full and final release of any and all such claims arising out of such contended violation or violations.
- (e) All penalties paid to the Valdese Police Department or as may be recovered in a civil action in the nature of debt as herein provided shall be paid into the general fund of the town as such time and under such regulations as may be prescribed by the town manager. (Ord. of 4/2/90; as amended by Ord. of 6/6/94).
- (f) Proof of ownership of a vehicle parked in violation of this article shall be prima facie evidence that the owner parked the vehicle."

These amendments shall become effective upon adoption.

Adopted this, the 5th day of December, 2016.

/s/ John F. Black, Jr., Mayor

Attest: /s/ Town Clerk

Councilwoman Stevenson made a motion to approve all items on the Consent Agenda, seconded by Councilwoman Hildebran. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA: None

MANAGEMENT AND MARKETING AGREEMENT WITH AMERICAN TOWER Mr. Eckard said the Town owned two towers and several years ago the town contracted with American Tower to market the tower on Barus Avenue. The other tower is located at 100 Whisnant Street near the Public Works facility and the town owns the tower and has one tenant, Carolina Wireless. The town has no way to add new tenants so staff worked with American Tower to try to obtain new tenants. Profits for any new tenants would be split 40 percent to American Tower and 60 percent to the Town.

American Towers Representative Mark Landers said the carriers would come to them first as they coordinate nationwide agreements. The town's tower would go in their database. They have over 100,000 towers worldwide.

Mr. Landers said generally their leases run \$1,800 - \$2,500 per month.

Mr. Eckard said the Town could use the tower for its own purpose.

Councilman Delp made a motion to approve the Management and Marketing Agreement with American Tower for wireless communication as presented, seconded by Councilman Sweezy. The vote was unanimous.

EXTENSION AGREEMENT FOR THE SETTINGS Mayor Black said the agreement was discussed at the last Council meeting and there was a revised agreement with a revision that was not included in the agenda packet. Mr. Eckard said the revision made this date was concerning dates for completion and all dates would be the April 29, 2017 due date. The Bonding Company had some last minute issues with the agreement and was not excited about approving the agreement although they negotiated the agreement with the town. The company may not execute the agreement, meaning they would have to fulfill their original obligations of December 31, 2016.

NORTH CAROLINA BURKE COUNTY

EXTENSION AGREEMENT

THIS EXTENSION AGREEMENT ("Extension Amendment"), dated December _____, 2016, is entered into by and between the TOWN OF VALDESE ("Town") and BOND SAFEGUARD INSURANCE COMPANY ("Bonding Company") (collectively, the "Parties").

WHEREAS, The Settings of Lake Rhodhiss, LLC and Lake Rhodhiss Holdings, LLC owned land located in the Town's corporate limits that they began developing as a Planned Unit Development ("PUD") commonly referred to as The Settings of Lake Rhodhiss ("Subdivision:); and

WHEREAS, the Town contended that the developer of the Subdivision failed to complete the required infrastructure in a timely manner, and as a result the Town brought legal action against, among others, the Bonding Company, which had issued subdivision bonds assuring the completion of certain infrastructure required under the terms of the PUD: and

WHEREAS, as a result of the Town's legal action, the Parties entered into a Memorandum of Settlement dated October 3, 2012, and a Formal Settlement Agreement dated October 3, 2012 (these two agreements are sometimes referred to as the "Agreements"); and

WHEREAS, the Parties subsequently amended the Agreements as set forth in the First Amendment to Settlement Agreement dated December 7, 2015; and

WHEREAS, the Agreements provided that the Town would make certain incentive payments to the Bonding Company provided that all bonded infrastructure was completed and in service by December 31, 2016; and

WHEREAS, the Bonding Company has requested an extension of time within which to complete part of that infrastructure; and

WHEREAS, the Town has agreed to the requested extension of time subject to the terms and conditions set forth in this Extension Agreement; and

WHEREAS, the Parties have duly authorized the signatories to execute this Extension Agreement on behalf of their respective entities.

NOW, THEREFORE, in consideration of the mutual promises, the payments or promise of payments herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. By 5:00 p.m. on April 29, 2017, the Bonding Company must have:

(i) Conveyed to the Town by a recorded general warranty deed that property shown on that plat recorded in Plat Book 44, page 285, Burke County Registry, which is the property on which the Town intends to construct a fire station; and

(ii) Conveyed to the Town by a recorded general warranty deed the parcel on which the second Subdivision pump station was constructed; and

(iii) Provided to the town clerk a letter in which the Bonding Company agrees to maintain all Subdivision improvements and any ditch that has been dug in connection with such improvements for a period of one (1) year beginning April 30, 2017 (see Section 9-2034.04(2) of the Town Code of Ordinances).

