

**TOWN OF VALDESE
TOWN COUNCIL REGULAR MEETING
AUGUST 6, 2018**

The Town of Valdese Town Council met on Monday, August 6, 2018, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. “Chip” Black, Jr., Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: Councilman Keith Ogle

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

RESOLUTION OF APPRECIATION FOR GARY L. DELP Mayor Black presented the following resolution to Gary Delp:

RESOLUTION OF APPRECIATION FOR GARY L. DELP

WHEREAS, Gary L. Delp began his service as Councilman for Ward 1 on May 4, 2009; and

WHEREAS, Gary L. Delp for the past 9 years has served the Town of Valdese with distinction as a committed and dedicated Councilmember; and

WHEREAS, these 9 years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its cultural and aesthetic development; and

WHEREAS, Gary L. Delp served on numerous boards and commissions including the Recreation Commission, Public Art Commission, Planning Board, and Street Paving Committee; and

WHEREAS, Gary L. Delp was instrumental in the organization of a flower bulb planting project and coordinated a birdhouse project with the local Girls Scout Troup at McGalliard Falls Park; and

WHEREAS, Gary L. Delp leaves behind a legacy through art by contributing his mind and talents to many public art projects and by hiding his face jug pottery in numerous locations throughout the town; and

WHEREAS, Gary L., Delp has earned the admiration and high regard of those with whom he has encountered and he also earned the affection of his fellow public servants, who are proud to call him “friend.”

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Valdese as we take this occasion to express honor, respect, and admiration to **GARY L. DELP** for his outstanding contributions to the Council, Staff and Citizens of Valdese.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Valdese, North Carolina, hereby expresses its sincere appreciation and gratitude to Gary L. Delp for his leadership and guidance to the Town of Valdese during the past 9 years as its Ward 1 Councilmember and extends congratulations and best wishes as he begins a new chapter in his life called, “Retirement.”

Adopted this the 6th day of August, 2018.

/s/ John F. “Chip” Black, Jr., Mayor

RECOGNITION OF BIMBO – PARKS AND RECREATION DIRECTOR DOUG KNIGHT: Mr. Knight shared that Bimbo Bakeries sent approximately 30 volunteers to help give Children’s Memorial Park a facelift on June 15th. With their assistance, staff was able to repaint the original Children’s Memorial Park sign, bridge railing and score table shelter. The group placed new boarders around the playground equipment and spread new mulch in the bordered areas, created

August 6, 2018, MB#31

a new sandbox play area, provided new swing seats on all swings, placed heavy rubber mats below swings and slides and cleaned the picnic area and cleaned up excessive growth around the memorial. Mr. Knight informed Council that this is the second year in a row that Bimbo Bakeries has helped the Parks and Recreation Department. Last year Bimbo Bakeries helped supply and plant landscaping and mulch at the new splash park. The project last year was awarded one of the top projects for all Bimbo Good Neighbor Projects and allowed them more funding to do a larger job with the Town this year. Mr. Knight would like to recognize Bimbo Bakeries for the extraordinary service to the town.

EAGLE SCOUT PROJECT-TOMMY BLACKWELL, 1000 WOODLAND STREET SE, VALDESE Mr. Blackwell informed Council that he is completing his Eagle Scout project at the Rec Center. Mr. Blackwell shared that he would like to landscape the grassy knoll behind the pool. Mr. Blackwell contacted Settlemyre Nursery and asked for their help to create a preliminary design. Mr. Blackwell shared that the plants that will be placed in the area are tolerant to drought and erosion and will not require much maintenance. Mr. Blackwell hopes to add mulch and a permanent barrier. The cost is approximately \$1,800, which Mr. Blackwell hopes to raise through private donations.

BURKE YOUTH HEALTH COALITION The Burke County Youth Health Coalition informed Council of various projects they are working on; a nicotine campaign is their most recent project. As part of this campaign, the Coalition has evaluated many parks and businesses, such as McGalliard Falls Park and Dollar General. The Coalition would like Council to consider forbidding all smoking in town parks. Currently at Children's Park there are signs that are inconsistent within the park regarding smoking. One sign says that smoking is prohibited within 50 feet of a building, others say no smoking. The Coalition asked Council to consider amending the current ordinance to ban smoking in all town parks. The Coalition would also like to place two recycling bins in the park to help reduce litter.

