

**TOWN OF VALDESE
TOWN COUNCIL REGULAR MEETING
JUNE 24, 2019**

The Town of Valdese Town Council met on Monday, June 24, 2019, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, and Councilman Roy F. Sweezy. Also present were: Town Attorney Marc Mitchell, Town Manager Seth Eckard, Deputy Town Clerk Courtney Kennedy, and various department heads.

Absent: Councilman J. Andrew Thompson.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

LIFESAVING AWARDS – CHARLIE WATTS, VALDESE FIRE DEPARTMENT: Fire Chief Charlie Watts shared that he comes before Council to present a prestigious award that many will never receive during their career; the Lifesaving Award. Mr Watts shared that on February 2, 2019, Valdese Fire and Police personnel responded to a report of a male subject choking. The victim was found unresponsive and turning blue; but regained consciousness to inform emergency personnel that he was choking, and in fact, had complete blockage of his airway. Officer Tyler Angley performed the Heimlich Maneuver for several minutes, at this time Fire Engineer Truman Walton arrived on the scene and continued to perform the Heimlich Maneuver. During their attempts to clear the airway, Mr. Angley and Mr. Walton were able to partially dislodge the obstruction which allowed a small amount of air to enter the patient's airway and enabled the patient to breathe on his own. Mr. Watts presented Officer Tyler Angley and Fire Engineer Truman Walton with a lifesaving award on behalf of the Valdese Fire Department.

RESOLUTION OF APPRECIATION: Mayor Black presented the following resolution to Leonard "Charlie" Watts:

RESOLUTION OF APPRECIATION FOR LEONARD "CHARLIE" WATTS

WHEREAS, Chief Leonard "Charlie" Watts for the past 38 years has served the Town of Valdese with distinction as a committed and dedicated public servant with the Valdese Fire Department; and

WHEREAS, Chief Watts' 38 years of service have been marked by exemplary dedication, compassion and integrity to serve the best interests of the community, our citizens, and the Valdese Fire Department; and

WHEREAS, Chief Watts has earned the admiration and high regard of those with whom he has worked with and the members of the public with whom he has served these past 38 years; and

WHEREAS, Chief Watts has served the Valdese Fire Department in numerous positions; working his way up through the ranks of the department, and obtained the rank of Fire Chief at which he has served for the last 20 years; and

WHEREAS, Chief Watts was appointed and served on numerous State and Local Boards and Commissions and was appointed Chairman of many of them; and

WHEREAS, Chief Watts was awarded five lifesaving awards, Burke's Best Award in 2014, and First Responder of the Year in 2009; and

WHEREAS, Chief Watts, while serving with the Valdese Fire Department, experienced the fire on Mineral Springs Mountain; worked tirelessly both during and after Hurricane Hugo and many other natural and man-made emergency incidents to ensure the safety of Valdese citizens; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Valdese as we take this occasion to express honor, respect, and admiration to **Chief Leonard "Charlie" Watts** for his outstanding contributions to the Valdese Fire Department and the Town of Valdese.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Valdese, North Carolina, hereby expresses its sincere appreciation and gratitude to **Chief Leonard "Charlie" Watts** for his service and

leadership to the Valdese Fire Department and the Town of Valdese during the past 38 years and extends congratulations and best wishes upon his retirement.

Adopted this the 24th day of June, 2019.

/s/ John F. "Chip" Black, Jr., Mayor

BURKE COUNTY PUBLIC LIBRARY: SUE MAST, VALDESE: Ms. Mast informed Council that when she moved to Valdese she was surprised by how much the town had to offer. Ms. Mast shared that she is a retired teacher of 35 years and during her first year of teaching she received a plaque that said, "I cannot live without books'-Thomas Jefferson." Ms. Mast expressed concerns about reducing funding to the Valdese Library as people are constantly visiting and participating in events at the library. Ms. Mast stated that she is aware that Burke County has not supported the library in Valdese as much as it has other towns, but begged Council to not let Valdese suffer for it.

BURKE COUNTY PUBLIC LIBRARY: LIBBY COOPER, 1106 CHURCH STREET, VALDESE: Ms. Cooper shared that she has lived in Valdese her entire life and that the library has always been important to her. Ms. Cooper stated that she understands it is difficult when working with budgets to make allowances for everything, but expressed her appreciation and gratitude to Council if the funding for the Valdese Library is not reduced.

