

**TOWN OF VALDESE
TOWN COUNCIL REGULAR MEETING
OCTOBER 1, 2018**

The Town of Valdese Town Council met on Monday, October 1, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

OATH OF OFFICE: Burke County Clerk of Superior Court Mabel H. Lowman administered an Oath of Office to Councilman J. Andrew Thompson, Ward 1, while his wife, Connie, held the Bible.

Mayor Black thanked Ms. Lowman for administering the oath.

CONSENT AGENDA: (enacted by one motion)

REGULAR MEETING MINUTES OF SEPTEMBER 4, 2018

APPOINTMENTS TO PUBLIC ART COMMISSION, RECREATION COMMISSION, ABC BOARD, VALDESE HOUSING AUTHORITY Appointment of Megan McCormick, Donnie Edwards and J. Andrew Thompson to fill unexpired terms of Jonathan Dameron, Meghan Armour and Gary Delp, respectively, on the Parks and Recreation Commission; appointment of J. Andrew Thompson to fill unexpired term of Gary Delp on the Public Art Commission; appointment of John Heilman to fill unexpired term of J. Andrew Thompson on Valdese ABC Board; and reappointment of Willie "Butch" Pascal for another five-year term on the Valdese Housing authority. Mr. Pascal's term will expire October 31, 2023.

REQUEST TO SELL ALCOHOL DURING TOWN EVENTS AT OLD ROCK SCHOOL Request from Waldensian Style Wines to sell wine at the Christmas in November event on Saturday, November 10, 2018, from 9:00 a.m. to 4:00 p.m., Waldensian Room at the Old Rock School; and request from Friends of the Valdese Rec to sell beer at the Flatt Lonesome concert on November 3, 2018 and The Cleverly's concert on November 30, 2018, from 6:00 p.m. to 10:00 p.m. at the Old Rock School.

LEASE AGREEMENT AT THE OLD ROCK SCHOOL WITH DAVID HARMON STUDIOS, LLC Lease agreement at rental space at the Old Rock School in the amount of \$283 per month.

Councilwoman Stevenson made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilwoman Hildebran. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

RESOLUTION ACCEPTING FUNDS FOR ST GERMAIN WATER SYSTEM IMPROVEMENT PROJECT: Water Resources Director Greg Padgett informed Council that bids for the St. Germain Water System Improvement Project are due October 18, 2018. This project has been identified in the CIP with funding being secured through a grant and loan.

RESOLUTION BY THE TOWN OF VALDESE

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a **DWSRF** loan in the amount of **\$313,656** for the construction of the **Saint Germain Avenue Water System Improvement Project (DWI Project No. WIF-1924)**, and

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF VALDESE,

That the Town of Valdese does hereby accept the State DWSRF loan offer of \$313,656.

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Seth Eckard, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such loan and grant offer for the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the loan and grant offer.

That the Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 1st day of October, 2018 at Valdese, North Carolina

/s/ John F. Black, Jr., Mayor

Councilman Ogle made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous

RESOLUTION ACCEPTING FUNDS FOR 2018 WATER SYSTEMS PROJECT: Water Resources Director Greg Padgett informed Council that the 2018 Water Systems Project will replace water lines that are primarily in the Triple District. This project has been identified in the CIP with funding being secured through a grant and loan. Mr. Padgett does not expect this project to go to bid until summer 2019.

RESOLUTION BY THE TOWN OF VALDESE

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a **DWSRF** loan in the amount of **\$1,181,700** for the construction of the **2018 Water System Upgrades Project (DWI Project No. WIF-1933)**, and

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF VALDESE,

That the Town of Valdese does hereby accept the State DWSRF loan offer of \$1,181,700.

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Seth Eckard, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such loan and grant offer for the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the loan and grant offer.

That the Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 1st day of October, 2018 at Valdese, North Carolina.

/s/ John F. Black, Jr., Mayor

Councilwoman Hildebran made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

ENGINEERING CONTRACT FOR SODIUM HYPOCHLORITE CONVERSION PROJECT: Water Resources Director Greg Padgett informed Council that McGill Associates, P.A. has been selected to provide services related to the preliminary engineering report, design, bidding & award, and construction and grant administration of the Sodium Hypochlorite Conversion Project. Mr. Padgett explained that the project will replace the aging disinfection treatment system at the Water Treatment Plant. This project was recently awarded funding by NC DEQ Division of Water Infrastructure including \$493,725 in a zero percent loan and \$164,575 in grant funds. The total project budget is \$658,300, including the \$121,400 value of the contract for the subject engineering services, and has been identified in the CIP.

Councilwoman Hildebran made a motion to approve the Agreement for Engineering Services with McGill Associates, P.A. for the Sodium Hypochlorite Conversion Project, in the amount of \$121,400, seconded by Councilman Ogle. The vote was unanimous.

ENGINEERING CONTRACT FOR MAIN STREET WATER LINE PROJECT: Water Resources Director Greg Padgett informed Council that McGill Associates, P.A. has been selected to provide engineering services and grant administration related to the design and construction of the replacement of 40+ year old water lines in the Town's water distribution system. Mr. Padgett shared that the project was recently awarded funding by NC DEQ Division of Water Infrastructure including \$1,782,950 in a zero percent loan and \$1,000,000 in grant funds. The total project budget is \$2,782,950, including the \$385,000 value of the contract for the subject engineering services, and has been identified in the CIP.