LITTLE LIBRARY-LINDA MORSE 508 ITALY STREET NE, VALDESE Ms. Morse informed Council that she is speaking on behalf of the Libro Club, a book club in Valdese. The Club is seeking permission to erect a little free library. A small weather proof box will be placed near or on Main Street. The Concept is to place books in the bins, allowing patrons to take a book, leave a book. A possible location for this may be in a flower bed at the Wells Fargo parking lot.

STREET CONCERNS-GLENN HARVEY, 404 LOUISE AVE, VALDESE: Mr. Harvey wished to discuss concerns with the streets in Valdese through a PowerPoint presentation; however, the computer had technical difficulties and would not load the file. Mr. Harvey offered to provide this presentation at the next meeting.

CONSENT AGENDA: (enacted by one motion)

APPROVED MINUTES OF REGULAR MEETING AND CLOSED SESSION MINUTES OF JUNE 25, 2018

APPROVED APPOINTMENT OF COUNCILMAN ROY SWEEZY AS TOWN TREASURER

RESOLUTION FOR SMALL UNDERPAYMENTS AND OVERPAYMENTS, TAXES UNDER \$5.00, AND OVERPAYMENTS OF LESS THAN \$15.00

RESOLUTIONS

(Small Underpayments & Overpayments of Property Taxes,
Directing the Tax Collector Not to Collect Minimum Taxes in the
Amount of \$5.00 or Less, and Authorizing the Tax Collector
Not to Refund Overpayments of Less Than \$15.00)

WHEREAS, G.S. 105-357(c) authorizes a local government to adopt a resolution that eliminates the need to collect small underpayments of \$1.00 or less and that eliminates the need to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the small overpayment is made; and

WHEREAS, G.S. 105-321(f) authorizes a local government to adopt a resolution directing its tax collector not to collect minimal taxes in the amount of \$5.00 or less; and

WHEREAS, G.S.105-321(g) authorizes a local government to adopt a resolution directing its tax collector not to mail a refund of an overpayment if the refund is less than \$15; and

WHEREAS, G.S. 105-321(g) provides that upon adoption of a resolution authorizing the tax collector not to make a refund of an overpayment if the refund is less than \$15, the tax collector shall make a report of the amount of these refunds to the Town Council, implement a system by which payment of the refund may be made to a

August 6, 2018, MB#31

taxpayer who comes into the office of the Tax Collector seeking the refund, and as to refunds that are not requested in person by the end of the fiscal year, implement a system to apply the minimal refund as a credit against the tax liability of the taxpayer for taxes due for the next succeeding year; and

WHEREAS, the Town Council has decided to adopt these authorized resolutions;

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. Pursuant to G.S. 105-357(c) the Town Council hereby directs the Town of Valdese Tax Collector to treat small underpayments of \$1.00 or less as fully paid and not to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the small overpayment is made.

2. Pursuant to G.S. 105-321(f) the Town Council hereby directs the Town of Valdese Tax Collector not to collect minimal taxes. Minimal taxes for these purposes are defined as the total principal amount of \$5.00 in ad valorem taxes on a tax receipt billed and collected by the Tax Collector.

3. Pursuant to G.S. 105-321(g) the Town Council hereby authorizes the Town of Valdese Tax Collector not to mail a refund of any overpayment if the refund is less than \$15. The Tax Collector is directed to implement those systems required by G.S. 105-321(g).

4. These resolutions shall remain in effect until repealed or amended by resolution of the Town Council.

THESE RESOLUTIONS ARE ADOPTED THIS 6TH DAY OF AUGUST, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

APPROVED RESOLUTION APPROVING WATER SHORTAGE RESPONSE PLAN

RESOLUTION APPROVING WATER SHORTAGE RESPONSE PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for Town of Valdese, has been developed and submitted to the Valdese Town Council for approval; and

WHEREAS, the Valdese Town Council finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Town of Valdese, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Valdese Town Council of Town of Valdese that the Water Shortage Response Plan entitled, WATER SHORTAGE MANAGEMENT PLAN dated March 17, 2018, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and BE IT FURTHER RESOLVED that the Valdese Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 6th day of August, 2018.