CONSENT AGENDA: (enacted by one motion)

APPROVED REGULAR MEETING MINUTES OF JUNE 3, 2019

APPROVED OLD COLONY PLAYERS REQUEST TO SELL ALCOHOL AT OLD ROCK SCHOOL: Request from Old Colony Players to sell beer at Morganton Improv's Comedy Festival on Saturday, August 31, 2019, from 4:00 p.m. to 11:00 p.m., at the Old Rock School.

Councilwoman Stevenson made a motion to approve the aforementioned items on the Consent Agenda, seconded by Councilwoman Hildebran. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA:

BUDGET AMENDMENT: Finance Director Bo Weichel informed Council that the following budget amendment will close old capital project accounts for various projects that have been completed for many years.

Valdese Town Council Meeting Monday, June 24, 2019

Capital Projects Ordinance Amendment 30

Subject: To amend the capital project ordinance's for various projects.
Clean up old capital project accounts for closure.

Proposed Action:
BE IT ORDAINED by the Council of the Town of Valdese that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the capital project ordinance for various capital projects funded from a variety of sources is hereby amended as follows.

Section I:
Revenues available to the Town to complete the projects are hereby amended as follows:

Account	Description	Increase/ Debit	Decrease/ Credit
40.3970.050	Business Revitalization	6,015	
42.3970.001	Town Hall	561,315	
49.3500.000	Bakery Project	2,100	
50.3970.030	The Settings	8,820	
65.3970.000	161 Study & Work	41,753	
51.3480.000	Millstone Ave Water		3,054
Total		\$620,003	\$3,054

Amounts appropriated for capital projects are hereby amended as follows:

Account	Description	Decrease/ Debit	Increase/ Credit
40.8040.450	Business Revitalization	6,015	
42.4200.570	Town Hall		561,315
49.8049.980	Bakery Project		2,100
50.8120.040	The Settings		8,820
65.8265.000	161 Study & Work		41,753
51.8120.040	Millstone Ave Water		19,446
Total			\$639,449

Section II:
Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilman Ogle made a motion to approve the aforementioned budget amendment, seconded by Councilwoman Hildebran. The vote was unanimous.

PRESENTATION OF AWOP AWARD TO WATER RESOURCES DIRECTOR GREG PADGETT ON BEHALF OF JERRY CONLEY: Water Resources Director Greg Padgett informed Council that this is the third, consecutive year that the Town of Valdese Water Treatment Plant has received an award from the Area Wide Optimization Program (AWOP). The AWOP award was created by the EPA in 2002 and is awarded to water treatment facilities which consistently achieve an enhanced level of water treatment that exceeds regulatory standards during any given calendar year. Mayor Black congratulated Mr. Conley and his staff for receiving this award.

AGREEMENT WITH WPCOG FOR ASSISTANCE IN SUPPORTING THE WESTERN PIEDMONT STORMWATER PARTNERSHIP: Water Resources Director Greg Padgett introduced John Wear of WPCOG. Mr. Wear provided a presentation on the services that will be provided through the Agreement with WPCOG for Assistance in Supporting the Western Piedmont Stormwater Partnership. Mr. Wear shared that the partnership fee has increased from last year's agreement due to increased duties being assigned to WPCOG staff. Mr. Padgett shared that the fee increase is significantly less than the cost of hiring someone to perform the required duties. The participation fee for the Agreement with WPCOG for Assistance in Supporting the Western Piedmont Stormwater Partnership is \$23,342.

Councilwoman Hildebran made a motion to approve the Agreement with WPCOG for Assistance in Supporting the Western Piedmont Stormwater Partnership, in the amount of \$23,342, seconded by Councilwoman Stevenson. The vote was unanimous.