(iv) Added an additional one (1) inch of asphalt paving to all Subdivision streets. This additional one (1) inch of asphalt must result in a total of at least three (3) inches of asphalt paving having been applied to all streets in the Subdivision. This additional one (1) inch of asphalt must not be installed until after the installation of underground electric lines running along the Subdivision street rights of way has been completed and any damage to the existing asphalt pavement must be repaired to its original condition prior to placement of the final one (1) inch of asphalt paving; and

(v) Completed the Subdivision entrance turning lanes as detailed in the approved plans and specifications of the Subdivision PUD and to the satisfaction of the NCDOT, in accordance with the NCDOT's standards and policies based on the number of lots being served.; and

(vi) Replanted grass as reasonably necessary in the areas of the Subdivision where grass is required as detailed in the approved plans and specifications of the PUD; and

(vii) Conveyed to the Town by recorded easement acceptable to the Town right of way access as required by Sections 17 and 18 of the PUD; and

(viii) Recorded a revised final plat of the Subdivision showing the buffer areas shown on the Exhibits attached to the Agreements and formally dedicated to the Town those buffer areas as areas of protected vegetation within which no development shall be allowed; and

(ix) Completed construction of all required Subdivision water and sewer infrastructure and provided the Town with as-built drawings of that infrastructure: and

(x) Obtained and provided to the Town all certifications and state approvals required in connection with the Subdivision water and sewer infrastructure; and

(xi) Completed all testing required in connection with the Subdivision water and sewer infrastructure and provided those test results to the Town, including the retesting of infrastructure in the vicinity of underground electric line installations and repairs of any defects discovered as a result of such testing or retesting; and

(xii) After having completed vi, vii and viii above, caused ownership of the Subdivision water and sewer that infrastructure to be transferred to the Town; and

(xiii) The Bonding Company must have provided to the Town a bond or other security satisfactory to the Town guaranteeing the Subdivision infrastructure improvements against defects for a period of one (1) year beginning April 30, 2017 (see Section 9-2034.04(1) of the Town Code of Ordinances); and

(xiv) Completed repairs of the pavement of Grandfather's Pass NW (Road B west of Settings Parkway and continuing to Road RA) as required in order for that road to conform to the original design as shown on the approved plans of The Settings of Lake Rhodhiss; and

(xv) Otherwise complied with all of the terms of the Agreements and this Extension Agreement.

2. Provided that the Bonding Company has complied with all of the requirements set forth in this Extension Agreement within the time set forth herein, the Town shall pay to the Bonding Company the incentive payments required to be paid under the terms of the Agreements as modified by the First Amendment to Settlement Agreement and this Extension Agreement. If the Bonding Company is entitled to be paid incentives, the amount held in escrow and the \$250,000 payment referred to in paragraph 2.b. of the Memorandum of Settlement shall be paid by the Town to the Bonding Company no earlier than April 30, 2017 and no later than May 30, 2017. Subsequent incentive payments shall be paid after April 29, 2017, at such times and as due under the Agreements. If, on the other hand, the Bonding Company fails to comply with all of the requirements of this Extension Agreement within the time set forth herein, the Town shall have no obligation to make any incentive payments whatsoever to the Bonding Company or to any other party. Time is of the essence with regard to all requirements and all dates established by this Extension Agreement.

- 3. The Bonding Company shall notify the Town in writing when it contends that all of the required Subdivision infrastructure improvements have been completed. After receiving that notice, the Town will rely on the recommendation of Town Engineer Benjie Thomas, who will use the adopted Subdivision plats, the PUD ordinance and engineering requirements, the Agreements and this Extension Agreement, in determining whether all of the required infrastructure improvements have been completed.
- 4. Except as amended by this Extension Agreement, the terms and conditions of the Agreements and First Amendment to Settlement Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Town and the Bonding Company have caused this Extension Agreement to be executed by the following:

TOWN OF VALDESE	BOND SAFEGUARD INSURANCE CO.
By:	By:
Seth Eckard	Name:
Town Manager	Title:
Date:	Date:

After a brief discussion, Councilwoman Stevenson made a motion to approve the extension agreement for The Settings, seconded by Councilwoman Hildebran. The vote was unanimous.