/s/ John F. Black Jr., Mayor

ATTEST: /s/ Frances Hildebran, Town Clerk

APPROVED ORDINANCE FOR STREET CLOSURE – DRAUGHN HIGH SCHOOL HOMECOMING PARADE ON TUESDAY, OCTOBER 2, 2018

AN ORDINANCE DECLARING ROAD CLOSURE FOR TOWN OF VALDESE SPECIAL EVENT

August 6, 2018, MB#31

WHEREAS, for many years the Town of Valdese has sponsored the Draughn High School Homecoming parade; and

WHEREAS, the Town of Valdese desires to schedule the Draughn High School Parade on Tuesday, October 2, 2018; and

WHEREAS, part of US 70/Main Street in Valdese will need to be closed for the parade; and

WHEREAS, G.S. 20-169 provides that local authorities shall have power to provide by ordinance for the regulation of the use of highways by processions or assemblages;

NOW, THEREFORE, be it ordained by the Town Council of the Town of Valdese pursuant to G.S. 20-169 that the following portion of the State Highway System be closed during the times set forth below:

DRAUGHN HIGH SCHOOL PARADE
DATE: Tuesday, October 2, 2018
TIME: 6:30 p.m. – 7:30 p.m.
ROUTE: Main Street (US 70) from Hoyle Street to Eldred Street

Signs shall be erected giving notice of the limits and times of these street closures as required by G.S. 20-169. This ordinance shall take effect upon adoption.

THIS, the 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Town Clerk

APPROVED ORDINANCE SETTING SPEED LIMIT ON POWELL AVE

AN ORDINANCE SETTING THE SPEED LIMIT FOR POWELL AVE AT 25 MPH

WHEREAS, there has been some question as to whether the speed limit for Powell Ave is 25 mph for both north and south bound lanes; and

WHEREAS, the town council intends that the speed limit for Powell Ave be 25 miles per hour, and it is therefore adopting this ordinance in order to confirm that the speed limit for Powell Ave, both north and south bound, shall be 25 miles per hour;

NOW, THEREFORE, be it ordained by the Valdese Town Council that Powell Ave is added to Appendix I, Section 116, of the Code of Ordinances, the section where streets with a 25 mile per hour speed limit are listed. This ordinance shall become effective upon adoption.

ADOPTED this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

APPROVED AGREEMENT WITH WPCOG FOR GIS MAINTENANCE AND AS-BUILT SCANNING The agreement with the WPCOG for GIS Maintenance and As-built Scanning for FY 18-19 to maintain the utility and cemetery GIS database in the amount of \$8,682.

Councilwoman Stevenson made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilman Sweezy. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

RESOLUTION ESTABLISHING CHECK PROCEDURES, AUTHORIZING THE USE OF SIGNATURE STAMPS, AND CONFIRMING BB&T AS AN OFFICIAL DEPOSITORY OF TOWN FUNDS: Councilwoman Hildebran requested additional information on this item. Town Manager Seth Eckard informed Council that this item is being presented, after receiving input from the previous town treasurer, with the intent to create efficiencies with the use of signature stamps,

August 6, 2018, MB#31

under the guidance of the finance director, by appointing other staff and councilmembers to have check signing authority and to create a threshold to establish a policy that any payment under \$1,000 does not have to be signed by a second signature, with the exception of travel reimbursement or employee reimbursements. After further discussion, Councilwoman Hildebran made a motion to table this item until a later date, seconded by Councilwoman Stevenson. The vote was unanimous.