RESOLUTION AFFIRMING SUPPORT FOR IMPLEMENTATION OF A COMPLIANT NPDES MS4 STORMWATER PROGRAM: Water Resources Director Greg Padgett informed Council that the State recently audited local municipalities to check for compliance with their stormwater permit. Mr. Padgett shared that many municipalities had deficiencies in their programs and are required to make improvements with stormwater management, with the first requirement being the adoption of the following resolution:

**RESOLUTION AFFIRMING THE TOWN OF VALDESE COUNCIL'S SUPPORT
REGARDING IMPLEMENTATION OF A COMPLIANT NPDES MS4 STORMWATER PROGRAM**

A RESOLUTION to develop and implement a compliant stormwater management program that meets the requirements of the **TOWN OF VALDESE** National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit number NCS000488 to discharge stormwater, inclusive of the required Stormwater Management Plan to be prepared by the **TOWN OF VALDESE** and approved by the North Carolina Department of Environmental Quality.

WHEREAS, Section 402(p) of the federal Clean Water Act requires NPDES permits for stormwater discharges from municipal separate storm sewer systems; and

WHEREAS, in North Carolina, NPDES Permits are issued by the North Carolina Department of Environmental Quality; and

WHEREAS, the North Carolina Department of Environmental Quality issued the **TOWN OF VALDESE** its third NPDES MS4 Permit for discharge of stormwater on February 20, 2017; and

WHEREAS, the **TOWN OF VALDESE** was issued Notice of Violation number NOV-2019-PC-0182 on May 29, 2019, for noncompliance with the issued NPDES MS4 Permit; and

WHEREAS, the **TOWN OF VALDESE** acknowledges the specific Notice of Violation requirement to obtain a new individual NPDES MS4 Permit; and

WHEREAS, the **TOWN OF VALDESE** acknowledges the specific Notice of Violation requirement to conduct a self-audit of permit compliance for the balance of permit requirements not specifically audited by the North Carolina Department of Environmental Quality, and to develop a draft Stormwater Management Plan to comply with Section 402(p)(3)(B)(iii) of the Clean Water Act, 40 CFR 122.34(b) and NPDES MS4 Permit requirements, and to submit its draft Stormwater Management Plan to the North Carolina Department of Environmental Quality no later than 120 Days From NOV Date for review and approval; and

WHEREAS, the **TOWN OF VALDESE** acknowledges the specific Notice of Violation requirement to adopt a Council Resolution to implement a compliant and enforceable stormwater management program as

defined by both the NPDES MS4 Permit number NCS000488 and the required new Stormwater Management Plan, and said resolution is to be submitted to the North Carolina Department of Environmental Quality no later than 60 Days From NOV Date; and

WHEREAS, the **TOWN OF VALDESE** acknowledges the requirement to provide adequate funding and staffing to implement a Stormwater Management Program that complies with its NPDES MS4 Permit and approved Stormwater Management Plan; and

WHEREAS, the **TOWN OF VALDESE** acknowledges that North Carolina Department of Environmental Quality enforcement action and penalties could result from non-compliance with the specific requirements in Notice of Violation number NOV-2019-PC-0182; and

WHEREAS, the **TOWN OF VALDESE** acknowledges that any North Carolina Department of Environmental Quality enforcement action and penalties may not prohibit the U.S. Environmental Protection Agency from taking its own enforcement action for non-compliance with the issued NPDES MS4 Permit.

NOW, THEREFORE, BE IT RESOLVED that the Council of the **TOWN OF VALDESE** hereby affirms its support for development and implementation of a compliant NPDES MS4 Stormwater Program.

/s/ John F. Black, Jr., Mayor /s/ Seth Eckard, Town Manager
/s/ Seth Eckard, Stormwater Program Administrator /s/ Courtney Kennedy, Deputy Town Clerk

ADOPTED BY the Town Council of the **TOWN OF VALDESE**, North Carolina the 24th day of June, 2019 and signed in authentication thereof the 24th day of June, 2019.

Councilman Ogle made a motion to adopt the aforementioned resolution, seconded by Councilwoman Hildebran. The vote was unanimous.

RESOLUTION FOR AIA STATE FUNDING-SEWER COLLECTION SYSTEM ASSESSMENT PROJECT:

RESOLUTION BY VALDESE TOWN COUNCIL

WHEREAS, the North Carolina General Statutes Chapter 159G has created Asset Inventory and Assessment grants to assist eligible units of government with meeting their water infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Reserve Grant in the amount of \$150,000 to perform asset inventory and assessment work, and

WHEREAS, the Town of Valdese intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE:

That Town of Valdese does hereby accept the State Reserve Grant offer of \$150,000

That the Town of Valdese does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Mr. Seth Eckard, Valdese Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

Adopted the 24th day of June, 2019

/s/ Frances Hildebran, Town Clerk

/s/ John F. Black, Jr., Mayor

Councilman Ogle made a motion to approve the aforementioned resolution, seconded by Councilwoman Stevenson. The vote was unanimous.