Councilman Sweezy made a motion to approve the Agreement for Engineering Services with McGill Associates, P.A. for Main Street Water Line Project, in the amount of \$385,000, seconded by Councilwoman Hildebran. The vote was unanimous.

BUDGET AMENDMENTS: Finance Director Jerry LaMaster presented the following budget amendments:

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 04

Subject: Police Car & Equip Insurance Reimbursement

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North
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Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		<u>Debit</u>	<u>Credit</u>
10.5100.330	Dept Supplies	15,600	
10.5100.740	Capital Outlay	22,125	
		-----	-----
Total		\$ 37,725	\$
		=====	=====

This will result in a net increase of \$37,725 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.			
10.3680.000	Insurance Reimbursement		37,725
		-----	-----
Total		\$	\$37,725
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 05

Subject: Transfer from Capital Project Funds

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		<u>Debit</u>	<u>Credit</u>
10.6250.150	ORS Hallway Floor	24,000	
10.6250.450	Downtown Music	10,000	
10.5300.740	Hydraulic Extraction Tool	12,000	
		-----	-----
Total		\$ 46,000	\$
		=====	=====

This will result in a net increase of \$46,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.

<u>No.</u>		
10.3970.302 Trans From Capital Project		46,000
	-----	-----
Total	\$	\$46,000
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 06

Subject: Painting Community Center

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.			
<u>No.</u>		<u>Debit</u>	<u>Credit</u>
10.6200.150 Maint & Repair Bldg		30,000	
		-----	-----
Total		\$ 30,000	\$
		=====	=====

This will result in a net increase of \$30,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.			
<u>No.</u>			
10.3970.302 Trans From Capital Project			30,000
		-----	-----
Total		\$	\$30,000
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, Oct 01, 2018

Budget Amendment No. 07

Subject: Fire & Police Bldg Analysis

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
10.5300.040	Professional Services	6,500	
10.5300.450	Contract Services	18,500	
		-----	-----
Total		\$ 25,000	\$
		=====	=====

This will result in a net increase of \$25,000 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.			
10.3970.302	Trans From Capital Project		25,000
		-----	-----
Total		\$	\$25,000
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilwoman Hildebran made a motion to adopt the four aforementioned budget amendments, seconded by Councilman Ogle. The vote was unanimous.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

Reminder - Draughn High School Homecoming Parade on Tuesday, October 2, 2018 at 6:30 p.m. Council will meet at Fire Department at 6:00 p.m.

Concerts at the Rock begin on Saturday, October 6, 2018 at 7:30 p.m.

Old Colony Players presents "Night of the Living Dead" at the Fred B. Cranford Amphitheatre on October 12, 13, 19, 20, 26, and 27 at 8:00 p.m.

Movies at the Rock, "Ghostbusters", Friday, October 26, 2018 at 7:00 p.m.

Treats in the Streets, Wednesday, October 31, 2018, 4:00-6:00 p.m.; Costume Contest at Wells Fargo Parking Lot at 6:00 p.m.

Thanksgiving/Employee Appreciation Luncheon on Wednesday, November 14, 2018, 11:30 a.m.-1:00 p.m., Waldensian Room at Old Rock School

Annual Dinner Meeting with Valdese Merchants, Thursday, November 15, 2018 at 6:30 p.m. Waldensian Room at Old Rock School

MAYOR AND COUNCIL COMMENTS: Councilwoman Stevenson announced that Old Colony Players' General Manager Edith Pruitt has several great productions lined up throughout the next year. Ms. Stevenson shared that there is a lot of hard work and excitement with these productions and encouraged everyone to attend. Ms. Stevenson expressed her concern about the loss of two businesses on Main Street. Ms. Stevenson thanked Doug Knight, Bryan Duckworth, and everyone else that was involved, for all of their hard work with the Children's Park Grand Reopening.

Councilwoman Hildebran asked if the Town’s website has been updated with regard to the Town’s boards and commissions. Community Affairs Director Morrissa Angi informed Ms. Hildebran that the site is current and this evening’s appointments will be added. Ms. Hildebran shared that the bid opening for the renovations to the library is scheduled for mid-October and that there is \$900,000 set aside for renovations; however, conditions to the east as a result of Hurricane Florence have caused prices to rise, possibly limiting the amount of renovations that can now be completed with those funds. Ms. Hildebran welcomed Mr. J. Andrew Thompson to the board and shared that this is one of the best groups she has worked with and expressed her gratitude for his desire to serve the town.

Councilman Sweezy shared that a few residents asked if the Town would rename the annual fishing tournament to “Morrow Church Memorial Fun Fish Day” or some combination of Granville Morrow and Willard Church to honor both individuals for their commitment and participation with the event.

Mayor Black informed Council that the Greenway Public Transportation routes in Burke County started today and shared that the bus service is free for the entire week and all Fridays in the month of October. Mayor Black encouraged everyone to visit the Greenway Public Transportation site and download the app to see where the bus is in real time.

ADJOURNMENT: At 6:34 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilwoman Stevenson. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, November 5, 2018, 6:00 p.m., Valdese Town Hall.

Town Clerk

Mayor

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