RESOLUTION ADOPTING UNIFORM GUIDANCE PROCUREMENT POLICY AND UNIFORM GUIDANCE CONFLICTS AND GIFTS POLICY: Town Manager Seth Eckard informed Council that the federal government has proposed new procurement regulations for local governments to adopt if they want to comply with certain grant requirements. Councilwoman Hildebran asked if the town had a purchasing department, as referenced in the policy. Mr. Eckard shared that these documents will be maintained through the finance department.

Town Attorney Marc Mitchell shared that these policies are model policies that the School of Government created. Mr. Mitchell shared that everyone has to adopt these, or something like them, to comply with new regulations.

RESOLUTION ADOPTING UNIFORM GUIDANCE PROCUREMENT POLICY AND UNIFORM GUIDANCE CONFLICTS AND GIFTS POLICY

WHEREAS, the Town of Valdese from time to time receives grants or other payments that are funded through federal government supported programs; and

WHEREAS, the federal government has adopted extensive guidelines and standards that the recipients of federal grants or other funds must follow with regard to procurement and contracting; and

WHEREAS, federal regulations have established uniform guidance for the use of federal funds with regard to procurement and contracting; and

WHEREAS, town staff has prepared a Uniform Guidance Procurement Policy for dealing with federal funds, which will assure that the town is in compliance with federal law; and

WHEREAS, the federal government has also adopted certain rules and regulations regarding the acceptance of gifts and the avoidance of conflicts of interest in the use of federal funds for procurement and contracting; and

WHEREAS, town staff has also prepared a Uniform Guidance Conflicts and Gifts Policy, which will assure the town is in compliance with the federal guidelines with regard to those matters; and

WHEREAS, the town council desires to adopt these policies as prepared by town staff.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. That the Uniform Guidance Procurement Policy and the Uniform Guidance Conflicts and Gifts Policy are hereby adopted.
2. This resolution shall take effect upon its passage.

THIS RESOLUTION WAS ADOPTED BY THE TOWN COUNCIL AT ITS AUGUST 6, 2018, MEETING.

/s/ John F. Black Jr., Mayor

Attest: /s/ Frances Hildebran, Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

INTRODUCTION OF NEW EMPLOYEES: Parks and Recreation Director Doug Knight introduced Athletic Programs Supervisor Jesse Bunton. Fire Chief Charlie Watts introduced Fire Engineer M. Truman Walton.

SAFETY AWARDS PRESENTATION: Fire Chief Charlie Watts shared that the goal of the Safety Awards Program is to recognize facilities, towns, and companies that go the extra mile to ensure their employees have a safe workplace. The Town of Valdese has achieved that in several departments. This is due, in part, because our department heads take such initiative in ensuring employees safety and employees are taking initiative to ensure their own safety. Mr. Watts presented the following safety awards: Administration – 30th consecutive year, Police – 4th consecutive year, Water -

1st year gold, Wastewater – 2nd consecutive year, Fire – 3rd consecutive year, Community Affairs – 7th consecutive year, and Parks & Recreation – 7th consecutive year.

PRESENTATION OF AWOP AWARD TO WATER PLANT SUPERINTENDENT JERRY CONLEY: Water Superintendent Jerry Conley informed Council that this is the second consecutive year that the Town of Valdese has received an award from the Area Wide Optimization Program (AWOP). The AWOP award was created by the EPA in 2002 and is awarded to water treatment facilities which consistently achieve an enhanced level of water treatment that exceeds regulatory standards during any given calendar year. Mayor Black congratulated Mr. Conley and his staff for receiving this award.

CDBG GRANT AGREEMENT (16-E-2910) FROM NC DEPARTMENT OF COMMERCE FOR ALBA WALDENSIAN MILL DEMOLITION PROJECT: Town Manager Seth Eckard informed Council that the Town has been awarded a CDBG grant in the amount of \$500,000 from the NC Department of Commerce for the demolition of the Alba Waldensian building. The company will pay all match funds for the grant, the Town will manage the project, the company and Town will be required to meet the terms of the MOU throughout the process as the project moves along. Mr. Eckard shared that the town will have another opportunity to cancel the project shall they wish to do so, once the town receives bids. Council will need to accept or reject bids for the demolition. At that time Council may cancel the project. Sixty days prior to enter into a contract with the town, Valdese Water Recycling is required to provide many documents to the town, including engineering reports, architectural plans and specifications, time for schedule for redevelopment activities and other significant information.