ENGINEERING CONTRACT FOR SEWER SYSTEM COLLECTION ASSESSMENT PROJECT: Water Resources Director Greg Padgett informed Council that West Consultants, PLLC, has been selected to provide services for the Sewer Collection System Assessment Project. Mr. Padgett explained that the project will assess the sewer system to identify and prioritize problem areas in the system which will aid the Town in planning future improvements to alleviate inflow and infiltration from reaching the Wastewater Treatment Plant. Mr. Padgett stated that the total project budget is \$165,000, including the \$71,725 value of the contract for engineering services, has been identified in the CIP.

Councilman Ogle made a motion to approve the Agreement for Engineering Services with West Consultants, PLLC for the Sewer Collection System Assessment Project, in the amount of \$71,725, seconded by Councilwoman Stevenson. The vote was unanimous.

CAPITAL PROJECT ORDINANCES FOR SEWER SYSTEM COLLECTION ASSESSMENT PROJECT AND PUBLIC SAFETY BUILDING:

**TOWN OF VALDESE
SEWER COLLECTION SYSTEM ASSESSMENT
CAPITAL PROJECT BUDGET ORDINANCE**

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **Sewer Collection System Assessment (E-AIA-W-19-0174)**. The project is to be financed by a Town of Valdese contributions in addition to a State Reserve Grant.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the program ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

<u>Source</u>	<u>Amount</u>	<u>Assigned Account Number</u>
Town Match	\$ 15,000	60.3480.000
State Grant	150,000	60.3480.001

	\$ 165,000	
	=====	

Section 4. The following amounts are appropriated for the project:

<u>Source</u>	<u>Amount</u>	<u>Assigned Account Number</u>
Professional Services	\$ 71,725	60.8110.040
Contracted Services	78,275	60.8110.450
Miscellaneous	15,000	60.8110.570

	\$ 165,000	
	=====	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to town council required by the program procedures, loan agreement(s), grant agreement(s) and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 24th day of June, 2019.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

**TOWN OF VALDESE
PUBLIC SAFETY BUILDING
CAPITAL PROJECT BUDGET ORDINANCE**

Be it ordained by the Town Council of the Town of Valdese that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted.

Section 1. The project authorized is the **Public Safety Building Project** consisting of possible repairs and other related costs to the combined Fire/Police complex. The project is to be financed by a Town of Valdese contributions in addition to applicable loans.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the program ordinance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to contribute to this project:

<u>Source</u>	<u>Amount</u>	<u>Assigned Account Number</u>
Town Contribution	\$ 100,000	35.3480.000

	\$ 100,000	
	=====	

Section 4. The following amounts are appropriated for the project:

<u>Source</u>	<u>Amount</u>	<u>Assigned Account Number</u>
Professional Services	\$ 100,000	35.5300.040
Repairs	0	35.5300.150

	\$ 100,000	
	=====	

Section 5. The finance officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to town council required by the program procedures, loan agreement(s), grant agreement(s) and state regulations.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due.

Section 7. The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of the past and future cost and revenues on this project in every budget submission made to this board.

Section 9: Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 24th day of June, 2019.

/s/ John F. Black, Jr., Mayor

/s/ Courtney Kennedy, Deputy Town Clerk

Councilman Ogle made a motion to approve the two aforementioned capital project ordinances, seconded by Councilwoman Hildebran. The vote was unanimous.

FY 2019-2020 BUDGET PUBLIC HEARING & ORDINANCE ADOPTION: Mayor Black opened the public hearing and asked if anyone wished to speak either for or against the proposed budget.

There being no one wishing to speak, Mayor Black closed the public hearing.

Mayor Black informed Council that the FY 2019-2020 Fee Schedule, Position Classification and Pay Plan, and FY 2019-2020 Utility Capital Improvements Plan need to be approved prior to the adoption of the Fiscal Year 2019-2020 Budget Ordinance.

