

**TOWN OF VALDESE
TOWN COUNCIL MEETING
APRIL 3, 2017**

The Town of Valdese Town Council met on Monday, April 3, 2017, at 6:00 p.m., in the Town Council Chambers at Town Hall, 102 Massel Avenue, SW, Valdese, North Carolina. The following were present: Mayor John F. "Chip" Black, Jr., Councilman Keith Ogle, Councilwoman Frances Hildebran, Councilwoman Susan Stevenson, Councilman Gary L. Delp, and Councilman Roy F. Sweezy. Also present were Town Manager Seth Eckard, Town Attorney Marc Mitchell, Deputy Town Clerk Thelda B. Rhoney, and various department heads.

Absent: None.

A quorum was present.

Mayor Black called the meeting to order at 6:00 p.m. He offered the Invocation and led in the Pledge of Allegiance to the Flag.

OPEN FORUM/PUBLIC COMMENT:

JIM JACUMIN, TRAIL OF FAITH Mr. Jacumin mentioned his family's accomplishments to make the town better. He said there are approximately 25 Artist in the Heritage Center which had been open 16 years at a cost of \$192,000. He requested that the Town sponsor the Trail of Faith Fireworks at a cost of \$5,000 on July 4. He said the singing on Friday night started out from 7:00 p.m. – 9:00 p.m., which changed to 10:00 o'clock versus 9:00 o'clock. He asked for consideration to start the music earlier so they could end at 9:00 p.m. They would like to add a roof over the plaza or sails over the seating as an improvement. He invited everyone to Sunrise Service on Easter Sunday, 6:45 a.m., at the Plaza. They are changing all Christmas Lighting at the Trail of Faith to LED and approximately 8,000 people came to see the lights. This year is the 500th Anniversary of the Reformation of the folks who settled the Town and mid May they will have the tour guide automation set up and he invited everyone to stop by.

Mayor Black thanked Mr. Jacumin and said staff would get back with him on the issues.

100TH BIRTHDAY PROCLAMATION Mayor Black read the following proclamation into the record:

**PROCLAMATION
ANNA REFOUR THORNBURG
April 6, 2017**

Whereas: Anna Refour Thornburg will be honored by friends and relatives on the celebration of her 100th birthday on Thursday, April 6, 2017; and,

Whereas: Anna Refour Thornburg is a lifelong resident of Valdese, North Carolina.

Therefore: The Mayor, Members of Town Council, and staff of the Town of Valdese, on the celebration of the 100th birthday of Anna Refour Thornburg, do hereby proclaim April 6, 2017 as Anna Refour Thornburg Day in Valdese.

Proclaimed this the 3rd day of April, 2017.

/s/ Mayor John F. "Chip" Black, Jr.
/s/ Councilman Keith Ogle /s/ Councilwoman Frances Hildebran
/s/ Councilwoman Susan Stevenson /s/ Councilman Gary Delp
/s/ Councilman Roy Sweezy /s/ Town Manager Seth Eckard

CONSENT AGENDA: (enacted by one motion)

APPROVED MINUTES – MARCH 6, 2017 REGULAR MEETING AND MARCH 20, 2016 ANNUAL BUDGET RETREAT

SPRING LITTER SWEEP, APRIL 15-29, 2017 The Town would participate in Spring Litter Sweep.

ADOPTED WATERLINE BREAK STANDARD OPERATING PROCEDURES

April 3, 2017, MB#31

**Water Breaks
Standard Operating Procedures**

<u>Pre Plan</u>	<u>Initials</u>
1. Work Order Created – Number _____	_____
2. Location Request Called and Locate Number on Job Site _____	_____
3. Internal Locate of Towns Facilities	_____
4. Map Verification and Valves accessible	_____
5. Verify parts availability	_____
6. Verify availability of correct PPE's	_____
<u>Work Plan</u>	
1. Set up Work Zone and Traffic Control	_____
2. Assign a competent person and a backup competent person to the work site	_____
3. List all material used	_____
4. A detailed Description of the repair listing the type and size of line repair	_____
5. Site Rehab – Patch (add to list) Seed (if needed)	_____
<u>Line Shut Down Procedures</u>	
1. Call Customer Service, Fire Department, and Director	_____
2. Call Industry – and / or issue Code Red to effected Industry	_____
3. Issue Code Red Message indicating Boil Water Advisory to all effected customers	_____
4. Flush until clear and Chlorine residual in present	_____
5. Take clear sample to water plant for testing	_____
6. Send all clear notice resending boil water advisory	_____

Adopted this 3rd day of April, 2017.