Attorney Chad Donnahoo of Campbell Shatley, PLLC informed Council that their approval this evening authorizes the town to receive the grant funds. There are still several actions that need to occur before the town receives the grant funds. Once the money is available, the council will need to enter into a more formalized contract with Valdese Water Recycling and the company will need to provide 25% match funds.

Councilman Sweezy made a motion to approve the aforementioned grant agreement, seconded by Councilwoman Hildebran. The vote was unanimous.

VACANT HOUSING REPORT: Technical Assistance Planner Becca Bleich of WPCOG informed Council that the 2018 Vacant Housing Workshop was held on June 26, 2018 at the WPCOG Office. Ms. Bleich stated, “this report will be brief because I did not find a lot of the information shared there to be relevant to Valdese. Valdese does not have a huge vacant housing, abandoned or dilapidated housing issue.”

Ms. Bleich provided the following presentation:

20
JUNE

<p>LAND BANKING</p> <ul style="list-style-type: none"> What is a land bank? <ul style="list-style-type: none"> "A governmental entity or nonprofit focused on converting vacant, abandoned, and/or tax delinquent properties into productive use" Funded through general fund appropriations, grants, and sale of properties Actions: <ul style="list-style-type: none"> Acquire problem property Eliminate the liabilities associated with property Transfer the properties to new owners in a way consistent with community-based plans 	<p>GS 160A-44: UNFIT FOR HUMAN HABITATION</p> <ul style="list-style-type: none"> Dilapidation <ul style="list-style-type: none"> Increased risk of fire, accidents, or "other calamities" Lack of ventilation, light, or sanitary facilities Other conditions dangerous or detrimental to health, safety, morals, or otherwise inimical to citizen welfare 	<p>STRATEGIC CODE ENFORCEMENT ACTIVITIES</p> <ul style="list-style-type: none"> Improve collaboration <ul style="list-style-type: none"> Code enforcement, legal, tax office, police, fire Establish inspection, permit, and registration programs <ul style="list-style-type: none"> Require vacant properties to be registered Define program of inspections for each reasonable cause Fully implement minimum housing ordinance <ul style="list-style-type: none"> Further define "unfit for human habitation" Increase percentage for reasonable cost repair
<p>LAND BANK V. LAND TRUST</p> <ul style="list-style-type: none"> Land Bank <ul style="list-style-type: none"> Turning back to the private sector Land Trust <ul style="list-style-type: none"> Acquiring for a specific purpose 	<p>REPAIR V. DEMOLISH</p> <ul style="list-style-type: none"> Repair (Vacate and Close) <ul style="list-style-type: none"> If repair, alteration, or improvement ordered would cost less than X% of the present building value Demolish <ul style="list-style-type: none"> If repair, alteration, or improvement ordered would cost an amount equal to or in excess of X% of the building value 	<p>QUESTIONS?</p> <ul style="list-style-type: none"> Becca Bleich <ul style="list-style-type: none"> Becca.bleich@wpcog.org 828-485-4231

RESOLUTION FOR OFFER TO PURCHASE TOWN-OWNED PROPERTY LOCATED AT 795 HARRIS AVE NW:

RESOLUTION

**August 6, 2018, MB#31
(Sale of Property at 795 Harris Avenue NW)**

WHEREAS, Campfire Homes, LLC (Campfire Homes) has offered to purchase from the Town of Valdese for the sum of \$62,500 that parcel containing 19.68 acres more or less, which has been assigned REID No. 38611 and PIN 2733599862 by the Burke County Tax Office (the property); and

WHEREAS, the town council proposes to accept Campfire Homes' offer; and

WHEREAS, pursuant to G.S. 160A-269, Campfire Homes is required to deposit with the town clerk an amount equal to 5% of its bid; and

WHEREAS, the town council is required to publish a notice containing a general description of the property, the amount and terms of the offer and notice that within ten (10) days any person may raise the bid as provided by G.S. 160A-269;