Councilman Sweezy made a motion to adopt the **FY 2019-2020 Fee Schedule** as presented, seconded by Councilwoman Stevenson. The motion passed, with voting as follows: Ayes-Hildebran, Stevenson, and Sweezy; Nays-Ogle.

Councilwoman Hildebran asked if the library was included in the fee schedule. Mayor Black informed Ms. Hildebran that the fee schedule establishes fees for the Town's departments; the library is separate. Ms. Hildebran expressed her concerns with reducing funding to the library, sharing that the book budget will be negatively impacted if there is a \$10,000 reduction in funding. Ms. Hildebran shared that last year's book budget added 1,422 items to the collection, with those items being checked out 4,048 times since they were added. Ms. Hildebran shared that the Valdese Public Library has 26,786 items in its collection with 53% of those items being checked out last year, indicating that the collection is well-used by the community. Ms. Hildebran expressed concern about the book budget being reduced by 50%, as it will have a large impact on what Valdese Public Library users will have access to read. Ms. Hildebran asked Council if there was anything that could be done to accommodate this need for the library and citizens.

Town Manager Seth Eckard informed Council that an evaluation could be performed during the middle of the budget year to see if additional funds could be identified and allocated to the library.

Councilman Ogle asked what Burke County is paying for the library in Hildebran. Mr. Ogle stated that he believes that Hildebran does not contribute any money towards the library program offered in their town and questioned why the County would consider reducing or changing what is offered at the Valdese Public Library based on what the Town of Valdese contributes.

Councilman Sweezy shared that he did not want to reduce the budget for the library at all; however, he is concerned that there is discussion of the entire \$10,000 reduction affecting only the Valdese library. Mr. Sweezy shared that the reduction in the budget should be allocated across all libraries, not just the library in Valdese.

Councilwoman Stevenson stated that, even though the budget is being reduced by \$10,000, the Town of Valdese is still contributing \$40,000 towards the library. Ms. Stevenson shared that she wished reductions in funding did not have to happen for any services and wished the Town could do more. Ms. Stevenson shared that she would be in favor of evaluating the budget mid-year in an attempt to identify additional funds for the library.

Councilman Sweezy made a motion to adopt the **FY 2019-2020 Position Classification and Pay Plan** as presented, seconded by Councilwoman Stevenson. The motion passed, with voting as follows: Ayes-Hildebran, Stevenson, and Sweezy; Nays-Ogle.

Councilman Sweezy made a motion to adopt the **FY 2019-2020 Utility Capital Improvements Plan**, seconded by Councilwoman Hildebran. The vote was unanimous.

**TOWN OF VALDESE BUDGET ORDINANCE
FISCAL YEAR 2019-2020**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF VALDESE, NORTH CAROLINA, THAT:

Section 1: The following amounts are hereby appropriated to the fund set forth for the operation of the town government and its activities for the fiscal year beginning July 1, 2019, and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this town:

GENERAL FUND		\$	6,020,797
Governing Body	\$	57,592	
Administration		1,123,026	
Public Works		382,120	
Maintenance & Grounds		216,744	
Planning		121,781	
Police		1,020,677	
Fire		894,289	
Street		358,595	
Powell Bill		169,685	
Sanitation		288,958	
Recreation		826,905	
Tourism/Community Affairs		560,425	

UTILITY FUND		\$	4,892,424
Water	\$	1,824,064	
Wastewater		1,897,375	
Water & Sewer Construction		1,170,985	

TOTAL OPERATING BUDGET **\$ 10,913,221**

Section 2: It is estimated, and therefore appropriated, that the following revenues will be made available to the respective funds for the fiscal year beginning July 1, 2019 as follows:

GENERAL FUND	\$	6,020,797
UTILITY FUND		4,892,424
TOTAL REVENUES	\$	10,913,221

Section 3: There is hereby levied an ad valorem tax at the rate of fifty four and one half cents (\$0.545) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2019, for the purpose of raising a portion of the revenue listed in the General Fund appropriation in Section II of this ordinance. This rate, based upon an estimated total valuation of \$376,928,581 will generate a levy of \$1,980,102 with an estimated collection rate of 96.39%.