/s/ John F. Black, Jr., Mayor

APPROVED BEER AND WINE REQUESTS FROM AMERICAN LEGION POST 234, WALDENSIAN HERITAGE WINES AND WALDENSIAN STYLE WINES

American Legion Post 234 – sell beer and malt beverages at the Beer Garden, 101 W Main Street, Wells Fargo Parking Lot on the following dates/times: Independence Day Celebration, June 30, 2017, 5:30 – 10:30 p.m.; Waldensian Festival, Friday August 11, 2017, 5:30 – 10:30 p.m.; and Saturday, August 12, 2017, 11:30 a.m. – 10:30 p.m.

Waldensian Heritage Wines – sell wine on the following dates/times in the Town parking lot: Independence Day Celebration, June 30, 2017, 5:00 – 11:00 p.m.; Waldensian Festival, Friday August 11, 2017, 5:00 – 11:00 p.m.; and Saturday, August 12, 2017, Noon – 11:00 p.m.

Waldensian Style Wines - sell wine on the following dates/times in the Town parking lot: Independence Day Celebration, June 30, 2017, 5:00 – 11:00 p.m.; Waldensian Festival, Friday August 11, 2017, 5:00 – 11:00 p.m.; and Saturday, August 12, 2017, Noon – 11:00 p.m.

APPROVED DATE AND TIME FOR CDBG FIRST PUBLIC HEARING ON MONDAY, APRIL 24, 2017, 5:30 P.M., VALDESE TOWN HALL

APPROVED DATE AND TIME FOR PUBLIC HEARING FOR PARKS AND RECREATION TRUST FUND GRANT APPLICATION ON MONDAY, APRIL 24, 2017, 5:30 P.M., VALDESE TOWN HALL

Councilman Ogle made a motion to approve all items on the Consent Agenda, seconded by Councilwoman Stevenson. The vote was unanimous.

End Consent Agenda

ITEMS REMOVED FROM CONSENT AGENDA None

AUTHORIZING RESOLUTION APPLICATION FOR FUNDING FROM NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR A DRINKING WATER IMPROVEMENT PROJECT Town Manager Seth Eckard presented the following Resolution authorizing resolution application for funding from NC DEQ Division of Water Infrastructure for a Drinking Water Improvement Project for a loan or grant for a Meter Replacement Project 2018 (AMI). The Town

April 3, 2017, MB#31

could possibly obtain a 25 percent grant (up to \$525,000) on a \$2.1 million Meter Replacement Project or a 100 percent loan.

**TOWN OF VALDESE
AUTHORIZING RESOLUTION
APPLICATION FOR FUNDING FROM
NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR A
DRINKING WATER IMPROVEMENT PROEJCT**

WHEREAS, The Federal Clean Water Act Amendments of 1987 and Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater or drinking water system improvements, and

WHEREAS, The Town of Valdese has need for and intends to construct a drinking water system project described as the Meter Replacement Project 2018 (AMI);and

WHEREAS, The Town of Valdese intends to request State and/or Federal (loan, forgivable principal or grant) funding assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE VALDESE TOWN COUNCIL:

That Town of Valdese, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State and/or Federal (loan or grant) Federal award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the (unit of government) to make scheduled repayment of the loan, to withhold from the (unit of government) any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Seth Eckard, Town Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a (loan or grant) to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 3rd day of April, 2017 at Valdese, North Carolina.

Councilwoman Hildebran made a motion to approve the aforementioned Resolution, seconded by Councilman Sweezy. The vote was unanimous.