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. The town council authorizes the sale of the property through the upset bid procedure of N.C. General Statute §160A-269.
2. The town clerk shall cause a notice of the proposed sale to be published as required by G.S. 160A-269.
3. Any person may submit an upset bid to the office of the town clerk within ten (10) days after the notice of sale is published. Once a qualifying high bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a ten (10) day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the town council.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000 of that offer and 5% of the remainder of that offer.
6. A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made by cashier's check or certified check. The town will return any deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The town will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that: (a) the town council must approve the final high offer before the sale is closed, (b) title will be conveyed by special warranty deed subject to all existing easements, if any, and (c) the buyer must pay the entire purchase price at the time of closing.
8. The town reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the town reserves the right to reject all bids at any time.

ADOPTED THIS, THE 6TH DAY OF AUGUST, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

PUBLIC SAFETY BUILDING DISCUSSION During the presentation of the feasibility study conducted by SCN-Architects, Council was informed that the BB&T building would not be suitable for the police or fire departments. Councilwoman Hildebran made a motion to cancel the offer to purchase the BB&T bank building, seconded by Councilman Sweezy. The vote was unanimous.

Town Manager Seth Eckard will contact representatives with BB&T to inform them of Council's decision regarding the property located at 225 Main Street E, Valdese.

August 6, 2018, MB#31

Fire Chief Charlie Watts requested permission to proceed with short-term repairs to the public safety building. Mr. Watts informed Council that the structural engineer and architect are prepared to answer any questions they may have. The cost for temporary repairs is \$149,500. Mr. Watts shared that this cost could increase if additional issues arise during the repairs.

Councilwoman Stevenson expressed her concern with spending this amount of money for a temporary fix and felt that the funds would be better utilized if applied to something that could remain if Council decided to stay in the current facility. Ms. Stevenson stated, "if we are going to do something major, I would not want to put that much money into something that is temporary. If we decide to repair and renovate the current structure, we could already have that much money towards that project and not have to start all over."

Councilman Sweezy stated, "if we go with something like Option A we would have a building that should stand up for another 30 years and that would allow enough time to develop a better solution perhaps build a new structure at a time that we can come up with the funds to do so. Option A would not waste this temporary shoring money, it would give us an opportunity to perhaps investigate alternatives to Option A down the road."

Mr. Alberto shared that Option A would be a long-term fix, that with proper maintenance, could be effective for at least 30, and up to 50, years.

Town Manager Seth Eckard shared that if Council were to decide to select Option A, in future budget years, Council could consider other remodeling costs for the interior of the building and also later on look at the cost of possibly demolishing the unused portion of old town hall and utilizing that better for parking or other needs.

Mayor Black acknowledged that Council had reached a consensus, wishing to pursue Option A and requested to continue this discussion at the next meeting when staff has more definite numbers and details for this option.

RESOLUTION ACCEPTING FUNDS FOR CENTRIFUGE PROJECT Water Resources Director Greg Padgett informed Council that the Town has been approved for a loan from the Water Infrastructure Fund in the amount of \$317,265. Funds will be used to replace two centrifuge backdrive controls at the Wastewater Treatment Plant.

**RESOLUTION
(Accepting State Funds for Centrifuge Project)**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Reserve Loan in the amount of \$317,265 for the replacement of (2) centrifuge backdrive controls, and feed pump drives with VFD and replacement of associated electrical components, and

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE:

That Town of Valdese does hereby accept the State Reserve Loan offer of \$317,265

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Mr. Seth Eckard, Valdese Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

August 6, 2018, MB#31

That Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted the 6th day of August, 2018

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilwoman Stevenson made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

RESOLUTION ACCEPTING FUNDS FOR METER REPLACEMENT PROJECT Water Resources Director Greg Padgett informed Council that the Town has been approved for a State Loan & Grant from the Water Infrastructure Fund in the amount of \$2,265,386; \$1,699,039 in the form of a loan and \$566,347 as a grant. Funds will be used for the meter replacement project.