AWARD OF BID TO RELOCATE HANDICAP PARKING IN FRONT OF TOWN HALL Mr. Eckard invited West Consultant Representative Benjie Thomas to review the bids. Mr. Thomas said bids were received to relocate two handicap parking spaces to the front of Town Hall. The lowest bid received was from Evans Construction Company, Connelly Springs, in the amount of \$15,600. Other bid: Bennick Enterprises, LLC, Nebo, NC - \$23,492.

Councilman Ogle made a motion to approve the bid with Evans Construction in the amount of \$15,600, seconded by Councilwoman Stevenson. The vote was unanimous.

<u>AWARD OF BID TO DEMOLISH OLD TENNIS COURTS – MCGALLIARD FALLS PARK</u> Parks and Recreation Director Doug Knight received two bids to demolish the old tennis courts at McGalliard Falls Park. The lowest bid was from D.H. Griffin Wrecking:

1. Remove courts, lights, and fencing - \$9,350

2. Remove courts, lights and keep fencing - \$9,350

Other bid from Vance Blackburn:

1. Remove courts, lights, and fencing - \$12,295*

2. Remove courts, lights, and keep fencing- \$ 9,845*

* Contingent on being able to take asphalt to Maymead. There would be an additional cost of \$18,000 if taken to the landfill.

Mr. Eckard said funds would need to come from Fund Balance and he recommended that this project be part of the FY 2017-18 budget process.

Councilwoman Stevenson made a motion to table this issue and include in the FY 2017-18 budget process, seconded by Councilman Ogle. The vote was unanimous.

RESOLUTION FOR SALE OF THE FLOWERS BUILDING, 508 MAIN STREET EAST Mr. Eckard presented the

following resolution:

RESOLUTON APPROVING THE SALE OF REAL PROPERTY

(508 Main Street East)

WHEREAS, Donna Zamora offered to purchase from the Town of Valdese for the sum of \$120,000 that parcel of land containing .52 acres more or less located at 508 Main Street East in Valdese, North Carolina, said parcel being more particularly described in that deed recorded in Book 1382, page 705, Burke County Registry (REID 13890) (hereafter "the Property"); and

WHEREAS, at its November 2016 regular meeting, the town council adopted a resolution proposing to accept this offer on condition that the town retain an easement twenty (20) feet in width running along the entire west margin of the Property to allow the town to maintain the town's existing underground water line and to provide a means of ingress and egress to and from the town property that lies west of the Property; and

WHEREAS, the town council directed town representatives to publish notice of the town council's intent to accept the offer as required by G.A. 160A-269, and that notice was published on November 11, 2016; and

WHEREAS, the town did not receive an upset bid in response to the publication; and

WHEREAS, the town does not need the Property, and the town therefore desires to accept the offer made by Donna Zamora to purchase the Property for the purchase price of \$120,000;

IT IS THEREFORE RESOLVED pursuant to G.S. 160A-269 that the sale of the Property to Donna Zamora for the purchase price of \$120,000 is approved. The proper officials of the town are authorized and directed to execute and deliver to Donna Zamora a special warranty deed for the Property upon receipt of the \$120,000 purchase price. In the deed, the town shall retain and reserve an easement twenty (20) feet in width running along the entire west margin of the Property to allow the town to maintain the town's existing underground water line and to provide a means of ingress and egress to and from the town property that lies west of the Property.

THIS RESOLUTION WAS ADOPTED THIS 5th DAY OF DECEMBER, 2016.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilwoman Hildebran made a motion to adopt the aforementioned resolution to sell the property at 508 Main Street East, seconded by Councilwoman Stevenson. The vote was unanimous.

DISCUSSION OF SMALL USER POLICY Public Works Director Bryan Duckworth presented a proposed Small User Program for small, non-residential accounts that do not generate enough waste to justify a commercial dumpster or that has no space to locate a dumpster. The Small User Program would be available to small businesses, churches, nonprofits, or any other non-residential account.

Mr. Duckworth said the Town picks up 1,600 cans per week and has only 1,400 single family parcels. The Town picks up 168 cans (apartment complexes, businesses, churches and nonprofits), and is not receiving revenue for 105 of them. He said some apartment complexes are billed for sanitation services on the utility bill and would like to continue to treat them as residential and some apartment complexes are on a master meter meaning there is one meter the owner is responsible for and not the tenant. He recommended changing apartment complexes over to the small user policy, which would be added to the monthly utility bills. Nine apartment complexes were identified and seven were not paying; twenty-two businesses were identified and seven were not paying; and six nonprofits were identified and the Town is not receiving payment from two of them. The Town is collecting from residential apartments.