AUTHORIZING RESOLUTION APPLICATION FOR FUNDING FROM NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR WASTEWATER PLANT IMPROVEMENTS PROJECT Town Manager Seth Eckard

presented the following Resolution application for funding from NC DEQ Division of Water Infrastructure for a loan or grant for a Wastewater Plant Improvements CIP Project 2018 for WWTP Improvements for the Backdrive Centrifuge estimated at \$300,000 for construction alone.

April 3, 2017, MB#31

**APPLICATION FOR FUNDING FROM
NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR A
WASTEWATER PLANT IMPROVEMENTS**

WHEREAS, The Federal Clean Water Act Amendments of 1987 and Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater or drinking water system improvements, and

WHEREAS, The Town of Valdese has need for and intends to construct a wastewater system project described as the Wastewater Plant Improvement Project 2018, and

WHEREAS, The Town of Valdese intends to request State and/or Federal (loan, forgivable principal or grant) funding assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE VALDESE TOWN COUNCIL:

That Town of Valdese, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State and/or Federal (loan or grant) Federal award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the (unit of government) to make scheduled repayment of the loan, to withhold from the (unit of government) any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Seth Eckard, Town Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a (loan or grant) to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 3rd day of April, 2017 at Valdese, North Carolina.

/s/ John F. Black, Jr., Mayor

Councilwoman Stevenson made a motion to approve the aforementioned Resolution, seconded by Councilman Sweezy. The vote was unanimous.

AWARD OF BID FOR MAIN STREET PARKING ADDITION PROJECT Public Works Director Bryan Duckworth recommended the lowest bid for the Main Street Parking Addition Project to Midstate Contractors, Inc., Hickory, in the amount of \$18,180. This project would add parking to the downtown and improve safety. (Other bids: J. T. Russel & Sons, Inc., Conover - \$21,000 and Evans Construction Co., Inc., Connelly Springs - \$21,545.) He said there may be some unknown costs with this project as a power pole may need to be relocated.

Mr. Eckard said \$36,500 (following Budget Amendment 20) was budgeted for the parking addition project and the stamped street crossing and the parking addition project bids came in lower than budgeted which may cover the cost of the power pole issue.

Councilman Ogle made a motion to award the bid for the Main Street Parking Addition Project to Midstate Contractors in the amount of \$18,180, seconded by Councilwoman Stevenson. The vote was unanimous.

APPROVAL OF ADDENDUM TO AGREEMENT WITH METERSYS FOR ADVANCED METERING PROCUREMENT SERVICES

Mr. Eckard said the Addendum to Agreement with MeterSYS for Advanced Metering Procurement Services was in the amount of \$14,850. Council approved an agreement with MeterSYS at its January 9, 2017 meeting. Mr. Andy Honeycutt presented a proposed Meter Replacement Program at the March 20 Annual Budget Retreat and Council recommended that Mr. Honeycutt provide an agreement to begin work on the \$2.1 million meter replacement project that will take two years to complete. The Addendum to the Agreement would allow MeterSYS to evaluate and select metering technology in support of operations, finance and customer service.

After a brief discussion, Councilman Ogle made a motion to approve the aforementioned addendum with MeterSYS, seconded by Councilman Delp. The vote was unanimous.

BUDGET AMENDMENTS Finance Director Jerry LaMaster presented the following three budget amendments:

BUDGET AMENDMENT NO. 18 - W&S CONSTRUCTION TRUCK

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2017:

Section 1. To amend the Utility Fund, the expenditures are to be changed as follows:

<u>Acct. No.</u>	<u>Debit</u>	<u>Credit</u>
30.8120.741 Capital Outlay	<u>14,000</u>	
Total	<u>\$14,000</u>	<u>\$ 0</u>

This will result in a net increase of \$14,000 in the expenditures of the Utility Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

30.3810.080 Connelly Springs Maint		<u>14,000</u>
Total	<u>\$ 0</u>	<u>\$14,000</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

BUDGET AMENDMENT NO. 19 - WIFI PROJECT

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2017:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>Acct. No.</u>	<u>Debit</u>	<u>Credit</u>
10.4900.450 WiFi Project	<u>83,400</u>	
Total	<u>\$83,400</u>	<u>\$ 0</u>

This will result in a net increase of \$83,400 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

10.3350.001 WiFi – Donation		15,000
10.3970.490 WiFi - Grants		49,000
10.3980.000 WiFi – Town		<u>19,400</u>

Total \$ 0 \$83,400

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

BUDGET AMENDMENT NO. 20 - STAMPED CROSSWALKS & PARKING ADDITION

As per discussions held in previous council meetings pertaining to the subject, the following budget amendment is essential in order to appropriate the necessary funds.