Section 4: As set forth in the Utility Fund Debt Service Section of the FY 2019-2020 budget document, the amount of \$390,087 is appropriated for the purpose of debt service and that this amount is sufficient for the complete and proper payment of all bond principal, bond interest and commissions on the outstanding debt of the town relating thereto for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

Section 5: As set forth in the General Fund Debt Service Section of the FY 2019-2020 budget document, the amount of \$437,724 is appropriated for the purpose of debt service and that this amount is sufficient for the complete and proper payment of all bond principal, bond interest and commissions on the outstanding debt of the town relating thereto for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

Section 6: The operating funds encumbered on the financial records of June 30, 2019 are hereby reappropriated into this budget.

Section 7: The corresponding "Fiscal Year 2019-2020 Schedule of Fees" is approved with the adoption of this Annual Budget Ordinance.

Section 8: The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. He may transfer amounts between line-item expenditures within a department

without limitation and without a report being required.

- b. He may transfer amounts of \$10,000 between departments of the same fund with an official report on such transfer at the next regular meeting of the Town Council.
- c. He may not transfer any amounts between funds or from any contingency appropriation within any fund without approval of the Town Council.

Section 9: The Budget Officer is hereby authorized to execute agreements, within funds included in the Budget Ordinance or other actions by the Governing Body, for the following purposes:

- a. Form grant agreements to public and non-profit organizations
- b. Leases of routine business equipment
- c. Consultant, professional, or maintenance service agreements
- d. Purchase of supplies, materials, or equipment where formal bids are not required by law
- e. Applications for and agreements for acceptance of grant funds from federal, state, public, and non-profit organizations, and other funds from other governmental units, for services to be rendered which have been previously approved by the Governing Body
- f. Construction or repair projects
- g. Liability, health, life, disability, casualty, property, or other insurance or performance bonds
- h. Other administrative contracts which include agreements adopted in accordance with the directives of the Governing Body.

Section 10: Copies of this budget ordinance and accompanying documents shall be furnished to the finance office, budget officer, and other department heads of the Town of Valdese to be kept on file by them for their direction in the disbursement of funds.

Upon introduction by Town Manager Seth B. Eckard, motion to adopt by Councilman Sweezy and seconded by Councilwoman Stevenson. The vote to adopt was as follows: Ogle-nay, Hildebran-aye, Stevenson-aye, Sweezy-aye.

This ordinance is adopted on this the 24th day of June, 2019.

/s/ John F. "Chip" Black, Jr., Mayor

Attest: /s/ Town Clerk

MANAGER'S REPORT: Town Manager Seth Eckard made the following announcements:

The Independence Day Celebration is scheduled on Friday, June 28, 2019, at 7:00 p.m.

Town Offices will be closed on Thursday, July 4, 2019, in observance of Independence Day.

From This Day Forward is scheduled July 12th-August 10th, Fridays and Saturdays, at 8:00 p.m.

MAYOR AND COUNCIL COMMENTS: Councilwoman Stevenson thanked staff and the members of Council for coordinating and participating in the litter sweep effort last month.

Councilman Ogle shared that Myra's is hosting a car show on Friday, June 28, 2019 and encouraged everyone to attend.

CLOSED SESSION Mayor Black called for a motion to recess into Closed Session pursuant to NC General Statute 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. The motion was seconded by Councilwoman Hildebran and the vote was unanimous.

At 6:52 p.m., Councilwoman Hildebran made a motion to recess into Closed Session pursuant to NC General Statute 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. The motion was seconded by Councilwoman Stevenson. The vote was unanimous.

At 7:08 p.m., Councilman Ogle made a motion to return to Open Session, seconded by Councilwoman Hildebran. The vote was unanimous.

TOWN MANAGER'S SALARY ADJUSTMENT Councilwoman Hildebran made a motion to increase the Town Manager's base salary to \$93,600 for FY 2019-2020, seconded by Councilwoman Stevenson. The vote was unanimous.

Town Manager Seth Eckard thanked the members of Council.

ADJOURNMENT: At 7:09 p.m., there being no further business to come before Council, Councilman Sweezy made a motion to adjourn, seconded by Councilwoman Stevenson. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, August 5, 2019, 6:00 p.m., Valdese Town Hall.

ck Town Clerk

Mayor