**RESOLUTION
(Accepting State Funds for Meter Replacement Project)**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Reserve Grant in the amount of \$566,347, and a State Reserve Loan in the amount of \$1,699,039 for the replacement of approximately 5,784 water service meters with Advanced Metering Infrastructure (AMI) technology, including communication equipment and software, and replacement meter box lids.

WHEREAS, the Town of Valdese intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE:

That the Town of Valdese does hereby accept the State Reserve Grant offer of \$566,347 and accepts the State Reserve Loan offer of \$1,699,039.

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the grant and loan offer, Section II - Assurances will be adhered to.

That Mr. Seth Eckard, Valdese Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That Town of Valdese has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted the 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

ATTEST: /s/ Town Clerk

Councilman Sweezy made a motion to approve the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

CAPITAL PROJECT ORDINANCES FOR ST. GERMAIN WATER SYSTEM IMPROVEMENTS PROJECT, 2018 WATER SYSTEM IMPROVEMENTS PROJECT, PLANT MCC REPLACEMENT, AND AMI METER REPLACEMENT

Water Resources Director Greg Padgett presented the following capital project ordinances:

TOWN OF VALDESE
ST. GERMAIN AVE. WATER SYSTEM IMPROVEMENTS PROJECT (WIF 1924)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **St. Germain Ave. Water System Improvements (WIF 1924)** consisting of replacing approximately 1,350 feet of 6-inch cast iron water main and 475 feet of 2-inch galvanized pipe, including valves, valve boxes and other appurtenances along St. Germain Avenue and Rodoret Street. The project is to be financed by a loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$6,273	
DWSRF Principal Forgiveness Loan	156,828	
DWSRF Loan (zero interest loan)	156,828	
Total	\$319,929	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Design	\$23,500	
Land Surveying	5,000	
Loan Administration	5,000	
ER/EID Preparation	6,000	
Construction Administration	6,700	
Construction Observation	6,000	
Construction	237,555	
Contingencies	23,700	
Permit Fees & Advertising	201	
NCDEQ Loan Administration Fee	6,273	
Total	\$319,929	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
2018 WATER SYSTEM IMPROVEMENTS PROJECT (WIF 1933)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **2018 Water System Improvements (WIF 1933)** consisting of replacing waterlines in the Eastwood Subdivision, along Hill Drive, Lakeview Acres Drive, and Logan Drive and the installation of two altitude valves – one at the Logan Drive water storage tank, and one at the Drexel Road water storage tank. The project is to be financed by a loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$23,634	
DWSRF Principal Forgiveness Loan	500,000	
DWSRF Loan (zero interest loan)	681,700	
Total	\$1,205,334	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Engineering Design	\$60,000	
Land Surveying	10,000	
Loan Administration	15,000	
Engineering & Environmental Report	10,000	
Construction Administration	15,000	
Construction Observation	20,000	
Construction	955,450	
Contingencies	95,500	
Permit Fees & Advertising	750	
NCDEQ Loan Administration Fee	23,634	
Total	\$1,205,334	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
WATER PLANT UPGRADES – MCC –
WATER SYSTEM IMPROVEMENTS PROJECT (H-SRP-D-17-0151)
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **Water Plant Upgrades – MCC Raw Water and Finish Water (H-SRP-D-17-0151)** consisting of replacing unrepairable motor control centers at the raw water and finished water pump stations at the Valdese Water Treatment Plant. The project is to be financed by a State Reserve Project Grant and State Reserve Loan and by Town of Valdese contributions.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
Valdese Utility Fund	\$16,000	
25% State Reserve Grant Max State	210,692	
State Reserve Loan (0% interest loan)	632,078	
Total	\$858,770	

Section 4. The following amounts are appropriated for the project:

Source	Amount	Assigned Account Number
Engineering	\$88,000	
Loan Administration	40,000	
ER/EID Preparation	10,000	
Construction	704,770	
NCDEQ Loan Administration Fee	16,000	
Total	\$858,770	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

August 6, 2018, MB#31

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

TOWN OF VALDESE
WATER METER REPLACEMENT PROJECT
CAPITAL PROJECT BUDGET ORDINANCE
DWI PROJECT NO. H-SRP-D-17-0096

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized funds for the Water Meter Replacement Project. The project is to be financed by a loan and grant by SRP.