BE IT ORDAINED by the Governing Board of the Town of Valdese, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2017:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>Acct. No.</u>	<u>Debit</u>	<u>Credit</u>
10.5600.150 Maint & Repair	<u>36,500</u>	
Total	<u>\$36,500</u>	<u>\$ 0</u>

This will result in a net increase of \$36,500 in the expenditures of the General Fund. To provide funding for the above, the following revenue budgets will be increased. These additional revenues have already been received.

10.3970.700 Main St Grants-CRF		<u>36,500</u>
Total	<u>\$ 0</u>	<u>\$36,500</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, to the Budget Officer and the Finance Officer for their direction.

Councilman Ogle made a motion to approve the three aforementioned Budget Amendments, seconded by Councilwoman Stevenson. The vote was unanimous.

MAYOR AND COUNCIL COMMENTS:

HOMES NEEDING REPAIR Councilman Delp said he continues to get several calls per month regarding homes in his neighborhood that need repair. He said we may need to look at regulations for home maintenance issues.

MANAGER'S REPORT:

VALDESE TRIATHLON - SATURDAY, APRIL 8, 2017, 9:00 A.M.

FIRST APRIL CRAFT MARKET - SATURDAY, APRIL 8, 2017, 9:00 A.M. – 4:00 P.M., OLD ROCK SCHOOL WALDENSIAN ROOM

TOWN OFFICES CLOSED ON FRIDAY, APRIL 14, 2017 FOR GOOD FRIDAY

RIBBON CUTTING AND RECEPTION PRESENTED BY CAROLINA MANAGEMENT TEAM GIVES BACK (CMT)- VALDESE WATER PLANT, WEDNESDAY, APRIL 19, 2017, 9:30 A.M. CMT donated \$70,000 for the flume at the Water Plant.

PUBLIC HEARINGS AND BUDGET WORKSHOP DINNER MEETING, MONDAY, APRIL 24, 2017, 5:30 P.M., VALDESE TOWN HALL COMMUNITY ROOM

WPCOG ANNUAL MEETING, THURSDAY, APRIL 27, 2017, 6:00 P.M., CROWNE PLAZA, HICKORY

CLOSED SESSION PURSUANT TO NC GENERAL STATUTE 143-318.11 (C) (A) (3) Mayor Black called for a Closed Session Pursuant to NC General Statute 143-318.11 (c) (a) (3) To consider and give instructions to the Town Attorney concerning the settlement of claims between the Town of Valdese and Bond Safeguard Insurance Company. Mayor Black said he did not anticipate any action after Closed Session.

April 3, 2017, MB#31

At 6:24 p.m., Councilman Sweezy made a motion to enter into Closed Session Pursuant to NC General Statute 143-318.11 (c) (a) (3) To consider and give instructions to the Town Attorney concerning the settlement of claims between the Town of Valdese and Bond Safeguard Insurance Company. The motion was seconded by Councilman Delp and carried unanimously.

At 6:40 p.m., Councilman Ogle made a motion to return to Open Session, seconded by Councilwoman Hildebran. The vote was unanimous.

ADJOURNMENT

At 6:40 p.m., there being no further business to come before Council, Councilman Ogle made a motion to adjourn, seconded by Councilman Delp. The vote was unanimous.

The next meeting is a regularly scheduled meeting on Monday, April 24, 2017, 5:30 p.m., Valdese Town Hall Community Room for Public Hearings and Budget Workshop Dinner.

Town Clerk

Mayor

tr