Mr. Eckard said a letter would be sent by January informing customers of the Small User Program and they also have an option to contract with Republic Services. He said data and year by year tonnage and recycling participation rates could be presented at the annual budget retreat.

SMALL USER POLICY

The Small User Policy is for small, non-residential accounts that do not generate enough waste to justify a commercial dumpster or that has no space to locate a dumpster and is available to small businesses, churches, nonprofits, or any other non-residential account.

The small user fee would be billed monthly on the utility bill in the amount of \$13.30.

The program contains the following services:

Regular Trash Service: maximum of 2 carts and Recycle Service – 1 cart maximum

Any additional carts requested would be billed at the rate of 13.30 for each additional 2 trash carts. This includes one additional recycle cart.

Effective Date: February 1, 2017.

After a brief discussion, Councilman Ogle made a motion to approve the aforementioned Small User Policy to become effective February 1, 2017, seconded by Councilman Sweezy. The vote was unanimous.

MAYOR AND COUNCIL COMMENTS:

DOWNTOWN CHRISTMAS LIGHTS Councilman Delp said the Christmas lights in Valdese were very nice.

WATER BILL FEE Councilman Ogle said he received a surcharge of \$3.50 for paying his water bill online. Mr. Eckard said the town was not charging a fee and he requested that Planning Director Larry Johnson check on this issue. Mr. Johnson said no one else had reported any issues with fees.

EMERGENCY 911 ISSUES Councilwoman Hildebran thanked Fire Chief Charlie Watts who went over and above about a 911 issue complaint she received and some changes have been made. She said the family also appreciated the changes made.

<u>RECREATION BOWLING PROGRAM</u> Councilwoman Hildebran commended staff on the Bowling Report and the program was doing well and making money.

<u>HOUSE ON DIXIE AVENUE – "MORGANTON NEWS HERALD" NEWSPAPER ARTICLE</u> Councilwoman Hildebran read an article where a few residents purchased high quality primer and paint and the homeowners family painted and installed additional improvements to the home. She contacted Town Manager Seth Eckard to talk with neighbors on Dixie Avenue to find out who was responsible so they could be recognized. Staff contacted the neighbors and they did not want to be recognized. She said this could be used as an example as communities coming together to do some renovations to some of the older, elderly citizens' homes. She realized the Town had no funds to assist in these type programs and she just wanted to let Members of Council know about the act of kindness and she encouraged others to participate.

Councilman Sweezy said the Main Street Program was working on choosing a site, a business, to work on and improve in the downtown area.

Councilwoman Hildebran said if some point in the future if funds could be set aside and if there was a home that needed rehab the citizens could apply for funds to purchase paint and the community come together to do the work.

WPCOG Representative Leah Martin said the Legislators moved all rehab money completely over to water and sewer.

Councilman Ogle said Dixie Avenue was in his Ward and he also recommended funds be set aside for this type program.

Mr. Eckard said he would need to find the right model to make the program work in Valdese.

<u>McGALLIARD FALLS PARK CONSERVATION EASEMENT</u> Councilman Sweezy said there was no Conservation Easement for McGalliard Falls Park when it was created and it needed to be added to the next agenda. By having the easement in place it would assist in obtaining a Clean Water Grant.

<u>FIRE DEPARTMENT STAFF COMMENDED</u> Councilwoman Stevenson commended Fire Chief Charlie Watts as he responded to her home when her husband's truck caught on fire. She said the firemen were very professional and dedicated and she requested that Chief Watts thank the Firemen.

DOWNTOWN FESTIVITIES Mayor Black said he would be a judge this week for the best Christmas window in the downtown district. He asked Beverly Carlton about the tractor rides provided by the Downtown Merchants Association. She said they continued to be successful. She said the tractor rides would be offered on Fridays through December 16, 2016, begin at 6:00 p.m. and end at 9:00 p.m. They begin at Village Park and ended at the Trail of Faith and you can get on and off at several locations. She also offered information about the Shop Hop.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

MINGLE WITH KRIS KRINGLE Old Rock School, Waldensian Room, Saturday, December 17, 2016, 8:00 a.m. and 10:00 a.m.

TOWN OFFICES CLOSED FOR HOLIDAYS December 23, 26 & 27, 2016, in Observance of Christmas and January 2, 2017, in Observance of New Year's Day

At 6:50 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, January 9, 2017, 6:00 p.m., Valdese Town Hall.

Town Clerk

Mayor

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