Section 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the project ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

Source	Amount	Assigned Account Number
SRP Loan	\$1,699,039	
SRP Grant	\$ 566,347	
Total	\$2,265,386	

Section 4. The following amounts are expenditures appropriated for the project:

Source	Amount	Assigned Account Number
Construction	\$2,026,970	
Administration & Professional Services	\$ 238,416	
TOTAL	\$2,265,386	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to Town Council required by the program procedures, loan agreement and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 6th day of August, 2018.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

Councilwoman Hildebran made a motion to approve the four aforementioned project ordinances, seconded by Councilwoman Stevenson. The vote was unanimous.

BUDGET AMENDMENTS: Finance Director Jerry LaMaster presented the following budget amendments:

August 6, 2018, MB#31

Budget Amendment No. 01

Subject: Donation to HVF

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
10.6250.450	Contract Services	6,550	
		-----	-----
Total		\$ 6,550	\$
		=====	=====

This will result in a net increase of \$ 6,550 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct. No.			
10.3350.000	Donations		6,550
		-----	-----
Total		\$	\$ 6,550
		=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, August 06, 2018

Budget Amendment No. 02

Subject: Inter-Departmental Transfer - Wellness

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2019:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct. No.		Debit	Credit
--------------	--	-------	--------

August 6, 2018, MB#31

10.4200.572 Admin Dept		7,750
10.6250.572 Community Affairs	7,750	
	-----	-----
Total	\$ 7,750	\$ 7,750
	=====	=====

This will result in a net increase of \$0 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.		
<u>No.</u>		
10.3970.302 Capital Project Fund		0
	-----	-----
Total	\$	\$ 0
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Valdese Town Council Meeting Monday, August 06, 2018

Budget Amendment No. 03

Subject: Train and Gazebo Art Project

Memorandum:

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

Action Suggested:

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Acct.			
<u>No.</u>		<u>Debit</u>	<u>Credit</u>
10.6250.450 Contract Services		60,437	
		-----	-----
Total		\$ 60,437	\$
		=====	=====

This will result in a net increase of \$60,437 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

Acct.		
<u>No.</u>		
10.3350.000 Donations/Grants		60,437
	-----	-----
Total	\$	\$60,437
	=====	=====

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

August 6, 2018, MB#31

Councilman Sweezy made a motion to adopt the three aforementioned budget amendments, seconded by Councilwoman Stevenson. The vote was unanimous.

MANAGER'S REPORT: Mr. Eckard made the following announcements:

The 43rd Annual Waldensian Festival and Footrace is being held on August 10 & 11, 2018

Public Art Commission Project Update – Community Affairs Director Morrissa Angi shared that the dedication of the train, “The Arrival”, will be held on Saturday, August 11, 2018 at 9:00 a.m.

Town Offices will be closed on Monday, September 3, 2018 in Observance of Labor Day

The next regular Council meeting is scheduled for Tuesday, September 4, 2018, 6 p.m., due to Labor Day Holiday

Mr. Eckard was recently appointed by the Burke Development Inc. Board of Directors to serve as their Chairman.

MAYOR AND COUNCIL COMMENTS: Councilwoman Stevenson commented that she went to see “From This Day Forward” recently and shared that it was wonderful and encouraged everyone to attend. Ms. Stevenson requested an update on the Valdese Youth Council.

Councilwoman Hildebran asked who was responsible for the upkeep of the bank near Tiger Gym. Staff will look into this matter.

Councilman Sweezy commented that many citizens are present at this meeting and they all seem to want to make Valdese even better. Mr. Sweezy commented that this is a great little town that we live in.

ADJOURNMENT

At 7:34 p.m., there being no further business to come before Council, a motion was made by Councilman Sweezy to adjourn, seconded by Councilwoman Hildebran. The vote was unanimous.

Town Clerk
ck

Mayor